

**BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, FEBRUARY 5, 2018
7:00 P.M.**

CALL TO ORDER: Vice Chairman Shiwarski called the meeting of February 5, 2018 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA 15205 at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mancini-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta- Absent. Also, in attendance were, Township Manager Piccolino, Assistant Manager Susko, Solicitor Jack Cambest, Township Engineer Mike Meyer, Chief Vietmeier, Planning Director Rick Urbano, Finance Director Jerry Kezmarsky, and Township Secretary Kristen Police for the purpose of taking minutes.

ENGINEER'S REPORT

The Engineer's Report is attached.

Mike Meyer: The first item is the Clever Road Park Pool. The contractor has been working on it and it still remains slightly ahead of schedule. They are continuing work and continuing to respond to some of the RFI's as well as the shop drawings. I am going to skip down to letter E, Windhaven Road landslide. We have had a geotechnical engineer out there. They have done a proposal and will be starting work this week on that. They are going to do some soil borings prior to making any recommendations. I really want to see the soil borings so we can determine what has it and what are some of the causes and more importantly some of the procedures that we are going to have to do to fix this thing.

VARIOUS DRAINAGE INVESTIGATIONS

Conley Drive- We met with the residents to discuss the proposed projects. There were some concerns that were raised by two of the residents and we are reviewing possible alternatives with them.

Elliot Drive- Continue to work with Public Works.

Vista Drive- Right now we are looking at having the surveyors go out to survey the property. We have some concerns as to where the pipes are, and whose responsibility they. So, we want to have that surveyed. Once complete we will have to put this out for bid and anticipate bidding this in June.

DEVELOPMENTAL INSPECTIONS

Brandymill Woods and also Waverly Manor- the developers completed the slope on the main entrance road to the development and I know a lot of people have been asking about that, that has been completed according to the plan. Really nothing else under the developmental inspections. There are a couple that are ongoing and developmental reviews mainly they have been approved and are awaiting further action by the developer. And that is my report. Any questions?

POLICE REPORT

Chief Vietmeier submitted a copy of the January Report, which is attached to the minutes.

Chief Vietmeier: Good evening, the month of January the police department answered 685 complaints for a year to date total of 685. There were 101 traffic citations issued, 11 non- traffic citations issued, 88 alarms, 33 adult criminal arrests, 3 juvenile arrests, 47 accidents for a year to date of 47, 21,844 miles put on the police units in January. Any questions?

Mr. Shiwarski: Chief, the only thing I was going to bring up is that I see that we have a memo, is there going to be some work done on 60 maybe that will affect traffic?

Chief Vietmeier: I have not seen that.

Mr. Shiwarski: Penn Dot put it out today.

Chief Vietmeier: I know exactly what they are referring to. There is a water run off at the Fireside Inn and hopefully it won't be from 8-4, hopefully it'll be from 9 to 2 or 3 but we will work around it. They are going to maintain one lane of traffic so I am sure they are going to have their traffic people there.

ADMINISTRATION UPDATE

Mr. Piccolino: Just two things. We met with the Environmental Planning Design Group for the kick off meeting regarding the market saturation study. We went over the scope of the project and a timeline so we set the timeline at three months. So hopefully they have some kind of report to the Commissioners in that timeframe there will be various meetings with myself, Ms. Susko and Mr. Urbano regarding the project also the wheel loader you approved in January is here already and is working. There are no issues so I just want to keep you abreast on that. That is it for the update.

SUSTAINABILITY REPORT

Ms. Susko: Good evening, just a couple of quick things today. Just an update on the recycling report grant, again this is something that we do every year. The first sort of County report that is due in the beginning of March and that kind of helps us prepare for the October one which goes to the state. That is when we receive our grant money for the totals based on the tonnage we get every year. Recently we got our 2015 funds they dispersed a couple years back, and it's around \$30,000 basically they said it should be increasing so we should be expecting that every year. We are receiving all the totals from all the businesses to put together for March. Just one other thing on our website, I am trying to continuously think about what would be useful for the residents, what we can add rather than them pick up the phone or send an email or something like that they can see the info right away so something that I ruled out recently was a shelter availability schedule on line so you can go into our community section and now aside from just having the parks and shelter rentals page there is also a calendar that shows what days each shelter is taken, so I try to keep those updated as someone books from the administrative staff. If your still one of the unlucky few that's looking to get the Rotary shelter nailed down or something like that go online and see which space is available. Depending on how much that is used this year we will be taking a look at it for future years. That's everything I got, if you have any questions.

FINANCE REPORT

Mr. Shiwarski: Gerry, just give the little bit you have and while you are walking up there I guess have we heard anything from Turnley yet of when they are going to be starting?

Mr. Kezmarsky: No, not at all that's actually kind of unusual she should be in contact with us any minute now so looking forward to it.

January is always a pretty dry month as far as collections are concerned. Cash balance to date unreconciled of course \$764,923 for the month of January \$92,336. Local services tax \$0, real estate property tax \$18,000 we are just started on that, interims \$3,500, delinquent tax \$9,400, real estate transfer \$23,780, again February is usually the month when EIT, LST and some property taxes start to trickle in of course so January and February (inaudible) keep your fingers crossed. So far so good as far as cash balance we should be able to make it through January and February and March with no problem. Any questions?

Mr. Shiwarski: I just want to thank you. I know we put you to work, the Board as far as advises us a little bit on the bond issue, our expenditures and I appreciate that work. Thanks for that.

Mr. Kezmarsky: My pleasure.

BUILDING INSPECTOR/ZONING OFFICER REPORT

Mr. Urbano submitted a copy of the January Building Inspector/Zoning Officer Report which is attached.

Mr. Urbano: The amount of fees collected for January are \$32,201.50. for the year \$32,201.50 amount of new construction for the month of January \$600,083,06. total for the year \$6,000,083,06 even. Started off pretty good this year.

CITIZENS COMMENTS

No Citizens signed in

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION FEBRUARY 5, 2018 FROM 5:00 P.M. TO 6:30 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.

CONSENT AGENDA

11. Motion to approve Items #12 thru #13 listed on the Consent Agenda (*)

THOSE MATTERS INCLUDED UNDER THE CONSENT AGENDA ARE SELF-EXPLANATORY AND ARE NOT EXPECTED TO REQUIRE REVIEW OR DISCUSSION. ITEMS WILL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED BY ANY MEMBER OF THE BOARD OF COMMISSIONERS, THAT ITEM MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

***12. Approval of January 3, 2018 Board of Commissioners Reorganization Meeting Minutes as submitted. (ATTACHMENT D)**

***13. Approval of January 8, 2018 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT E)**

Discussion to approve items #12 through # 13 listed on the consent agenda
MOTION: Mancini SECOND: Barefoot to approve items # 12 through #13 listed on the consent agenda.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
M/C 4-0

REGULAR AGENDA

Discussion to approve the January, 2018 Treasurer's Report.

MOTION: Barefoot **SECOND,** Kisow to approve the January, 2018 Treasurer's Report.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
M/C 4-0

Discussion to approve the January, 2018 List of Bills

MOTION: Mancini **SECOND:** Barefoot to approve the January, 2018 List of Bills.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
M/C 4-0

Discussion to pass Ordinance No. 1 of 2018, an Ordinance of the Township of Robinson establishing the 2018 real estate tax rate for real property in the Township rate for real property in the Township of Robinson at 3.20 mills.

MOTION: Mancini **SECOND:** Barefoot to pass Ordinance No. 1 of 2018, an Ordinance of the Township of Robinson establishing the 2018 real estate tax rate for real property in the Township of Robinson at 3.20 mills.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
M/C 4-0

Discussion to approve the purchase of three (3) 2018 Police Vehicles for the total amount of \$81,575 from Woltz & Wind Ford per the SHACOG purchasing Alliance Contract.

Mr. Shiwarski: Frank so again we piggy back through that SHACOG, so they do the bidding, is that how that works?

Mr. Piccolino: Correct, correct. SHACOG does a couple of these a year.

Mr. Shiwarski: That is one of the benefits we get from the SHACOG.

Mr. Piccolino: Correct.

MOTION: Barefoot **SECOND:** Mancini to approve the purchase of three (3) 2018 Police Vehicles for the total amount of \$81,575 from Woltz & Wind Ford per the SHACOG purchasing Alliance Contract.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
M/C 4-0

Discussion to authorize the Chief of Police to purchase thirty (30) X26 Police Tasers for the total of \$36,600 from Axon Enterprises Inc. per the CO STARS contract. Payments to be made over a (60) month period.

Mr. Kisow: Chief, are these the tasers that we are replacing over the other ones? Ten years? So, these are all new?

Mr. Shiwarski: Frank can just enlighten everyone on why we elected to go on a payment route on this?

Mr. Piccolino: The payment route actually the Chief brought it to my attention it was a cheaper for the Township to lease these instead of buying them out right so basically it was a no brainer and he brought it to my attention and that is how we are proposing it to the Board.

Mr. Shiwarski: So, the overall cost on us leasing will be less than us writing the (inaudible)

Mr. Piccolino: That is correct.

MOTION: Barfoot SECOND: Kisow to authorize the Chief of Police to purchase thirty (30) X26 Police Tasers for the total of \$36,600 from Axon Enterprises Inc. per the CO STARS contract. Payments to be made over a (60) month period.
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
M/C 4-0

Discussion to authorize the Chief of Police to purchase four (4) WL 101 Wheel Load Weighers from Loadometer Corporation for a total cost of \$19,580.00

Mr. Shiwarski: Chief, for this do we need certified officers and from my understanding a few of our officers are already certified for this? We have two, is that correct?

Chief Vietmeier: Correct.

MOTION: Kisow SECOND: Mancini to authorize the Chief of Police to purchase four (4) WL 101 Wheel Load Weighers from Loadometer Corporation for a total cost of \$19,580.00
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
MC: 4/0

Discussion to authorize the Chairman of the Board to execute a Collective Bargaining Agreement with the Laborer's District Council of Western PA Local 1058 for the effective period of January 1, 2018 through and including December 31,2021.

Mr. Shiwarski: This is for our Public Works union just for anybody out there and again thank anybody that was involved in the negotiations.

MOTION: Barefoot SECOND: Mancini to authorize the Chairman of the Board to execute a Collective Bargaining Agreement with the Laborer's District Council of Western PA Local 1058 for the effective period of January 1, 2018 through and Including December 31,2021.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
MC: 4/0

Discussion to ratify the Tax Appeal Settlement of Lot/Block No.; BV-16-875, 877, 878, 879, 880, 886, 889 and 900- Settler's Ridge L.P.

MOTION: Mancini SECOND: Kisow to ratify the Tax Appeal Settlement of Lot/Block No.; BV-16-875, 877, 878, 879, 880, 886, 889 and 900- Settler's Ridge L.P.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
MC: 4/0

Mr. Shiwarski: Addendum to the agenda. We will call it 21A.

To appoint John Sweeney to the position of Sergeant in the Robinson Township Police Department pursuant to the recommendation of the Robinson Township Civil Service Commission.

MOTION: Barefoot SECOND: Kisow to appoint John Sweeney to the position of Sergeant in the Robinson Township Police Department pursuant to the recommendation of the Robinson Township Civil Service Commission

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
MC: 4/0

COMMISSIONERS COMMENTS

Mr. Mancini: I don't have any.

Mr. Kisow: Mr. Vice Chair just a couple brief things. In our audience we have Gary Bayne the EMA coordinator and would just like to say in the past month that he passed his FAA pilots license training for the drone so we have certified drone pilot in the Township.

Also, this year we will updating the Emergency Management Plan for 18 and the Hazard Mitigation Plan for 18. We are going to try for this year is a certification where all of us Commissioners, Road Crew and the Police have to be compliant we are going to try that this year and see if we can get that all done. And last thing we are working on and we are both working together with Coraopolis EMA we are working with an emergency plan with CXX because of the traffic in our community is really picking up a lot right now. That's basically what Gary is doing this year.

Mr. Barefoot: We got a lot of work to do Frank over the next six or seven days so I'll reserve my comments for the next meeting.

Mr. Shiwarski: No comments.

Meeting was adjourned at 7:27 p.m.

MOTION: Barefoot **SECOND:** Mancini to adjourn the meeting
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y
MC: 4/0

Respectfully submitted,



Kristen Police
Township Secretary