

**BOARD OF COMMISSIONERS REORGANIZATION MEETING  
WEDNESDAY, JANUARY 3, 2018  
7:00 P.M.**

**CALL TO ORDER:** Solicitor Jack Cambest called the Reorganization Meeting of January 3, 2018 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA at 7:00 P.M.

**ROLL CALL:** Mancini- Present, Barefoot- Absent, Kisow- Present, Shiwarski-Present Abatta- Present. Also, in attendance were Township Manager Piccolino, Assistant Township Manager Susko, Engineer Mike Meyer and Kristen Police for the purpose of taking minutes.

**PLEDGE OF ALLEGIANCE**

**SWEARING IN CEREMONY OF NEWLY ELECTED OFFICIALS**

District Magistrate Carla Swearingen administered the Oath of Office to Commissioners Ron Shiwarski, Ken Kisow and Tax Collector Mike Pendel.

**REORGANIZATION OF THE BOARD OF COMMISSIONERS AND APPOINTMENTS**

Solicitor Cambest, our first order of business will be selecting a Chairman of the Board of Commissioners. I will accept nominations from the floor for the position of Chairman.

**Chairman, Board of Commissioners**

**NOMINATION:** Sam Abatta

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Abstain

**M/C 3-1 (Abstain- Abatta)**

**Vice Chairman, Board of Commissioners**

**NOMINATION:** Ron Shiwarski

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Abstain, Abatta- Y

**M/C 3-1 (Abstain- Shiwarski)**

**Chairman, Public Safety Committee**

**NOMINATION: Ken Kisow**

**ROLL CALL: Mancini-Y, Kisow-Abstain, Shiwarski-Y, Abatta- Y**

**M/C 3-1 (Abstain- Kisow)**

**Chairman, Public Works Committee**

**NOMINATION: Ron Shiwarski**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Abstain, Abatta- Y**

**M/C 3-1 (Abstain- Shiwarski)**

**Chairman, Recreation Committee**

**NOMINATION: Chairman Abatta**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Abstain**

**M/C 3-1 (Abstain- Abatta)**

**Chairman, Finance Committee**

**NOMINATION: Ron Shiwarski**

**ROLL CALL: Mancini-Y, Kisow-Y Shiwarski-Abstain, Abatta- Y**

**M/C 3-1 (Abstain- Shiwarski)**

**Chairman, Planning and Zoning Committee**

**NOMINATION: James Barefoot**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Chairman, Library Committee**

**NOMINATION: Dr. James Mancini**

**ROLL CALL: Mancini-Abstain, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 3-1 (Abstain- Mancini)**

**Representative to SHACOG**

**NOMINATION: Chairman Abatta**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Abatta**

**M/C 3-1 (Abstain- Abatta)**

**Alternate to SHACOG**

**NOMINATION: James Barefoot**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Representative to the Char Valley Flood Control Authority**

**Nomination: James Mancini**

**ROLL CALL: Mancini-Abstain, Kisow-Y, Shiwarski-Y Abatta- Y**

**M/C 3-1 (Abstain- Mancini)**

## **APPOINTMENTS**

### **Township Manager**

**NOMINATION** Shiwarski to appoint Mr. Frank Piccolino to the Township Manager Position for a two (2) term.

**MOTION:** Mancini, **SECOND:** Shiwarski to adopt Resolution No. 1 of 2018 confirming the Employment Agreement between the Township of Robinson and Frank Piccolino.

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

### **Finance Officer**

**NOMINATION:** Shiwarski to appoint Gerald Kazmarsky to the position of Finance Officer.

**MOTION: Mancini, SECOND, Shiwarski to adopt Resolution No .2 of 2018 confirming the Employment Agreement between the Township of Robinson and Gerald Kazmarsky.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Assistant Township Manager**

**NOMINATION: Shiwarski, SECOND Mancini to appoint Rachel Susko to the position of Assistant Township Manager.**

**MOTION: Shiwarski, SECOND, Mancini to adopt Resolution No. 3 of 2018 confirming the Employment Agreement between the Township of Robinson Township and Rachel Susko.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Secretary**

**MOTION: Mancini, SECOND, Shiwarski to appoint Kristen Police as Township**

**Secretary.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y Abatta- Y**

**M/C 4-0**

**Township Solicitor**

**NOMINATION SECOND Abatta to appoint Dodaro, Matta & Cambest as Township Solicitor.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Special Counsel**

**NOMINATION Kisow SECOND, Shiwarski to appoint Goldberg, Kamin & Garvin as Special Counsel.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Treasurer**

**NOMINATION Abatta, SECOND, Kisow to appoint Gerald Kozmarsky as Township Treasurer.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Engineer**

**NOMINATION Abatta SECOND Shiwarski to appoint Remington and Vernick as Township Engineer.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Planning Director**

**NOMINATION Abatta SECOND, Kisow to appoint Rick Urbano as Planning Director.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Zoning Officer**

**NOMINATION Shiwarski SECOND, Kisow to appoint Rick Urbano as Township Zoning Officer.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Appointment: Township Code Enforcement Officer**

**NOMINATION Abatta SECOND, Shiwarski to appoint Joseph Schonbeck as Township Code Enforcement Officer.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Building Inspector**

**NOMINATION Abatta SECOND, Kisow to appoint Plans Examiners Inc. as Township Building Inspector.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Fire Code Officer**

**NOMINATION Abatta SECOND Mancini to appoint Plans Examiners Inc. as Township Fire Code Officer.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Emergency Management Coordinator**

**NOMINATION Abatta, SECOND, Kisow to appoint Gary Bayne as Emergency Management Coordinator.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Delinquent Township Wage Tax Collector**

**NOMINATION Abatta, SECOND, Mancini to appoint Jordan Tax Service as Delinquent Township Wage Tax Collector.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Local Services Tax (LST) Collector**

**NOMINATION Abatta, SECOND Kisow to appoint Jordan Tax Service as Local Service Tax (LST) Collector.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Delinquent Local Services Tax Collector**

**NOMINATION, Abatta, SECOND Shiwarski to appoint Jordan Tax Service as Delinquent Local Services Tax Collector**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Depository**

**NOMINATION Abatta, Kisow, SECOND to appoint First National Bank as Township Depository.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Official Township Newspaper**

**NOMINATION Abatta, SECOND Shiwarski to appoint Gazette 2.0 as the Official Township Newspaper.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Secondary Township Newspaper**

**NOMINATION Abatta, SECOND, Mancini to appoint the Pittsburgh Post-Gazette as the Secondary Township Newspaper.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Township Auditor**

**NOMINATION Abatta, SECOND Mancini to appoint Mark Turnley & Associates as Township Auditor.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**APPOINTMENTS OF BOARDS AND COMMISSIONS**

**Appointment: Planning Commission (Four Year Term ending December 31, 2021)**

**VACANCY (1)**

**MOTION Mancini, SECOND, Kisow to appoint Gary Shiwarski to the Robinson Township Planning Commission.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Abstain, Abatta- Y**

**M/C 3-1**

**Appointment: Zoning Hearing Board (Three Year Term ending December 31, 2020)**

**Vacancy: (1)**

**MOTION Shiwarski, SECOND, Mancini to appoint Michael Dunn to the Zoning and Hearing Board for a three (3) term ending December 31, 2020 for the Township of Robinson.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Appointment: Municipal Authority of the Township of Robinson (Five Year Term ending December 31, 2022)**

**Vacancies: (1)**

**MOTION: Mancini, SECOND, Kisow to appoint Nick Bonesso to the Municipal Authority of Robinson Township for a five (5) term ending December 31, 2022**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Appointment: Civil Service Commission (Six Year Term ending December 31, 2023)**

**Vacancy: (1)**

**MOTION: Shiwarski SECOND: Kisow to appoint James Coletta to the Civil Service Commission for a six (6) year term ending December 31, 2023.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**



**Appointment: Vacancy Board (One Year Term ending December 31, 2018)**

**Vacancy (1)**

**MOTION: Mancini, SECOND Shiwarski to appoint Dan Evans to the Vacancy Board for a one (1) term ending December 31, 2018.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Appointment: Parks and Recreation Board (Five Year Term ending December 31, 2022)**

**Vacancy (2)**

**MOTION: Shiwarski SECOND: Mancini to appoint Denise Somma and Diane Freese to the Parks and Recreation Board for a (5) year term ending December 31, 2022**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Appointment: Library Board (Three Year Term ending December 31, 2020)**

**Vacancies (2)**

**MOTION: Mancini, SECOND: Kisow to appoint Maria Henry and Lisa Shaughnessy to the Library Board for a three (3) year term ending December 31, 2020**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**Schedule: Regular Meetings**

**MOTION: Shiwarski, SECOND: Kisow to schedule the Board of Commissioners Regular Meetings for 2018 on the first Monday of the month at 7:00 p.m.**

**Chairman Abatta: There are times when around the holidays or if there are special events where we change the date. But for all practical purposes our meetings will be Mondays at 7:00 p.m.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

**ADJOURNMENT**

Meeting was adjourned.

**MOTION: Shiwarski SECOND: Mancini to adjourn the Reorganization Meeting**  
**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta- Y**

**M/C 4-0**

Respectively submitted,

  
Kristen Police