

**BOARD OF COMMISSIONERS REGULAR MEETING  
WEDNESDAY, NOVEMBER 8, 2017  
7:00 P.M.**

**CALL TO ORDER:** Chairman Abatta called the meeting of November 8, 2017 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA 15205 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mancini-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta- Present. Also in attendance were, Assistant Manager Susko, Solicitor Jack Cambest, Township Engineer Mike Meyer, Chief Vietmeier, Planning Director Rick Urbano, Finance Officer Jerry Kezmarsky and Township Secretary Kristen Police for the purpose of taking minutes.

**ENGINEER'S REPORT**

The Engineer's Report is attached.

Mr. Meyer: Thank you Mr. Chairman. A lot of the items are on the consent agenda, I'll go through each one of those.

Arbor Trail Phase II- That's a recommendation that the Township reduce the current bond. The \$502,751.88 to a new bond remaining amount of \$234,983.10.

Clever Road Park Pool- Recommending that the Township make payment in the amount of \$132,763.56 to Shiloh Industrial Contractors a 2% retainage is being held until the completion of the punch list .

Arbor Trail Phase I- Recommending that the Township reduce the current bond to \$203,997.75 to a new bond remaining of \$166,933.25.

Stafford Park Phase II- We're recommending that the Township reduce the current bond of \$24,987.60 to a new bond remaining of \$9,609.60. Please note that this bond is for the remaining of the sidewalk on Clever Road.

Chairman Abatta: Mike, in that regard is that enough cash on hand to cover that sidewalk? I know that they have to extend that sidewalk all the way up to the edge of the property going up Clever Road. That will cover sidewalk fees and everything. Then the bond will be satisfied after that, is that what you are saying?

Mr. Meyer: That took the entire- yes.

**Stafford Park Phase I – We are recommending that the Township release the current bond of \$7,832.00.**

**Robinson Peripheral Development Plan- The Planning Commission has recommended the approval of this subdivision and so therefore they are asking for a subdivision and a waiver, and I believe it is section 20-50-60.**

### **Capital Projects**

**Clever Road Park Pool- Zero depth entry has been completed. Stainless steel gutters have been installed. Demolition is about 50% and the pool house building roof should be completed by the end of this week. Contractors are a couple weeks ahead of schedule so we are moving a along with that.**

**Chairman Abatta- I was down there again today Mike, and what also they are doing and they are doing a fantastic job- is they are framing in the zero entrance where the pool is – they are framing it in so that they are putting in steps on the sides of the pool.**

**Mr. Meyer: Yes, and those are the steps that we put in on the one side. And we are going to have some of that and we are going to have some blowers in that side and some lighting as well as that area.**

**Municipal Building – Base on approval of the Robinson Peripheral Subdivision we will be moving forward on the site plan.**

**MS4- Has been submitted.**

**Saldo Revisions- We had met previously, those are now complete and with the new manager we will meet with Mr. Urbano and make final revisions and submit those for their final review.**

**Road Program- There are still two outstanding items that need to be completed. We are working at those and I had hoped that they would be completed by today and they are not so we are holding the contractors money still at this time.**

**You'll note some various drainage investigations that are ongoing. Those are continuing we are working through with Public Works on all of those.**

**Developmental Inspections- The only thing really that we have talked about is some of the bond reductions but I will talk about Brandy Mill Woods which is also Waverly Manor- The developer has proposed a revised plan to stabilize the slope between Waverly Court and Holy Trinity Church and we have approved that. That is the end of my report there are a couple other items under developmental inspection but nothing note worthy.**

### POLICE REPORT

Chief Vietmeier submitted a copy of the October Report, which is attached to the minutes.

Chief Vietmeier: I would like to mention last month we our drug take day on the 28<sup>th</sup> of October and this is our 10<sup>th</sup> time doing and we shattered our record. 392 pounds of drugs were turned in. It was quite amazing, actually we ran out of boxes. It was very nice so thank you to all of the residents who turned in their prescription pills in and whatever else in. It was a big success.

Mr. Shiwarski: Chief, I just have a question that a resident asked me yesterday at the polls. I think you mentioned last time about the break in at Holy Trinity School is there anything you can share with us.

Chief Vietmeier: I really can't share much more other than it is an ongoing investigation. There are many more that have happened since. Obviously we were the first. and we thought maybe we had a suspect from the one in Bellview but we did not. but there was another one yesterday in Monroeville that pretty much matches the subject of what we are looking at. The detectives are working on it but there hasn't been any arrests yet.

Chairman Abatta: Chief, I just have one thing to add I wanted you to reserve some of your comments to a little later. Mr. Treemarchi is in the audience right now he and his wife and I am aware of some of the problems and issues that they have so I want him to come up here and make a presentation or give his comments at some point and I am going to need you to comment on that so we reserve the right to have you come back up here. Once we hear what the specific issue is. I have an idea about it but we want to make sure we can what we can do here.

### ADMINISTRATION UPDATE

Ms. Susko: Thank you Mr. Chairman. Just a couple different items on the administrative report this month then I am going to roll straight into the sustainability report.

Leaf pick up- we have extended it currently through November 17<sup>th</sup> and there's potential for further extension. We have another one of those year's where I am happy that we have a warmer fall going on but that means the leaves are staying on the trees longer and just now it seems a lot them are turning so we understand that there is a need to continue the leaf removal and we will keep everyone updated with the website if there are any schedule changes right now we have extended it through the website through the 17<sup>th</sup> but if we extend another week even if you don't see it online yet you're keeping your day it would just be additional weeks so we will keep everyone posted if we have to continue to extend that.

This is another item something that we talked about last year the water utility insurance letters are going out again for this year so it's just a water line insurance – if anything should break the first mailer was sent out today and the second one which is a reminder will be sent out on the 22<sup>nd</sup> it is not a bill you do not have to pay it it is optional, utility line insurance that you can sign up for so just so you know if you see that and you see a Township envelope coming that's what it is. It is something that we are familiar with and we sign off on with our Township envelope on it. And on the subject of the water in general you may have seen a boil water notice. I know that there was some confusion that was caused because there is a Robinson Township in Washington County evidently and they were also under the boil water notice and we are not so Municipal Authority Township of Robinson is confirmed that we are not on the same system, this is mainly PA American Water customers. From what I understand there may be just a couple spots in the Township that are PA American Water so if you do pay your bill to them refer to any of their alerts, warnings, any sort of caution. But if you're with MATR you are ok there is no boil water notice.

Moving on to something that is also wet and comes from the sky but is not water it is snow. Snow removal- we had our first snow yesterday if you can call it that it was kind of a mush that kind of came out of the sky. Now that we are finally moving into the colder season expect to see the plows out providing the high quality winter weather services, our guys do a really wonderful job and its nice for me to know that when I am coming into work I don't have to find the road that doesn't have a hill because you can count on our guys to make sure the roads are passable.

Last couple of items. Budget season has kicked off. We will be presenting the draft of the 2018 budget to the Board in the near future and the process is going well we are on schedule. No major things going on, looking to be a steady budget season.

And the last item for the administration report is there is a motion on tonight's agenda to appoint a new Township manager, Mr. Frank Piccolino, should that pass his official start date would be November 27<sup>th</sup>. That's everything I have on the administration side if anyone has any questions I'd be happy to answer them.

### SUSTAINABILITY REPORT

Ms. Susko: We have finally finished our Banner Community program requirement every time I come up here I will say we have checked this off this list we are getting closer. It is a multi-faceted program that includes professional education development, attending conferences, participating in the community, communication with residents, interacting with the school board and the different stakeholders in the Township or whatever municipality that might be applying making sure we are prepared for emergency management issues making sure we have sound fiscal practices so I am happy to say that after I visited Montour High School on October 25<sup>th</sup> and taught some of the civic and government

classes for the day we have checked of the boxes, so that application is due near the end of January for the 2018 Banner Community, that's what the Allegheny

County League of Municipalities. I will be filling out the application and sending it in and hopefully we will make the list next year. We have certainly done our due diligence at taking care of everything and that's an effort from the staff from the Board, from the residents and the school being willing to engage with us so that we could complete those requirements so I think that that's certainly a gold star that everyone involved in the effort deserves.

One other thing with the sustainability report for tonight the Robinson Township Historical Society's Veteran's Day ceremony is coming up this Saturday they will be unveiling a Revolutionary War tribute monument to the Militia soldiers that served that were from Robinson at that time what Robinson was. The ceremony will start around 10:30 a.m. There's going to be a parade, a couple of remarks in reading some soldiers names, you may see me there, check the stage. So that's going to be at 5501 Steubenville Pike, it's now Propel Schools that was formally Burkett Elementary so come out if you want to see some music and honor the soldiers that were a part of that first group for the Township way back when.

Chairman Abatta: R.J. will that be on the website?

Ms. Susko: There should be a listing on the events calendar I can make sure that we have another little box that calls it out as well.

### FINANCE REPORT

Mr. Shiwarski: I just want to share some numbers that we have so far since we are getting close to the end of the year. Our budget for this year in 2017 as far as expenses was \$13,971,268.00 so far this year through the end of October our expenses are at \$10,384,257.00 so we are running, and last year in October our expenses were \$12,674,000.00 so we have a good control under our expense range, we are running behind of where our expenses paced last year so that's kudos out to administrative staff and all the department heads and everybody keeping a keen eye on that. Also, as far as real estate income revenue we are budgeted \$4.5 million for this year Mr. Chairman and through the end of October we are at \$4.6 would be the most ever through the first ten months of the year over the last ten years that I have records here for.

Chairman Abatta: We have two months to go?

Mr. Shiwarski: Two months, yes sir. To some expenses, looking at our EIT tax we had budgeted 3,390,000 so far this year through October we have collected 2,464,000.00 so we are a little behind budget of what we budgeted there and our LST we budgeted \$800,000.00 and this year we have collected \$538,000.00 so we are running behind on both those places but we do have two months to go. Just as a quick expense, our public works, that I have to be fortunate enough to chair we budgeted \$4,466,000.00 and this year through October and this is largely to that mild winter to that R.J. was talking about last year, is

\$3,065,000.00 so we have some savings there. And again that had a lot to do with the January, February and March of last year so that's what I have just to share some numbers our historical budgets we still to be seem running, and get a good picture of how we budget for and how we are on pace with that and we are keeping a nice eye on the expenses and with a little good fortune we sometimes stay ahead of the curve. Jerry, you have anything for us to add today?

Mr. Kezmarsky submitted a copy of the October Finance report which is attached.

Mr. Kezmarsky: Good evening, just wanted to mention toward the end of the year I am more concerned about cash flow and having enough cash in the bank and I just wanted to mention that even though October is a bit of a light year as far as collections are concerned November and December tend to be on the heavier side regarding EIT and LST and even though there is not – that you stated we are a little bit behind and we usually catch up in November and December so usually I am pretty confident of hitting the budget amounts. The cash in the bank right now and the general fund is \$1,267.00 but we also have a reserve in the liquid fuels fund of about of \$400,000 so total cash combined is about \$1,061,000.00 now we have four more payrolls to make through November and December so we should be in addition to- that's not including the additional collections for EIT and LST so the cash position toward the end of the year should be pretty favorable. So in my estimate we should not be running out of money.

#### BUILDING INSPECTOR/ZONING OFFICER REPORT

Mr. Urbano submitted a copy of the October Building Inspector/Zoning Officer Report which is attached.

Mr. Urbano: Thank you Mr. Chairman and Board. Amount of fees collected for the month of October \$29,606.00 total for the year \$360,849.00 Improvements and or new construction for the month of October \$2,704,677.00 Total for the year \$54,723,000.00 It's a nice year so far.

#### CITIZENS COMMENTS

Chris and Andrea Keirski-4630 Elizabeth Street: Good evening my name is Chris Keirski I reside at 4630 Elizabeth Street that is in Groveton this is my wife Andrea. We are here tonight to address the problem of the dumping trash and the two boats that have been left down in Groveton. We have spoken to the ex Township Manager and the boats have been down there for quite a long time. I am going to hand out some photos here. Also on the pictures you'll see that's on the property that where the one boat is. I think Mr. Kisow is familiar with... we

make an effort to go down two or three times a year to clean up the property and it seems like the Township hasn't take much if any action to alleviate the problem. I talked to I believe his name is Mr. Silka and he said that it's a Township wide problem but like I said these boats have been down there all summer and the building has been in a state of disrepair people come down and dump tires and like I said the Township doesn't seem to be doing much as far as addressing this problem with the exception of Mr. Kisow who I think at his own expense came down with a dumpster to remove some of the trash.

Chairman Abatta: He and Mr. Marks were they not?

Mr. Keirski: That is correct.

Chairman Abatta: Ok, Mr. Keirski, I am going to let Mr. Kisow comment on that because he is very familiar with the situation. This is the first time I've heard about this. How long ago have you spoke with Jeff about this?

Mr. Keirski: I spoke with him probably about the beginning of the summer. At that time the trash problem was a little more severe.

Chairman Abatta: Andrea, approach the microphone so we can hear you.

Ms. Keirski: There is an Ordinance where buildings and structures go, I have it here I went on the website and looked and they tell you about tearing down the buildings and everything and this building – you look at it, there's no door, no windows, no garage door, and then people are just throwing stuff in there, there's all kinds of tires and everything. Now I walk practically every day past there and it's really bad.

Chairman Abatta: Andrea, do we know whose property that is.

Ms. Keirski: I did my homework so you know I went online, I went on the county assessment and I have a name of a person who owns the garage but I do not have the authority to contact them. I mean I think coming from the Township from somebody in the Township you guys have the authority to go after somebody. It's the same way where- I am not sure if you are familiar with it where it used to be a couple called Crest, right now they are out there and the building was for sale, I don't know if it's still for sale, there's a construction company in there but the one boat that has- I have it number five on the back- plus the couch, they are sitting there in their driveway they have been sitting there all summer. What do you do to get rid of it?

Chairman Abatta: Andrea, as far as the boats are concerned, and what you are saying but Mr. Shiwarski is very familiar with those boats and those boats have a pin number on there and we can research that through.

Ms. Keirski: I am not crawling inside of a boat to look, the one boat where the couch is, the trailer it still have a license plate on it.

**Chairman Abatta:** I appreciate you bringing it to our attention; we wouldn't ask you to crawl in there. At this time we don't have anyone on the administrative side on our road department but we are looking to hire someone. In the meantime what we can do is, Mr. Kisow knows how to go about doing things in this nature and we can talk to Chief and make sure we find out who owns this property and what can be done to alleviate this problem whether it's a health

concern or someone squatting there or whatever but this is actually the first time you brought it to our attention that the Board has found out about this so we can give you some relief but it is a process.

**Ms. Keirski:** Can you put up the No Littering signs that are \$300-500, can those be put up also, although I don't know what good they would do because that road, I mean people go down in there – I pick up beer cans and everything down there.

**Chairman Abatta:** I understand your concern, I go to my parks all the time because I am chairman of parks and recreation and I find stuff in the dumpster and stuff just laying around that shouldn't be there and you know people just trash and there's no real way to monitor that but I think in this situation what you are talking about with the VIN numbers for the boat we can run that through the chief and find out exactly who owns that. As far as the property in itself or the empty shelter whatever it might be. We can check somehow on the tax rolls to see who the owner is of that and reach out to that company and we do have delinquent tax collector that can do something about collecting the taxes and cleaning up the property because we have a code enforcement officer that – that is his responsibility.

**Ms. Keirski:** The county taxes are not delinquent; well they are late in paying this years.

**Mr. Kisow:** The building doesn't even have a roof on it, is there a way we can raise that building.

**Chairman Abatta:** Mr. Urbano, our planning director I am sure he is familiar with this issue.

**Mr. Urbano:** I am familiar with issues like this but I was going to ask you- did this come across your desk from Jeff?

**Ms. Susko:** Before the summer, this is not the first time that we have dealt with abandoned boats just in the area in general and I know that there were a couple prior to the time that you were speaking about where we were able to pull the (inaudible) through code enforcement and get a couple moving so yes.

**Mr. Urbano:** So this did come across your desk?

**Ms. Susko:** No, not this one.



Chairman Abatta: That is a start, we will have code enforcement.

Mr. Urbano: I will talk to him tomorrow and get all the information ok, basically send him down, take pictures, take pictures of the structure then if the structure looks to me that it is unsafe like you're saying that is, I have to send Plans Examiners our building official to say whether it is safe or if it has to be torn down or whatever, legally then we can start that process. But like the Chairman said it is a process but we will get on it tomorrow, I don't think anyone here knew about this.

Ms. Susko: Does anyone have the address? Can we get the correct address of the building? Did you have when you looked it up on the county?

Mr. Kisow: The corner of Elizabeth and Station. Rick here are these pictures too.

Chairman Abatta: Chief, will you approach please and explain what you can do to help this issue?

Chief Vietmeier: Real quick, I noticed those boats about a month ago when I was down there patrolling one day at lunch time and I called Commissioner Kisow, we talked about it and he said they have been down there for a while, it was never brought to my attention in the past. Basically so we have everything in perspective here as far as the police go the boat by Crest Trucking which is up closer to Route 51 that boat is well off the roadway so it is basically on private property. Private property- we can't do anything about, the local police. If the owner contacts us I can fill out paperwork for abandonment of vehicles and they have to get a tow to come in and tow it. I do that all the time for everybody, nobody has ever contacted us about that particular boat. The boat under the bridge has been there for quite a while, I ran that VIN and sent a certified letter last week to the last register owner of that boat and its somebody from Venetia, PA or something like that, not close. I have not received a certified letter back yet that they have received the certified letter so once I get that back and I can promise you I am going to take it upon myself it'll be towed- I will have it towed before next month's meeting. In my opinion it is close enough to the road its right underneath the bridge and we will take it as a public road as a right away and I will tow it. I haven't got this certified letter back from this person yet claimed or unclaimed so I am just waiting on that. I can promise you that'll be gone in about a month.

Mr. Kisow: So Crest Trucking, whoever is running that would have to get a hold of you?

Chief Vietmeier: It could be an employee working at that site there, I don't know. But nobody has ever complained to us about it because I would have known about it.

Ms. Kierski: The thing is where Crest is, Crest isn't even in that building, it's a construction company its Beech Construction I think so Crest is a Trust- Crest doesn't own that - it is a Station Street Trust and that's what it is called and that's

who owns it, I went online, like I said the county thing and I got the name of the person and the address is on Neville Island, so Crest isn't even there. They tried to sell that building. I think that this Beech Construction is just leasing it or whatever they are doing you know so Crest has nothing to do- I am sure they are not going to call Beech Construction, I am sure they really don't care.

Chairman Abatta: Andrea, like Mr. Urbano said we will turn this into our Code Enforcement officer, Chief just told you what he will do with the vehicles, he will have those eradicated, towed, moved ok, we will start the process tomorrow. There is a procedure that our Code Enforcement officer needs to follow, any information that you have is probably relevant and good to him, he may reach out to you to get those names and numbers and he will start the letters that he has to do. In other words, he has to send out letters and advice be it to Beech Construction or the owners or whatever but we can do that in a timely fashion and we can almost guarantee that we will get this situation taken care of. Mr. Kisow and Mr. Marks took it upon their own, Mr. Marks came to the meeting and Mr. Kisow, they realize that there was a blighten in that specific area there and they took it upon themselves to fill up a dumpster so it's not like we would be remised here but we have to go about it the right way but thanks for bringing it to our attention, we appreciate it and I can guarantee that something will be done for it, to alleviate this or stop this.

Chief Vietmeier: Mr. Chairman just for the record, I will personally go down there tomorrow to that boat at Crest Trucking I will run the information and give it to Code Enforcement.

Mr. Urbano: Bring the pictures back to me; I will make sure we get it to our Code Enforcement officer down to inspect it. We will do it legally just give us some time and we will get on it.

Chairman Abatta: Ok, yes let's get relief for this individual.

Dominick Treemarchi- 20 Regina Drive: Thank you Mr. Chairman, thank you Board. Like Mr. Chairman said I live on 20 Regina Drive and I am also a school bus driver for the Montour School District on call driving all kinds of buses. At the garage Bob Wagner who is the transportation supervisor called me in and asked me about Regina Drive, well my wife's family has lived on Regina Drive since 1958 and at one time Regina Drive was a throughway, in and out, in and out. Well what happened at that time, there was a lot of houses with children and wife could attest to that and they all played and caught the bus there well with people coming up (inaudible) so there wasn't even a light there so they weren't even juking the light (inaudible) so it was brought to the attention and they made it only residents and make a right or make a left. Well now and I am really glad that this summer we've had two more families come with children and they are not going to our school district and they are catching the bus there at the bottom of Regina and on Silver Lane, one is an autistic child and the bus was there a person skimmed the red lights ran the reds and juked the red light and went up over well that started that whole "listen we want a school bus stop coming up there" there

is a slight bend up there, could a school bus go there yeah, would it be safe for the children, where would they be safe for the children, where would they be. Now we got the Little Giants Federal Credit Union, it used to be in McKees Rocks now they are there. I am not say that they are bringing a lot of traffic but there is traffic there, there's the dentist office now we got a little restaurant there that they sell take out and we got some traffic there. But where are the children going to be and I don't think it's safe for the children to be standing there and for the school

bus and pedestrians just driving up and over and yeah chief I'll tell the elementary school, I just looked on my phone, it stops at Regina and Silver at 8:30 in the morning and maybe they got to be there five minutes before 8:30 or five minutes after so there is a little bit of time for the bus driver to get there whether she is early or late so maybe we can have somebody sitting there for a little while and checking this out but as far as opening that up I personally and my mother in laws as I said – she is 90 years old and very sharp minded she'll tell you like it is and she said that is not a good idea to have- because all you are doing is having everybody juking the light then and have everyone coming up and coming both ways.

Chairman Abatta: Obviously I live on that road too or very close to that road, most of the commissioners know exactly what you are talking about people do that – people use that as a cut through I have seen that many and many times. And when it becomes a safety issue like that it is time to put a stop to it. I know it is posted; we will talk to the chief and see what we can do as far as eliminating that cut through because it is public safety. God forbid something would happen there we wouldn't want that at all. That's what people do.

Mr. Treemarchi: The thing is about Mr. Wagner – my thing is – before anything opens up there, and now we open up a whole can of worms there and once it is open it may take a act of congress to shut it down again or a couple of accidents or a kid getting run over, I am trying to keep this status quo. You are always going to have people cutting over. Even if they tell ya I am walking a dog she almost hit my dog and she said well I am going to the dentist, but she wasn't going to the dentist, she went straight through. So I thank you for hearing me.

Chairman Abatta: Mr. Treemarchi, Mr. Shiwarski brought up a valid point – we have never discussed or said that we were going to open that up as a throughway. If people are doing that they are doing that illegally.

Mr. Treemarchi: People that lived there heard that for a while, people that moved in before the school year and she started to talk about getting that open. She may talk to no one here. She appartantly went to talk to Mr. Wagner. Mr. Wagner knew I lived on that road and brought me in and asked me my opinion.

Chairman Abatta: Well, it's not going to happen. That's why we have the big desk. Here is where the decisions are made.

Dr. Mancini: Even the school district didn't come to us and they don't have the authority to do that either.

Chairman Abatta: Chief, will you please enlighten us with that situation; I know you are familiar with it.

Chief Vietmeier: Very, I can't tell you how many citations I have wrote there over the years quite a few of them to be honest with you. I don't know what the situation is – it is the first that I heard of about the possibility of the road being reopened again which would be a horrible idea. I hate to say this but Robinson Township needs to address that situation at that intersection. I know it was brought up many years ago when Clever Road was being done by the county. There needs to be turning lanes, there needs to be new lights. I don't know what else you do in a situation like this. This Township is just growing and growing and growing and we all see it. The traffic is horrendous. Everybody is in a hurry to go no- where and it's not only on Regina Drive and Silver Lane its everywhere and we can't be everywhere and it's unfortunate but with this new development coming on the other side of Silver Lane and with Marks Landing and the continued growth in the Township I don't know if it something that the engineer can do but Robinson has got to get the turning lanes. I know it was proposed years ago and it was this close.

Chairman Abatta: I agree Chief, that is a County Road and like I say I live on that road I know all too well how it is but it's got to be addressed, we got to slow them down and stop them.

Chief Vietmeier: Here is the thing though Mr. Chairman; the problem is that we have and I see it every single day, I 79 North in the evening backs up horribly all the way down to the Parkway, people get off at 60 cut across 60 cut across Silver Lane they go that way. The Parkway is backed up behind Montour Run every single night people cutting Montour Run. You know – that road is so heavily traveled that it is not even funny and all of our roads are that way. Our Township has grown and grown and grown and our roads are over done it over the years. And you have seen it all these crashes we have and that's nothing I mean it's just par for the course but somewhere along the line. Silver Lane is going to be a nightmare once this new plan comes in; I am telling you right now I mean it's going to be a nightmare. And it already is, I can't even get out of my own driveway at night. It is very, very difficult; I don't know what the right answer is. I'll have an officer go over there and try to stop it again.

Chairman Abatta: Yeah, let's try to be proactive on it and try to prevent something and do something.

Chief Vietmeier: Yeah and as part of the road program or something like that I think that intersection needs to be addressed and needs to be addressed quickly .I mean it really does but it's just going to be a matter of time, we have horrible crashes there now. It's very confusing.

Chairman Abatta: That's our main artery that divides the Township but that's a county road so there needs to be some involvement on the county level also.

Chief Vietmeier: The County did their deed a few years ago and the Township was this close to at that time to putting in turning lanes in and it fell by the wayside somehow but it needs to be done again.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON NOVEMBER 8, 2017 FROM 5:00 P.M. TO 6:30 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.

CONSENT AGENDA

**11. Motion to approve Items #12 thru # 20 listed on the Consent Agenda (\*)**

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***THOSE MATTERS INCLUDED UNDER THE CONSENT AGENDA ARE SELF-EXPLANATORY AND ARE NOT EXPECTED TO REQUIRE REVIEW OR DISCUSSION. ITEMS WILL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED BY ANY MEMBER OF THE BOARD OF COMMISSIONERS, THAT ITEM MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.***

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- \*12. Approval of October 2, 2017 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT D)**
- \*13. Motion to approve Bond Reduction Request #5 as submitted by the developer for Stafford Park Phase II dated 10/3/17. The Township Engineer has recommended that the Township reduce the current bond of \$24,987.60 to a new bond remaining amount of \$9,609.60. (ATTACHMENT E)**
- \*14. Motion to approve a waiver of Section 250-60 of the the Township Ordinances to qualify Robinson Peripheral Developer's Plan 10 as a simple subdivision as recommended by the Planning Commission. (ATTACHMENT F)**
- \*15. Motion to approve the Preliminary/Final Subdivision application as submitted by Robinson Peripheral Developers subject to the Township Engineer's letter of November 1, 2017 as recommended by the Planning Commission. (ATTACHMENT F)**
- \*16. Motion to approve the Proclamation recognizing the Revolutionary War Militia Soldiers of Robinson Township with the Robinson Township Historical Society as part of the Veteran's Day ceremonies. (ATTACHMENT G)**

- \*17. Motion to authorize the Assistant Township Manager to publish a notice to solicit bids for the disposition of surplus property as listed in the attachment. (ATTACHMENT H)
- \*18. Motion to approve the Bond Reduction Request #10 submitted by FC Aiken LLC for Arbor Trail Phase I dated October 17, 2017. The Developer requested a bond reduction in the amount of \$33,695.00. After inspection, the recommended release is \$37,064.50, reducing the current bond of \$203,997.75 to a new bond remaining amount of \$166,933.25. (ATTACHMENT I)
- \*19. Motion to approve the Performance Bond Reduction Request #15 for Stafford Park Phase I. The developer has completed all punch list items and completed all work as required by the performance bond. We therefore recommend the release of the Bond in the amount of \$7,832.00 (ATTACHMENT J)
- \*20. Motion to approve Bond Reduction Request #10 as submitted by FC Aiken LLC dated 10/17/17 for Arbor Trail Phase II. The developer requested a bond reduction in the amount of \$243,426.16. After inspection, the recommended release is \$267,768.78, which includes a 10% contingency amount of \$24,342.62 (ATTACHMENT K)

MOTION: Mancini SECOND, Shiwarski to approve items #12 - #20 on the Consent Agenda. (\*)

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

#### REGULAR AGENDA

*Discussion to approve the October, 2017 Treasurer's Report.*

MOTION: Barefoot SECOND, Kisow to approve the October, 2017 Treasurer's Report.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to approve the October, 2017 List of Bills*

MOTION: Kisow SECOND: Barefoot to approve the October, 2017 List of Bills.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion/Motion to set a 2018 Budget Workshop on November 14, 2017 at 8:00 a.m.*

**MOTION: Shiwarski SECOND: Barefoot to set a 2018 Budget Workshop on November 14, 2017**

**at 8:00 a.m.**

**ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0**

*Discussion/Motion to approve Resolution No. 18 of 2017 establishing the program criteria for the volunteer service credit program.*

**Chairman Abatta:** Ken, would you like to speak to that quickly and make the public aware of what we are talking about here since you are a Chief at the Groveton Fire Department?

**Mr. Kisow:** This is about the ACT 172 and if you are a volunteer to do retention the state gives the Township the option to give an active volunteer a tax credit plus an EIT credit and this part of the Resolution that we reading tonight the three chiefs got together and made what made what an active fire fighter will be for the Township to get a hold of the manager every year and say this person fulfilled his goals to be an active fireman to get his tax credit after he pays it , that's basically what it is, it's just a criteria of what we call an active fireman in our Township.

**Chairman Abatta:** And like I always say just to enlighten the people here we have three volunteer fire companies who we are extremely proud of they do a fantastic job and they are volunteers. If we didn't have these companies if we had to pay for fire coverage, there would be a specific tax for that, it would bring in millions and would cost everyone and an excessive amount of money so be concerned and be glad and happy that we have three volunteer companies, these guys are volunteers and any time they are out raising money try to support them. It's only for our own good.

**MOTION: Shiwarski, SECOND Mancini to approve Resolution No. 18 of 2017 establishing the program criteria for the volunteer service credit program.**

**ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0**

*Discussion/Motion to approve Pay Application #4 in the amount of \$132,763.56 to Shiloh Contractors, Inc. for the Clever Park Pool. The amount of \$8,610.35 is being held for a 2% retainage. This certificate reflects all work completed to date.*

**MOTION: Barefoot SECOND: Mancini to approve Pay Application #4 in the amount of 132,763.56 to Shiloh Contractors, Inc. for the Clever Park Pool. The amount of \$8,610.35 is being held for a 2% retainage. This certificate reflects all work completed to date.**

**ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0**

*Discussion/Motion to appoint Frank L. Piccolino III as manager of the Township of Robinson effective Monday, November 27, 2017.*

MOTION: Mancini SECOND: Kisow to appoint Frank L. Piccolino III as manager of the Township of Robinson effective Monday, November 27, 2017.  
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

### COMMISSIONERS COMMENTS

Dr. Mancini: I just want to congratulate our three commissioners here who won the election yesterday.

Mr. Barefoot: The new manager that is coming aboard, I think he is going to be a welcome. I think he is very qualified and looking forward to working with him.

Mr. Kisow: I just want to thank everybody who came out to vote yesterday and thank everybody that helped and all that. On regards to the ACT 172 on the public safety end we approached MATR to upgrade their hydrants (inaudible) more friendly applications for the hydrants so MATR is going to change the hydrant spec to add five inch storage for us and also through Plans Examiners , I got a hold of John Burnett all new construction will have – instead of having the fire sprinkler system having two signees today he pretty much said they are going to switch everything to a five inch for the construction in the Township which helps us tremendously because that's what we run now. So we are working things slowly.

Mr. Shiwarski: Yes, just sort of that the sentiment that Mr. Barefoot welcoming our new Township manager on board and looking forward to a good relationship with him and also would like to thank everyone that came out to vote, it didn't matter who they voted for yesterday but I appreciate that they came out and voted. It seemed like there was some more people that was anticipated in the Township which is a nice thing. Election Day – I had a chance to go around to every poll and talk to the residents- these meetings here there is not a lot of citizens comments, you get a few a night but it is really nice interact with the residents at that point in time and what's nice is this is my fourth election so you get to see the same people in their rituals on election day it's a very good day of being a commissioner. It is a day that I look forward to all the time where you can meet and shake hands and exchange pleasantries so the residents so again thanks. I don't believe we have another meeting before Thanksgiving, so I hope everybody has a safe and happy Thanksgiving holiday.

Chairman Abatta: Everyone always says what I am going to say. We did hire Mr. Frank Piccolino- who will be our Township manager is first official day will be the Monday after Thanksgiving, what is the date R.J.?

Ms. Susko: 27<sup>th</sup>



Chairman Abatta: Thank you dear. He is a fine individual he's coming to Robinson and we anticipate him doing a great job for us so you will meet him very shortly. And congratulations goes out to Mr. Kisow and Mr. Barefoot, Mr. Shiwarski who won re-election for another four term so those are the faces that are going to get it here for the next four years so, I am sure they will do a nice job for all of us here.

### PARKS REPORT

Here comes Santa Claus! Don't miss the holiday fun at Clever Road Park! Friday December 1<sup>st</sup> at 6:30 p.m. With a flip of a switch Christmas Lights will sparkle, signally a HO HO HO spectacular firework show welcoming Santa and Mrs. Claus.

Forest Grove VFC, Robinson Police and Robinson EMS will provide VIP transportation for Santa and Mrs. Claus. Hot chocolate, cookies and a few other treats will be waiting. Friday, December 1<sup>st</sup> at Clever Road Park 6:30 p.m. sharp. Don't be late.

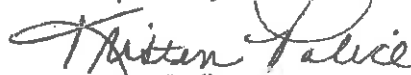
This weekend November 12<sup>th</sup> Forest Grove VFC will host an all you can eat pancake and sausage breakfast located at the forest grove fire hall across from the Forest Grove School. Adults \$6.00 and children \$3.00 from 8:00 a.m. to 1:00 p.m.

Robinson Township Parks Board would like to wish everyone a Happy Thanksgiving!

MOTION: Shiwarski, SECOND Mancini to adjourn the meeting.  
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

Meeting was adjourned at 7:56 p.m.

Respectfully submitted,

  
Kristen Police  
Township Secretary