

**BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, AUGUST 7, 2017  
7:00 P.M.**

**CALL TO ORDER:** Chairman Abatta called the meeting of August 7, 2017 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA 15205 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mancini-Present, Barefoot-Absent, Kisow-Present, Shiwarski-Present, Abatta- Present. Also in attendance were, Township Manager Silka, Assistant Manager Susko, Solicitor Jack Cambest, Public Works Supervisor Mike Volpe, Township Engineer Mike Meyer, Treasurer Kezmersky and Township Secretary Kristen Police for the purpose of taking minutes.

**MUNICIPAL COMPLEX UPDATE: DESIGN TEAM**

**Mr. Silka:** Mr. Chairman as everyone knows we are in the process of designing our new municipal complex and I think we are at a point right now where we would like to have representatives of Hayes Design group and WMF kind of give us a brief overview of where we are to date of the process, so Andrew if you can take it away.

**Genna:** We are looking at a new two story complex for the new municipal building with three pieces of the program being the police department, the library, and the administrative offices of the Township. The organization at this point is to separate those three individual uses and make them function as best as possible in the interests of different users. The main organization of level 1 with the central entrance is a large two story entrance with the Board meeting room immediately off to the side with the police department and a secondary entrance to the side of that room. The opposite portion of the building- opposite of the main entrance to the right there is the library and the Historical Society spaces with public restrooms in the center for all users. It's a two-story facility and we will have a central stair for general use and an elevator as well.

On the upper level, which has a second entrance we will have the administrative offices for the Township with another stair going down to the Board meeting room. There are pieces of the program for future development so it is being designed for expansion either to the north, east or the west. Any questions?

**Chairman Abatta:** I have none from the Chair, any questions from the Board? I think we went over this pretty well before at the last meeting, I think we are satisfied. We will have some questions for you at some point down the road but I think we are all aware of what is going on. And I think we will make sure what we do from time to time in a timely fashion is you and your group coming to the meeting and keeping us updated on the progress.

Genna: And as we discussed we will start looking at the exterior so people can see the building itself.

Chairman Abatta: Sure, we will also have our representative Mr. Follen at some point in time to add comments or other pertinent bits and pieces of information also.

Chairman Abatta: At this time I do not have this on the agenda specifically but would I would like to do is introduce Mr. Bruce Berringer who is the regional director of the YMCA and he is going to enlighten us as far as some information is concerned.

Bruce Berringer: I just wanted to introduce myself. I spoke with Mr. Silka a couple of times at the rib fest last week for the Rotary at the Steak and Ale. Just wanted to come and introduce myself as the new executive director of the western area YMCA and I'll probably be the easiest and most pleasant public speaker, I would just to say A., Hello, B., Thank you for all of your service and C., Congratulations on all of the wonderful things you have going on in Robinson. Having been here seven months now, I'm starting to get a view of the landscape and there's a lot of exciting things going so congratulations to you and all that you do and all that you have going on. Really what I want is to have a good relationship with the local municipalities and commissioners, elected officials, so I can understand and create what will be the ultimate vision for the Western Area YMCA and what is in the community, what assets are being developed, it allows us to create an even better compliment. So we have that opportunity and desire to understand where we fit in as a community asset, what we can bring to the table and just to let you know that we are open for business and we are open for the fact that if there are things that the Township wants to explore with us, like even as simple as an alternate site on something that is planned at one of the local parks if there a rain day, we have quite a large indoor facility that we would be happy to host, so just to understand those sort of things and we can collaborate and work together to give service to the people in the community and the surrounding community.

The last pitch I would like to make is I know some of you probably got a letter here from the YMCA this coming Thursday at 9:30 we are having what we are calling our advocacy days- you are more than welcome to stop down, we have about 10-12 people coming, some elected officials, some Superintendents and School Board and partners of the Y, and we will have an hour long program and what we are currently doing, who we have as current partners, and also how we are beginning to shape that vision of what we are going to become. Mr. Silka, you indicated that you are maybe going to stop down but you are all more than welcome. We would love to see you, in the meantime I'll probably be a semi regular figure here just to see what is going on. Ironically I kinda like this stuff. But like I said, in closing, just want to thank you for all you do and you guys have a lot going on here I have been fortunate with the YMCA to be able to be at a variety of different Townships and some that aren't quite as organized the way you guys are so I am proud to be here, happy to be here. I look forward to walking a path with you guys.

Chairman Abatta: We are Robinson proud Bruce, I am glad that you noticed that and we take a lot of notice and concern and affection for our constituents and taxpayers and anything we can do to make it better for our residents we are up to the challenge. I won't be able to be there Thursday, I have prior commitments but RJ maybe you can sub for me?

Ms. Susko: I am going.

Mr. Silka: She is actually subbing for me because we had to schedule another meeting that took precedence over that, so she will be there.

### **ENGINEER'S REPORT**

The Engineer's Report is attached.

Mr. Meyer: Thank you Mr. Chairman, the first item that is on your agenda is Marks Landing bond reduction. We are recommending that the Township reduce the current bond of \$680,168.50 to a new bond remaining amount of \$371,465.60. And that is item #15 on your agenda.

The second item that requires action is we are recommending that payment be made to the contractor for Shiloh Industrial, this is for Clever Park Pool and that payment is in the amount of \$15,020.00.

The other item which I do not have listed here which we had finalized on Friday, there is a change order and hopefully the last change order. We have a very small change order in the amount of \$1670.00, it is for a float valve. The reason we didn't have a float valve in the tank before is because it just leaked so you never had to worry about it being over surge charged or anything so now though that we are going to have a very tight pool and we are not going to have that kind of leakage. One of the things that came back and when we started to talking to the contractors is we looked at a float valve and everything, negotiated a price with them and it came in at \$1670.00 so I am recommending that – that change order be accepted as well.

To keep going on with the pool. We did have a meeting with the contractor again on August 1<sup>st</sup> to make sure that everything is proceeding accordingly. Mr. Volpe, Mr. Silka and myself and Ms. Susko attended, they had everything going and the contractor is ready to start on the 14<sup>th</sup>. They are going to be doing some of their demo at first. Mr. Volpe is going to be out there with their crew as well to make sure that everything is getting done so we will have activity starting about that. I will also note that the contractor has submitted a lot of the shop drawings and has ordered the majority of equipment as of this day.

MS4 - We have been talking a little bit about this each month. The recent thing that we have completed is the pollution reduction plan. This is a requirement under your Township's MS4 requirements. The pollution reduction plan we have a copy that was given to the Township they also have it posted on their website if any citizens have any comments it is supposed to be back to us by September

16<sup>th</sup> so that can be included in our permit renewal for the MS4 this was a tremendous task that had to be done and then in fact we tried emailing it – it was too big to email the document so it's a lot of things and a lot of municipalities are feeling the same thing with this, with the MS4 a lot of work had to be done and really it's just the beginning because of what it ended up being is that here some of the areas where you are having erosion into streams and different things like that, what the concern is with that is what the DEP is going to come back and make the Townships do to clean up what they are calling "polluted streams" so that is something that is going to be ongoing.

The other item which is similar is stormwater investigations – Mr. Volpe and I have been out looking at, with all the rain we've been having this year we have been inundated with various drainage complaints from residents. We have made it a point to go out and look at all of them, some of the ones we have been looking at we're at this point preparing different sizing calculations to see if the work can be done in-house or if it has to be contracted out, different piping and also preparing various estimates on what it would cost to fix some of these things. Some of these problems are just being frankly because of the high volume of rain that we've had and the high groundwater that has caused, others that are being caused you're having swales that are being filled by the residents, different places where residents have put in pipes to make the area that they were draining what used to be an open swale, they are putting what they think is a large enough pipe and it is not, so that's causing this back up into other people's properties. So we've been looking at, I think we have been at about 10-15 of them within the last two months, just to take a look but every time someone does call we are making the report and an investigation into it.

### CAPITAL PROJECTS

#### DEVELOPMENTAL INSPECTIONS

Silver Summit- Ongoing

Marks Landing- Ongoing

The other ones are fairly inactive at this time.

#### DEVELOPMENTAL REVIEWS

Arbor Trails- Parcel 8 will be at the Planning Commission on the 16<sup>th</sup>.

Robinson Square- we did receive some additional information so that will also be on the August 16<sup>th</sup> meeting.

Bradley Center- We met with the applicant on August 1<sup>st</sup>, they are going to resubmit some of their information so we can determine if it needs to go to the Planning Commission or if it can be handled internally.

**Chairman Abatta:** I just have one quick question Mike. Our Road Program is complete, am I correct?

**Mike Meyer:** Yes, there are still some punch list items that remain. It is substantially complete, yes.

**Chairman Abatta:** So we have a 2% retainage fee for punch list items, that has all been addressed?

**Mike Meyer:** That has not been addressed as of yet.

**Chairman Abatta:** Is there a timeframe that goes along with it?

**Mike Meyer:** I know they were out there last week and usually they try and get it done. It always perplexes me with contractors because we are holding that money back. They have very little items to do and sometimes they don't go out and get them done.

**Chairman Abatta:** Do they touch base with you or do you touch base with them?

**Mike Meyer:** Yes and Mr. Volpe is involved as well. We stay in constant contact about it to really push them. There was an item of concern that we came into the other day that not had been submitted to us until Friday so you know every time we get a complaint or anything we'll log it into our report and we will have our inspector go out and look and determine what has to be done from there.

**Dr. Mancini:** I got a bunch of compliments from the road crew with the road program. A lot of people like the work.

**Mike Meyer:** The contractor does do great work; it's these last remaining things which sometimes makes you want to pull your hair out. But yeah, it's a very good professional contractor, I would love to say that we could sit there and say that they came in with the low bid which is the person that we have to take, but they've done very well.

### POLICE REPORT

**Chief Vietmeier** submitted a copy of the July Police Report which is attached to the minutes.

**Mr. Kisow:** Chief, with the SUV's with Ford, do we have any idea on what we have or what we don't have in regards of the CO (carbon monoxide)? I mean we have a whole fleet; Mike is in charge of them.

**Chief Vietmeier:** Right, we do have a whole fleet. Actually we've been talking at the chief's meetings there is one here. There is one department that went and purchased some CO detectors for their cars and never had an issue. All the reports that I keep reading of course Ford denies that there is any problem but all

the reports I keep reading are the ones that are in Texas, Arizona where it's really hot. And there are the ones that are having the troubles.

Mr. Kisow: That's all I was just checking on that. I heard about it and asked.

Chief Vietmeier: We never had an issue with any of them. So far so good.

Chairman Abatta: One quick question Chief. I know that we had an issue a while ago with one of our officers as far as a reaction to an opioid drug. He was concerned about it, but are we doing anything in that regard to keep our officers safe for that type of incident should it happen again?

Chief Vietmeier: Yes, actually we are and it just started this afternoon. It finally came together. I guess from this point on – it's just that we have a private ambulance service here in the Township and most of the time they are dispatched before the police even get dispatched on an ambulance call and they arrive even before we do. It's really a great thing. So we have always felt that there was no need for us to carry Narcan in our cars. But since these incidents happened with our officer we are going to carry Narcan in our cars or maybe each officer is going to carry Narcan only for our police officers at this point. Officer Bryan carries it for his canine but we have to be certified and go through a training class which I did this afternoon, it was 45 minutes. I don't know how you get your certificate though because it wouldn't pop up but we have to get the certificates and so it's an online class that I did this afternoon so we will do that ASAP.

Chairman Abatta: That's good because I have for concern for safety for our officers, that's paramount.

One last question Chief and I am going to talk about this in my comments. School is starting soon and I know that they put a light on Clever Road down there. Is that all operational and in sync as far as when school is gonna start, is it doing what it should do?

Chief Vietmeier: Well I think at this time it is. I was away on vacation when they had the meeting last week with the school district and the traffic consultants. They set all the timing. Obviously that can be adjusted and PennDot would have to make some approvals here but we'll see how things materialize that first week of school.

Chairman Abatta: Who adjusts the light? Do you adjust the light?

Chief Vietmeier: No, Traffic Systems but it has to be approved by PennDot. It's a timing mechanism.

Chairman Abatta: I have seen it working I just wanted to make sure.

### ADMINISTRATION UPDATE

Mr. Silka: Just a few items to update you on. One is this summer the Allegheny County Health Department is baiting raccoons for their anti-rabies program. They are throwing hard baits around; they are asking residents between August 4<sup>th</sup> and August 11<sup>th</sup> that if you have dogs running around in public areas near the wooded areas and they come across this to try to steer them away. There is no danger to the animals, however they are out there. It's an edible medication that's gonna help cut down on the amount of rabies in the raccoon population.

Secondly, on the agenda today numbers 20 and 21 specifically are motions in regard to Act 172. Act 172 was passed late last year; it took a while to get guidance out. But what this does- it allows municipalities to offer real estate tax rebates and earned income tax rebates to active volunteer firefighters or active volunteer medics within the community as sort of an incentive to help increase the volunteerism and keep those much-needed ranks high. What this does is, it allows for up to 20% rebate on real estate and a flat tax rebate on earned income tax. This Ordinance has to be passed a little bit differently than most of our other ordinances. One is it requires a public hearing, no less than thirty days prior to- has to be published at least thirty days to adoption and that's probably the biggest one, then the public hearing after publication, then adoption and it has to be in place by 45 days to tax bills going out. So, if the Township so chooses to go down this path this would have to be adopted by November 1<sup>st</sup> because as our tax bills go out March 1<sup>st</sup> and if the ordinance is passed for publication today we would be in line to adopt this ordinance as of October at the October meeting this year then it would go into effect for taxes that are paid in 2018 and earned income tax filing for 2017 when you file in the new year for the prior year's service. So I just wanted to update the Board on that ordinance and the process that we have to follow a little bit differently than most ordinances.

Thirdly, the pool closing. I think everybody knows by now our pool is going to be closing early and it's closing this Sunday at 4:00 pm. That is so we can bring in and mobilize our contractor Shiloh Construction to come in and start the demolition, start the renovation so we can be up and running by Memorial Day 2018. At 4:00 as the official closing we are gonna have just a little whistle ceremony, just a couple speakers, but what I am going to do, this will be the first time I am actually going to Facebook Live the closing process on the Township website so I'll go on sometime between 3:30 and 3:45 to start doing this. We will have the whistle ceremony and the official closing so everyone out there that friends us on Facebook, take a look, this will be our first live video on Facebook. It seems to be the most popular media right now, everybody is doing it. So that will be our official closing and that will be the last day the pool at its current configuration will be operational so join us either live or at the pool. Unfortunately the last week of the pool we are getting some really crappy weather. We did close today because we never hit our ambient temperature of 70 degrees. It was calling for cool and rain today and towards the end of the weekend so we are striving to keep the pool open as much as possible, however when you have an ambient temperature of 63 degrees at noon not a lot of people are gonna come

out to go swimming so unfortunately we had to close today. We are working on to keep it open but weather is not permitting us to.

Programming note the September Board meeting has been advertised- it was moved to September 11<sup>th</sup> because it is on Labor Day so it is moved to September 11<sup>th</sup> and that will be our next regular Board meeting.

Last but not least, as August ends and September starts and we start our 2018 budget cycle, you'll start seeing your memos. This year a little bit differently, I am going to send out budget requests to some of the organizations who seem to always request funding throughout the year to try to get the Board of Commissioners up front funding requests so they can deliberate on that going in to the budget process so we don't have to sometime try to accommodate or tell people "no" toward the end of the budget cycle. That Mr. Chairman is my report.

### FINANCE REPORT

Mr. Kezmarsky submitted a copy of the July Finance report which is attached.

Mr. Shiwarski: Before I call Jerry up I just want to- every month – just a little transparency, before the meeting, Jerry gathers up a lot of his work for the month and sends the balance sheet, the delinquent collections, the EIT history, the LST history, real estate collections, and other pertinent information to us. That is shared throughout the Board. This month since we are more than halfway through the year, trends and analysis carried a little bit more of a clear picture so I asked Jerry some very simple questions and I am reading this off the email that I got on Friday. I said are our revenues on pace in LST, EIT, etc. how comparable are we to last year, percentage wise and last year at the end of July what was our total percent of budget revenue and expense compared to this year, do you have any concerns and how is our fund balance between both years, some of the very basics of our budget and I am happy to say that this was Jerry's response: "real estate taxes are \$313,769.00 above last year, real estate transfer is \$74,170 above last year, EIT is a little bit behind," but again I quote Jerry, "I expect August to be a good month and expect to catch up, LST is about \$96,000 behind last year, overall revenue for 2017 is within \$20,000 of 2016, expenses are \$756,000 below last year and the overall cash flow is very comparable to 2016, and his bottom line is, and we all know Jerry does not speak with forked tongue, there should not be any concerns in the near future so that's a very good response to an email that I sent to Jerry.

Chairman Abatta: That's an excellent report.

Mr. Shiwarski: Jerry, do you have anything to add for this month?

Mr. Kezmarsky: Since this meeting is already a week after the month closed on July 31<sup>st</sup> of course all the revenue items that I showed you on the list are a little bit behind. EIT did have some additional collections in the first week of August. LST the same thing there, real estate property taxes, we are above budget which



is very good for this year so we've already obtained the budget for the entire year so it's not bad at all. Real estate transfer taxes are coming on 80% of the budget, the bank balance as of July was \$2.8 (million?) and this morning when I checked, it was \$3.2 so cash balance is in a good position basically just about five more months until Christmas so it's downhill for now. And I think we are in a pretty good situation.

### SUSTAINABILITY REPORT

Ms. Susko: Good evening, I've got a couple different things to update you on in terms of grants, the website update, also we have our intern Jessica Jankowski here, she just finished her project on July 31<sup>st</sup> which was her last day. I asked her to come back and kind of give a brief presentation so at the end of my report I'll be calling her up so she can give you a summary of everything that she got done this summer.

To kick it off with the grants, we've been talking about the Duquesne Light street light LED upgrade program for a couple months so that grant is submitted now, that was due August 2<sup>nd</sup> I believe. We are just waiting to hear back from them and if they do approve the ten street lights that we requested then we would essentially write them a check for-

Chairman Abatta: R.J, what does that address? Just specific street lights or streets? Or any other entities or...

Ms. Susko: So, what we did was- we had to pick at least ten that were contiguous that could be- most of the old are the high-pressure sodium type, that's kind of what the standard has been, for decades and so the LED lights put out are even brighter than the high pressure sodium ones but for less wattage. So we had to be able to identify ten that were in a row that kind of made sense, basically it was like we were replacing a chunk of a street or a neighborhood or something like that, we could ask for more than ten but it is not guaranteed unless the program is under-applied for basically so what we did was, tentatively we looked at Glass Road that was just a stretch where it wasn't like there were houses right on top of the street lights, so nobody is gonna get this light glaring in their window if it's replaced and it's brighter but it just fit that neighborhood really nice. The street lights basically, the removal fee would be paid for within a year [in cost savings] and then Duquesne would continue to maintain the light bulbs. So just in terms of the money we would be saving in wattage and supply charges the removal fees would be paid for within a year. I haven't heard anything back yet but I will keep you guys updated as soon as they let us know if they'll be approving the grant or not.

Moving on to the Recycling Performance Grant, that's what we submit to DEP every year, very routine. We just take the information that we sent to the County for their recycling report and this is how we get the funding from the state for the tonnage that we recycle so that's due at the beginning of October. I'll be giving you an update next month to where we are on that. Now is the time where we start looking at the materials and making sure the requirements are the same

filling out the application, so that again is very routine but it's a nice check that we get every year.

Moving on to the website update I just wanted to give you some sort of metrics in the first month or so since we went live with the new website. It's been great so far, we had wonderful responsiveness with the company that did the web design anytime there were any issues or we weren't sure if an app was running correctly they have been right there immediately, pretty much within an hour, responding to anything I sent them, so we're very happy with the service that they have continued to provide after the design has been done. On our end we now have the ability to see who's visiting the website, where they are going to, what pages are getting the most traffic, and unsurprisingly right now it is the pool. Pretty much most people that are coming to the website are looking at pool information but it also gives us the ability to see if someone is trying to access a page maybe that was on the old website or they're looking for particular information that doesn't link to anything so we can go in and correct those errors. It's been very helpful actually we were able to see that Google is still linking to our old pool page just by the number of hits that we were getting for that and going in and correcting the Google listing so that was helpful. Web traffic- we get sometimes more than 100 users in a day just visiting the home page and navigating around looking for information and over half of those users are using mobile devices so tablets or phones which is really interesting, we kind of assumed that more people would be accessing from desktops but they weren't so the fact that the website design is mobile compatible, that's kind of a boost and we were glad we did that because that's serving the majority of the visitors.

The last couple things that we added were – we had a contact form before but we weren't getting too many submissions through it. We've seen a pretty significant uptick in terms of people that are sending in the email contact form, we have now a code enforcement complaint submittal online as well, that was something that we didn't have at all before and that emails to us. Although we don't have any current job postings theoretically there will be the ability to apply online should we add any job postings so there are some of the other features we have been able to bring in with the new website. That's all I have to report for the website for now unless you have any questions.

Chairman Abatta: I'd you every month when doing your sustainability report to reiterate what you just said about the website so we can get more users. Give that report and include that monthly. That's the best way to get that out. Did you mention the website address for it?

Ms. Susko: It is [www.townshipofrobinson.com](http://www.townshipofrobinson.com) that's all one word everything spelled out. That's all for the website update. I just have one more brief thing before I call Jessica up.

This is a community garden information, sort of fact sheet, that we got from Grow Pittsburgh we just thought we'd present it to the public meeting. They are looking for groups for the spring or fall for 2018 and if people want to get together for

some sort of – whether there is a public or commercial space that is being used to grow local food they provide education for that, instructional classes, materials.

I can provide any more information about that to anyone that is interested. There is a particular area that they are able to award any aid and on the map they've got that kind of partially along Steubenville Pike going towards McKees Rocks and Kennedy. I have the map available if anyone would like to see it. Just putting that out there that – that's a service that exists. That's it for my report, I'm going to have Ms. Jankowski come up now and just give some quick stats from her time here. She did a really wonderful job but I hope you'll be happy with what she has to say.

Ms. Jankowski: I am Jessica Jankowski. I was a summer intern this summer and I want to start by thanking you all for letting me have this opportunity to work for Robinson. It's been a wonderful experience; it's a great team that we have here in Robinson so I can't imagine working with anyone better.

My job was to create a database for the building and planning documents primarily in the upstairs storage room to catalog it in a way that can be easily referenced to know exactly what's up there when it comes time to move to the new municipal complex. So if I may approach I have a summary of exactly what was completed so you have a hands on...

So what you have in front of you is the database report for a number of documents that were completed. For a reference for what the database looks like, there is a description of what the document title is so whatever the heading would be, so in this case it would be the summer 2017 planning database report would be in one column and further down would be a full description of exactly what's included. If there's exhibits those are all listed out, there's number of pages, start and end date for the different documents that are involved and a filing location which is the title of the label on the boxes upstairs so as you can see, the total pages completed the summer of the twelve weeks I was here is 90,320, average per day was 1,082, and in terms of content it was 67% documents and 30% maps with 3% being maps and documents together so that would be any storm management reports, things like that – that have the site plans storm management plans. For zoning it pretty much split 50/50 between residential and commercial with the exception of 1.6% industrial and .4% riverfront which specifically for that was the Ohio River trail, and then down there on the bottom is the breakdown of exactly what types of categories there are so I have two listings or two columns one of which has documents about permits, legal or zoning, and the ones underneath with the bullet points are the individual categories. Does anyone have any questions on that?

Chairman Abatta: That is a good housekeeping procedure to follow. We appreciate the work that you did, hope you enjoyed your internship, good luck to you in the future and thanks for helping us out, we really appreciate it.

Ms. Jankowski: It was my pleasure.

**Mr. Silka:** Thank you very much for taking this opportunity, it wasn't a sexy internship, you were up there amongst all the boxes but you did an excellent job and I really wish you much luck in your future.

**Ms. Jankowski:** Thank you, I learned a lot about building and planning that I never knew. You see all of these apartment complexes, buildings popping up and it just looks like it just happens because you see the construction and next thing you know the building is there but there is all this planning and revisions and everything in the background that you don't see unless you have a position like this. So, thank you.

### **BUILDING INSPECTOR/ZONING OFFICER REPORT**

**Mr. Urbano** submitted a copy of the July Building Inspector/Zoning Officer Report which is attached.

**Chairman Abatta:** R.J., since Mr. Urbano is on vacation please give us the building inspection zoning officer report.

**Ms. Susko:** Yes, and one more thing I do want to mention that the day after Jessica left I looked up a permit in the database so we are using it already. I was glad to have that there.

The building inspection report- the amount of fees collected for July we had \$53,853 for a total of \$245,143. For improvement and new construction for July we had \$2,897,465, and total for the year \$38,326,259. That's the report.

### **PUBLIC WORKS SUPERVISOR REPORT**

**Mr. Volpe** submitted a copy of the July report which is attached.

**Mr. Volpe:** Thank you Mr. Chairman, I provided the Board with a full written report.

The major accomplishments for the month, we finished the Bicentennial Shelter so it is completed. We are doing our part on the restoration with the street paving with the rainy weather we have been having and trying to get the top soil, it's been an issue but we are about 80% complete so we are trying to get our end on the paving project done.

We are starting on some storm water projects, the one here in front of the Township building, Algonquin and (inaudible) we will be working on those projects in the upcoming month along with the pool, getting it shut down and we will be getting the Burkett complex ready for the Autumn Festival so those will be the upcoming projects for the month.

**Mr. Shiwarski:** The first thing is I want to commend you and the other administrative heads on your communication with them, you just heard Mike

(Meyer)'s engineering report, Jeff and at least to me some of the words I hear as I have been in communication with Mike did this, I did this with Mike, I did that with Mike, so to me that shows me that we talking as the arms of government and keep up that good work OK!

Secondly, the visibility that you are having out there within the community again for the feedback from the residents and businesses, again they are seeing you and you guys are responding to any concerns or questions that a resident might have and again that's what we are about we are about as being as transparent and as helpful to our residents as we possibly can, with that being said I just want to clarify from last month I know we had a citizen up here that had a concern about the process that we have in for loading the mulch, did we set a process, we have a standard that everybody is treated equally that way.

Mr. Volpe: Yes, everybody has.

Mr. Shiwarski: Just for the record here can we state that so everybody understands?

Mr. Volpe: The only vehicles that we will load are Township vehicles and any government vehicles that would come for mulch, neighboring municipalities. We will not load any private vehicles, trailers, trucks.

Mr. Shiwarski: So, that's not favoritism or patronage, that is the policy that is set by the Township, it's not because we don't like you, it's just the policy we have in place and that's communicated to everybody. Just wanted to bring that out, the resident had a legitimate concern, she issued her right to make us aware of it but in response to that I just wanted everyone to know that we do have a policy in place and that's being acted upon.

Since I sold my one house and I am living in Ventana Hills till my other house is built, I have a tendency to now to drive different ways to work. At the end at the Y where Clever and Beaver Grade hit that area I know they are doing gas work construction line work there but if you're pulling down any side, the overgrowth right there, and I know it makes it difficult when you're peering out, my wife's been yelling at me that I have been sneaking out too far, she says I am going to get her hit. So, I don't know if that's something that we can look at. Maybe- and I don't know if we have the right to clear that back a little bit but that is a little dangerous there when you're looking up the road when you're trying to pull out there. It's a county road.

Mr. Volpe: We will solve it because it's a safety issue because lack of response sometimes from other agencies. We will handle that.

Mr. Shiwarski: I know that there are some other issues we talked about, that residents that were appreciative of your quick response and answer to that and again we are striving to do, when a customer or consumer has a concern that we respond to it. Might not always give them the answer that they like but we will respond to it in a fair manner. Thanks Mike.

**CITIZENS COMMENTS**

Richard Shramm- 517 Conley Drive. My name is Rick Shramm and I live on 517 Conley Drive. My question would go to Mr. Meyer. Is Conley Drive one of the areas that you are looking for the drainage issue? Because our road has been going on for ten years.

Mr. Meyer: Yes, that is one of areas that we have been out.

Mr. Shramm: I am hoping that – that is pushed up to one of –

Mr. Meyer: One of the things with Conley is that is has been filled in and that is one of the concerns.

Mr. Shramm: One of the biggest problems is silt coming off – there are 16 catch basins that have been added through the years down through our yard and every year they have added a couple on Faulk, it goes up as far as Highland and there are 16 of them and they are in the one.

Chairman Abatta: Is there a silt fence that runs parallel? Should there be?

Mr. Shramm: No.

Mr. Meyer: I think the biggest thing with that is that it is a large drainage area, and the fact that – that was a swale that has pretty much all the problems that I just talked about in my report is that it has been filled in over time, different people have put in smaller pipes which can't handle the flow over time and especially this time of year with all of the rain that we've had so it is one of the things that we have been working on. Right now we have had the property surveyed and are working on pipe sizing calculations and seeing how big a pipe is necessary.

Mr. Shramm: There are three of my neighbors that are involved with this too. The one neighbor next to us there is a large tree that's in this wash I guess you would call it and it's completely taken over. The water eventually is not going to stay in the ditch it's just going to go everywhere. I am hoping that...

Mr. Meyer: And again with anything with ditch or swales there they do fill in over time so that's something that would have to be looked at.

Mr. Shramm: So I am hoping that this happens soon. I want to do some work in my back yard and I can't do it till it's done. And this has been going on for two and half years now and I'm hoping I can show you pictures.

Mr. Meyer: It's definitely one of the things that Mr. Silka and Mr. Volpe and I have been discussing and getting out there and looked at. And are trying to come up with a solution to it.

Mr. Shramm: I am a lifelong resident of Robinson; I am like the fourth generation here so I have lived in Robinson forever. I think I went to school with Mr. Barefoot's brother.

Chairman Abatta: Are you related to Ron Shramm? I went to college with Ron.

Mr. Shramm: Yes, that's my brother.

Chairman Abatta: Show those pictures to Mr. Volpe and we will get done what we will get done for you.

Chuck Marks, 6241 Steubenville Pike: It's been awhile... the reason I am talking tonight, once again there is a problem down in Groveton. Everybody seems to make this a dump place. I talked to Mr. Kisow today about this, there's couches down there, there's boats down there, there are tires everywhere and the tires are breeding, with the amount of water we had this year, it is a big mosquito habitat. Years ago Mr. Kisow, Mr. Evans and myself cleaned up Groveton and Kenny is willing to do it again, the problem is we really got to get rid of that dump. It's been sitting there for a while you know, if we can get another dumpster we can go around Groveton and clean the place up again. Just let me know when they come over there and recycle the dumpster if it's possible. Kenny would you be with me?

Mr. Kisow: Yeah, that's no problem at all.

Chairman Abatta: Can we get in touch with Waste Management?

Mr. Marks: There is more topsoil there, (inaudible) but Mother Nature is being Mother Nature. That's all I got to say.

Chairman Abatta: Chuck, while you are here I want you to enlighten us ok? You are in charge of the Marks Landing project. I have had questions before and people are asking me what's going in there. First of all they want to know why you took down the old house. Explain to the public what you are doing your piece of property.

Mr. Marks: If everyone remembers my father made an offer, I'd say about ten or twelve years ago even was willing to give the Township that house for a public library but being that the house was over 200 years old it would never meet the standards of safety so the Township said thanks but no thanks but nice gesture. The houses going in there are all going to be custom homes and they are going to be high end homes, there are sixteen lots and the road is called Mitchell Drive, I didn't name it, my partner named it. But it's going to be Paragon Homes, Londonbury Homes, Bachman Homes and possibly Estate Homes.

Chairman Abatta: Are they all single family homes?

Mr. Marks: Yes, they are all single families, it's a nice community.

Chairman Abatta: Can you name a price point for one of the homes?

Mr. Marks: The estate homes are going for over a million the rest of them will be between 600,000 and 850,000 I imagine in that area, so it's going to be an upscale community with all custom builders. We are looking forward to getting

started there, the weather has been horrendous, we have been trying to keep control of things but it's been wet.

Mr. Kisow: On the dump and down there, I got the boat moved, somebody found out that someone owns it from Washington PA and it's just moved up the street 200 yards. We found the owner but how do you get them to pick it up?

Mr. Marks: Along with the tires and the sofas down there somebody donated a truck load of landscaping material with railroad ties with three foot spikes sticking up in the air, I mean if you go under the bridge that's a prime dumping spot they get in they get out in the middle of the night and it's just a .... a lot of people walk up and down that road and I just would like to try and clean it up. If we can get another dumpster that would be great.

Chairman Abatta: We appreciate the pride that you have in your community Chuck.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON AUGUST 7, 2017 FROM **5:00 P.M. TO 7:00 P.M.** TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.

### CONSENT AGENDA

**13. Motion to approve Items #14 thru #15 listed on the Consent Agenda (\*)**

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***THOSE MATTERS INCLUDED UNDER THE CONSENT AGENDA ARE SELF-EXPLANATORY AND ARE NOT EXPECTED TO REQUIRE REVIEW OR DISCUSSION. ITEMS WILL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED BY ANY MEMBER OF THE BOARD OF COMMISSIONERS, THAT ITEM MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.***

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- \*14. Approval of July 10, 2017 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT F)



- \*15. Motion to approve the Bond Reduction Request # 1 as submitted by Londonbury Homes for Marks Landing dated 7/18/17. The developer has requested a bond reduction in the amount of \$280,639.00. After inspection, the recommended release is \$371,465.60. This includes a 10% contingency in the amount of \$33,769.60.  
(ATTACHMENT G)

**MOTION:** Mancini, SECOND Shiwarski to approve items #14-15 listed on the Consent Agenda

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

### REGULAR AGENDA

*Discussion to ratify Resolution No. 12 of 2017 approving the transfer of Liquor License No.R-8657 into Robinson Township from Neville Township for Cinemark LLC.*

**MOTION:** Kisow SECOND, Shiwarski to ratify Resolution No. 12 of 2017 approving the transfer of Liquor License No.R-8657 into Robinson Township from Neville Township for Cinemark LLC.

*Discussion to adopt Resolution No. 13 of 2017 approving the transfer of restaurant liquor license No. R-8024 to 5624 B Steubenville Pike McKees Rocks, PA 15136 for Ciamacco Inc. subject of The Findings of Facts and Conclusion of the Law.*

**MOTION:** Mancini SECOND, Shiwarski to adopt Resolution No. 13 of 2017 approving the transfer of restaurant liquor license No. R-8024 to 5624 B Steubenville Pike McKees Rocks, PA 15136 for Ciamacco Inc. subject of The Findings of Facts and Conclusion of the Law.

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to approve the July 2017 Treasurer's Report.*

**MOTION:** Shiwarski, SECOND Mancini to approve the July 2017 Treasurer's Report.

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to approve the July 2017 List of Bills.*

**MOTION:** Shiwarski, SECOND Mancini to approve the July 2017 List of Bills.

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to authorize the advertisement of Bill No. 287 AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ROBINSON, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING A VOLUNTEER SERVICE CREDIT PROGRAM; ENACTING TAX CREDITS FOR VOLUNTEER*

*MEMBERS OF THE VOLUNTEER FIRE COMPANIES; AND ESTABLISHING ADMINISTRATIVE PROCEDURES AND APPEALS, for consideration at the October 2, 2017 Regular Board of Commissioners meeting.*

Chairman Abatta: Jeff, will you enlighten us on this please?

Mr. Silka: Yes, this is what I mentioned in my administrative report, this is Act 172. This will allow a 20% rebate on real estate tax and as the Ordinance has stated- it has a \$250 flat rebate on earned income tax for active members for the volunteer fire companies of residents of Robinson Township. What this will do is it will be followed up by a Resolution with the Board of Commissioners stating what entails being an active member of the volunteer fire companies so if they meet that the chiefs will certify their active members list who reside and own their primary residence in Robinson Township, they'll do it to the Township Manager and then it will go to the Board of Commissioners for approval of the tax rebate. After taxes are paid, a refund is issued.

Chairman Abatta: Kenny, do they need so many hours on the department?

Mr. Kisow: It's all to be discussed between the three chiefs and we are trying to take from what other communities are doing and as an association because everybody has practice time, you have amount of call time, you have training time, it's just we have to make a wall around it. A number we have to agree with.

Dr. Mancini: What about EMS?

Mr. Silka: We don't have a volunteer EMS service. I did talk to Mike Nemic and he did say that they have no volunteer medics.

Dr. Mancini: In the future, what do they do? This doesn't address it.

Mr. Silka: If it does we can always amend the Ordinance but right now we don't have that so it doesn't (inaudible)

Mr. Kisow: Sam, on this Act 172 they have been trying to do this for 15-20 years.

Chairman Abatta: I think it's a good move for our first responders. That's the least you can do for someone.

Mr. Kisow: There were a lot of organizations that have worked hard to get this, I can't believe it took that long.

Chairman Abatta: That's a great program and I am glad it's coming to fruition here.

**MOTION Mancini, SECOND Shiwarski to authorize the advertisement of Bill No. 287 AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ROBINSON, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING A VOLUNTEER SERVICE CREDIT PROGRAM; ENACTING**

**TAX CREDITS FOR VOLUNTEER MEMBERS OF THE VOLUNTEER FIRE COMPANIES; AND ESTABLISHING ADMINISTRATIVE PROCEDURES AND APPEALS, for consideration at the October 2, 2017 Regular Board of Commissioners meeting.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0**

*Discussion to advertise a public hearing for Bill No. 287 on Monday, October 2<sup>nd</sup>, at 6:30 p.m.*

**MOTION Shiwarski SECOND Kisow to advertise a public hearing for Bill No. 287 on Monday, October 2<sup>nd</sup>, at 6:30 p.m.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0**

*Discussion to approve Pay Application #1 in the amount of \$15,020.00 to Shiloh Contractors, Inc. for the Clever Park Pool. The amount of \$380.00 is being held for a 2% retainage. This certificate reflects all work completed to date.*

**MOTION to approve Pay Application #1 in the amount of \$15,020.00 to Shiloh Contractors, Inc. for the Clever Park Pool. The amount of \$380.00 is being held for a 2% retainage. This certificate reflects all work completed to date.**

Mr. Silka: Mr. Chairman can you also amend that motion to include pay- change order #1 within that motion, that was for the float.

Mr. Cambest: We would need a separate motion to amend #22 to include the approval of change order #1 in the amount of \$1670. So we would need a motion to amend that.

Chairman Abatta: So, I have to bring in #22 first and then have it amended?

Mr. Cambest: No, we will have the motion to amend first. Then we will approve #22 as amended.

Chairman Abatta: I am asking for a MOTION to amend #22.

**MOTION Shiwarski SECOND Mancini.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0**

**Mr. Cambest: A MOTION to approve the amendment to motion #22 approving application #1 in the amount of \$15,020 to Shiloh Contractors Inc. for Clever Park Pool and the approval of change order #1 in the amount of \$1670.**

**MOTION Mancini SECOND Shiwarski to approve the amendment to motion #22 approving application #1 in the amount of \$15,020 to Shiloh Contractors Inc. for Clever Park Pool and the approval of change order #1 in the amount of \$1670.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0**

#### **COMMISSIONERS COMMENTS**

**Dr. Mancini: I have none.**

**Mr. Kisow: Mr. Chairman, just to let everybody know we are having our car cruise on Sunday the 13<sup>th</sup> from noon to 4:00. Jr's car cruise, the ladies will be having food and beverages down there.**

**Mr. Shiwarski: No comments.**

**Chairman Abatta: As we stated before school is going to be starting probably at the end of the month. Chief, right after Labor Day holiday? So, we want to get the word out to all the people out there that are going to be traveling on the roads in Robinson Township to slow it down a little bit, our buses will be out there, the big kids, the medium kids, and all the little ones also will be traveling down so slow it down, take it easy, our police force is watching you. And like I said we want to do it because of safety. Jeff, the pool closes at 4:00 p.m. so -**

**Mr. Silka: On the 13<sup>th</sup> Mr. Chairman -**

**Chairman Abatta: On the 13<sup>th</sup>? Sunday the 13<sup>th</sup>, so if anyone is interested please come to the pool, you may not be very happy with closing the pool this early but I can guarantee the constituents and tax payers will be very happy next year with a brand new facility and we will be highlighting that throughout the next couple of months here. Just be patient, it's going to be well worth the wait.**

**Last month we had a passing, one of our ex commissioners Mr. Joseph Bianco and his family has sent to the Board here, and I just want to bring it to the attention of the Board, an acknowledgement for their expression of sympathy.**

**PARKS REPORT**

Robinson Township's 15<sup>th</sup> Annual Autumn Festival will be held September 9<sup>th</sup> at the Burkett Sports and Recreation Complex. Robinson Parks Board has been busy planning another great festival.

Please visit our festival web page to stay current with all the excitement. Visit [www.townshipofrobinson.com](http://www.townshipofrobinson.com) to view all the great attraction, entertainment and all of our vendors. Check out the variety of food that will be offered as well as all the games, sales and information vendors.

New this year: Belle from Beauty and the Beast will be attending our festival. Look for Belle on festival grounds from 3:00-5:00 p.m. My granddaughter Francesca loves Belle, she says "Papa I'm Belle!" Sometimes she's Anna so she goes back and forth, dresses in the whole gear and everything so she is going to love the event.

If you would like to be a vendor, applications are currently available on our township webpage.

Robinson Township and Robinson Town Centre will team up once again to present our Fourth Annual Car Cruise. The Cruise will be held September 30<sup>th</sup> from 12:00 - 4:00 p.m. First 150 to register will receive dash board plaques. Admission of \$5.00 per car will benefit Robinson Parks.

If you would like to enter your car as a featured car on the dash plaques, entry forms will be available on our Township webpage. Winning cars will be randomly selected on September 9<sup>th</sup> at our yearly Autumn Festival. If you would like to be a vendor, please email [jtallon@townshipofrobinson.com](mailto:jtallon@townshipofrobinson.com).

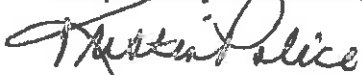
Stay informed for current announcements and like us at [www.facebook.com/townshipofrobinson](https://www.facebook.com/townshipofrobinson) or visit our newly designed webpage at [www.townshipofrobinson.com](http://www.townshipofrobinson.com).

**MOTION: Mancini, SECOND Shiwarski to adjourn the meeting.**

**ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4/0**

Meeting was adjourned at 8:19 p.m.

Respectfully submitted,



Kristen Police  
Township Secretary