

**BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, JUNE 5, 2017  
7:00 P.M.**

**CALL TO ORDER:** Chairman Abatta called the meeting of June 5, 2017 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA 15205 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mancini-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta- Present. Also in attendance were, Township Manager Silka, Assistant Manager Susko, Solicitor Jack Cambest, Public Works Supervisor Mike Volpe, Planning Director Rick Urbano, Township Engineer Mike Meyer and Township Secretary Kristen Police for the purpose of taking minutes.

**MRAP SERVICE DONATION RECOGNITION: CHIEF VIETMEIER**

Chief Vietmeier: Good evening everyone. As you know, back in August of last year we received the MRAP. For many years we have been trying to get it from the government, it's basically a military style SWAT vehicle. We have come a long way, an awful long way since we got the vehicle. Officer Maritz and Officer Short from my department were pretty much in charge, going out and seeing if they could get anything. Basically it started with Pittsburgh Paints, Mr. John Mihal he was the first contact, donated all the paint supplies for the vehicle. Then it was Mr. Jack Kirsopp of Kirsopp Auto body in Upper St. Clair who did all the painting for the vehicle, Mr. Wayne Pintar from Broadway Collision who also did the painting of the vehicle and his company did the striping of the vehicle and all the detail of the vehicle. Ken Kisow, from the Groveton fire department did a wonderful job storing it, fixing it up, getting it all shined up, they did a wonderful job. Now, we need some more plaques but the lights were donated too from Keystone Fire Apparatus Kennedy Township they did all the lighting equipment for the vehicle and Mr. Kisow and the firemen just installed the lighting on the vehicle so it's all ready to go. So with great appreciation we have a wonderful vehicle, beautiful vehicle. It will be shining at the Autumn Festival. We are looking forward to getting it in operation. Basically the cost was zero to us, so we much appreciate it.

We have these plaques to give out. Broadway Collision is not here tonight. Mr. Jack Kirsopp from Kirsopp Auto body, his daughter Lori and her husband John are here to accept the plaque on their behalf. Mr. Ken Kisow, Mr. John Mihal from Pittsburgh Paints, and Mr. Kelly from the Groveton Fire Department and we have one more to go for Mr. ( inaudible ) from Keystone Fire Apparatus so if they would like to come up and I can hand them a plaque with great appreciation and we are very grateful as well. Thank you.

Chairman Abatta: Chief, you know what I'd like to do? Let's do this first. Then I have a couple comments.

What I'd like to do at this portion of the meeting to be in conjunction to what Chief Vietmeier has said about the MRAP vehicle, I have seen it, Mr. Kisow showed it to me, it's fantastic, it's a really impressive piece of machinery and hope to God we don't have to use it at any time. I understand it can go to different municipalities for emergency use but I also understand that some people see this thing and they get so intimidated by it because it's huge, and it's pretty worthwhile and I am glad that it came to fruition and we have something like this for Robinson and of course we will show case it at our Autumn Festival and other different events, but it took some work to get this particular vehicle within our borders. Mr. Maritz and Mr. Short had a lot to do with bringing this vehicle to the forefront for us so gentlemen would you please come up and approach the microphone and explain how we came to receive this particular vehicle? Gentlemen, introduce yourselves please.

Officer Maritz: I am Matt Maritz with the Robinson Township Police Department.

Officer Short: I am Christian Short with the Robinson Township Police Department.

Officer Maritz: To answer your question Mr. Abatta, I was down in Fayette County working and I noticed one of their vehicles was a MRAP and I asked a gentleman there how would I go about getting this and he put me on to some leads and things like that and a lot of paperwork, (inaudible) we had to apply for (inaudible) and like Chief said it took about three years to get a lot of phone calls, it can be used in any emergency situation, for flooding, rescue. I'm glad we got it, it's here.

Chairman Abatta: And it's a vehicle that you can fit into right? Officer Short, do you want to say something?

Officer Short: No, he pretty much covered it.

Dr. Mancini: Just a question, June 16<sup>th</sup> is Touch a Truck at the library, can that come up for that?

Officer Maritz: We would have to talk to Chief.

Chairman Abatta: Gentlemen, thank you for your hard work, we appreciate it.

## **PRESENTATION KIM TURNLEY- 2016 AUDIT REPORT**

Ms. Turnley: Thank you everyone for having me back again this year. It always goes way too fast. I feel like I was just here. I would like to thank Jeff and Jerry and their staff for all of their help that they give us through the audit process and with the information that we need. So I want to thank them for all of that.

I am going to try to keep this quick and go over the highlights for you. You guys have already seen this before and have gone over it so I am just going to tell you the important things.

The first important thing is what we call a modified (inaudible) for financial statements they (inaudible) have been for several years, you guys implement every standard that you're required to implement and when it comes to government accounting standards your financial statements are always where they are supposed to be; at the highest level of compliance for general accepted contracts that's the first thing.

The second thing is this report is very similar in prior years.

Mr. Silka: Can I ask you if you can please speak directly into the microphone?

Ms. Turnley: Yes, is it on?

So when you guys are all reviewing it and everyone that's been on the Board in the past years you'll see that there is very little in the way of change there's been a few minor things in the note disclosures but nothing really that's going to grab your attention so that's nothing really too much to talk about. The big thing I really want to talk about is how you did for the fiscal year. There are no internal control problems or issues for me to discuss with the Board at this time and that is very important for you guys to know from year to year if there's any major issues in the controls over your fiscal activities that are important for you and right now there is nothing of any importance to discuss so that's one thing to get out of the way for you all.

On the exhibits what I am really going to go over is just a couple – exhibit A or, I mean, C rather, which is on page three, that's a balance sheet of all of your governmental funds, it shows the general fund, capital project and your non major. What's important to know is where you end with your fund balance and most importantly would be the general funds. You ended the year with a little over \$1.15 million in fund balance. Two pages down from exhibit E is the snapshot of revenues and expenditures for the fiscal year and how you did for the year. You had about almost a \$600,000 loss for the 2016 year, now that sounds like a significant amount but when you look back a few pages in your exhibit G which is your budgeted versus actual, you actually budgeted for a significantly higher loss based on projects that you intended to undertake and other increases and expenditures over the 2015 year. What I would say about that is that the best place to look for more detail about where you ended in each line item is located in the back of the audit report; I tell you this every year, look at schedules one and two. Schedules one and two show you your budget, your actual and prior year numbers for every line item that you budget so that's what you want to look to see where everything came in over what you anticipated or under and where you came in over and under in the prior year. The only other thing that I would have to say is to note, and all of you are aware, is that you have two bond issues that were done in the 2016 year that did save you some debt service expense. We refunded one of your older issues and then you took

an issue out that's going to be used for construction and renovations in the Municipal Complex and other costs associated with that. That's basically it; again nothing's really changed as far as the format so you can run through it, and if anybody has any questions on the audit report in general let Jeff know and he can get back to me on that, any detail questions that you might have after you have a chance to look at the numbers a little bit closer.

Chairman Abatta: Kim, in your professional opinion, is this a good audit?

Ms. Turnley: Yes, you guys- once we had been here a year and got things under control with the accounting that was an issue with you guys in the prior years you've moved right along as far as your accounting goes and maintaining good control over the fiscal side of the Township business, so yeah, we have no comments. We had a few comments over the last couple years- suggestions I will still give in a management letter that has just some random suggestions that aren't really related to findings, things that I put out in all of my management letters to all my clients that I remind you of every year but nothing that was of any material value to you, in other words nothing that you are going to have to make major changes to, just some reminders about various things. Nothing else of significance.

Chairman Abatta: Gentlemen, questions or comments for Ms. Turnley?

Mr. Shiwarski: So Kim, this is what, your seventh or eighth year?

Ms. Turnley: I think so.

Mr. Shiwarski: Yes, as you said from where you took over as our auditor till now we have moved in the right direction.

Ms. Turnley: Oh yes, we have made significant changes, we have tightened up a lot of the – not just the internal controls but the procedures for running the monthly business and making sure that there are posting of transactions correctly and they are balancing and the balance sheet accounts, those are the things, the critical items that were missing back in that time frame and we've all dealt with them cleaned up for several years now.

Mr. Shiwarski: So, we take instruction pretty well?  
Just to reiterate or go back where you said we showed a \$600,000 loss we balanced – that loss came out of the fund balance.

Ms. Turnley: Yes, you had started the year with a 1.7 million dollar balance from the prior year so and that's very common for municipalities and school districts, all my governmental clients, to utilize prior year monies that they had been sitting there to balance a budget for a particular year because of various factors, things that you need to do whether it's road work or unexpected expenses, anything like that could cause you to use – that's the point [of keeping a fund balance].

Chairman Abatta: That's a good business practice.

Ms. Turnley: Yes, it's like your savings at home. You save money for a rainy day. Sometimes you have to use the rainy day money that has accumulated over so many years and that is the situation here.

Mr. Shiwarski: In that usage of the fund balance, was it actually even less than what we anticipated?

Ms. Turnley: Yes, and what you budgeted to use was more of that prior year fund balance than you actually used, so you came in better than what you expected. So on face value you can look and say, oh wow for that particular year you had more expenses than revenue, yes that's true, but we anticipated that – that was going to happen and we really anticipated even more expenditures than we ended up with for the year. Just like any other budget.

Mr. Shiwarski: How was Ireland? You were in Ireland right?

Ms. Turnley: No, my sister was in Ireland. For two weeks. Yes, it was beautiful so she said.

Chairman Abatta: The Board, any questions?

Mr. Barefoot: That's a good way to put it the way Ronnie said, it's your savings, if we had \$1.7 million we spend \$600,000, if we would have spent \$2 million we would've had some big red flags.

Ms. Turnley: Yeah, you would've had a negative situation. And when that kind of thing happens from my point of view as an auditor that's the first thing I usually mention. You don't want to go into a situation where you have a repetitive thing like that because eventually a negative fund balance is going to be a negative cash flow, then you start having issues, and then you need to start looking at sources of revenue that increase so yes, definitely. It's not uncommon to use that fund balance as long as you are not using all of it where you get to the point where you have no cushion at all for a rainy day.

Chairman Abatta: Thank you Ms. Turnley.

Ms. Turnley: Thank you, if you have any other questions that come up be sure to let me know.

Chairman Abatta: we look forward to your management letter.

Ms. Turnley: Yes, I will be getting that out to you in the next couple days.

### **ENGINEER'S REPORT**

The Engineer's Report is attached.

Mike Meyer: Thank you Mr. Chairman, the first two items are Arbor Trail Phase II and Arbor Trail Phase I – they are recommending that they reduce the bond. The first one, Arbor Trail Phase II in the amount of \$ 660,475.62 to a new bond remaining of \$624,268.33. Arbor Trail Phase I is \$219,397.75 to a new bond remaining of \$203,997.75. Those are items number #17 and #18 on your consent agenda.

### **CAPITAL PROJECTS**

Clever Park Pool- We had the preconstruction meeting. We received the schedule, we are starting to see some of the shop drawings coming in from the various contractors, the prime contractor who is dealing with a lot of different subs on this project, so we are seeing those, approving some and making sure that everything is being done according to what we had specified earlier.

Municipal Building – We have begun conceptual site design. I have also started to work on the drainage calculations and everything. I think that's going to be one of our major things and that's one of the things we want to get moving on as soon as possible.

2017 Road Program- Weather dependent, we should be starting this week or early next week. We have received something from the contractor, we have given a list on how they're going to start. They are going to start on Keiners Lane area, and typically what we have seen from this contractor, and I want to be clear again it's always weather dependent, machinery dependent but usually they will typically mill a street, next day come in and do any repairs that need to be done and within a day or two after that are paving streets, so this is the same contractor we had last year and we were very happy with it. That's why they wanted to continue to do this work.

MS4- We are continuing to meet some of the requirements for DEP.

Burkett Park Access- We have completed conceptual plans and now are waiting for the gas company to make sure we can get an approval from them so we have been trying to set up a meeting with them to go over this.

### **DEVELOPMENTAL INSPECTIONS**

i'll only talk about the ones going on.

Arbor Trails- we previously discussed.

Silver Summit- The developer is continuing to work on that site.

Sheetz- They have completed almost all the majority of the site work and they were actually scheduled to open today, is what I had heard. Well, they are not. They are probably a good week away. But they are fairly close to opening.



Marks Landing- The developer is also continuing working on that site.

One other project, you may remember Sir Henry's Haven- it was a townhouse development that straddled Kennedy and Robinson Township, I think five of the units are in Robinson, the other ones are in Kennedy, that work has started.

Dr. Mancini: Where is that at?

Chairman Abatta: Off of Coraopolis Road.

Mr. Meyer: Yes, right there down by the pump station.

### **DEVELOPMENTAL REVIEWS**

The only one that is on the agenda tonight that the project has been approved by the Planning Commission is for Johnson Development which is a self storage and that is items # 20, 21, 22 and 23 on that development on your agenda.

### **POLICE REPORT**

Chief Vietmeier: Good evening once again, real quick- the library "Touch a Truck" day I have a letter- June 24<sup>th</sup>.

Dr. Mancini: I'd defer to the expert.

For the month of May Police answered 795 complaints for year to date for a total of 3402. There were 151 traffic citations issued 22 non traffic issued 72 alarms, 58 adult criminal arrests, 9 juvenile arrests , 61 accidents for year to date for a total of 183 there were 27,148 (inaudible) any questions?

### **ADMINISTRATION UPDATE**

Mr. Silka: Thank you Mr. Abatta. A few items tonight. One is- and this will be the last time I discuss this, it's been two years. The Zoning Revision Update, we've had the public hearing this evening, it is on the agenda to approve the revised zoning ordinance so if that's approved by Board it will end an over two year period where we updated the comprehensive plan and folded in the update of the zoning ordinance so that journey will be complete and we will have an up to date comprehensive plan, up to date zoning ordinance that we shouldn't have to look at those things for at least three years. So I want to take the time to thank Mr. Urbano – the Planning Commission, Mr. Barefoot, who was the Planning Commissioner on this and also the Board of Commissioners who worked through this process. It's not exactly the most sexy or exciting thing to do, comprehensive plans or zoning ordinances but I want to thank the effort of the entire Township, the folks who came out to the public meetings to be able to complete that project

and I will say that we *did* come in under the grant budget. We had budgeted \$120,000 and we will probably be around \$110,000 for the project so we will be able to save 50% of that and write a check for the sake of the remainder but we will be able to because of the way the Township approaches – it's a streamlined approach. We didn't drag on meetings, we didn't argue amongst ourselves, we were able to do it in a very cost-effective manner.

The pool will be opening on the 11<sup>th</sup> and we'll be on full summer schedule up till August 13<sup>th</sup> so come in and enjoy the last iteration of the pool in its current make up and then we will close up and open it up in a year as a new and improved water destination.

There is a public hearing on the agenda to set a time for a liquor license inter-municipal transfer, I would like to suggest July 10<sup>th</sup> at 6:30 for this new public hearing, again we moved our July 3<sup>rd</sup> meeting to July 10<sup>th</sup> so this would be 6:30 prior to the 7:00 meeting.

There is an updated Civil Service Ordinance, it was duly published and what this is going to do is fine tune the criteria of selection for sergeants and that will dovetail in with the sergeant's test and the new criteria for selection so the police and the Civil Service Commission will begin the sergeants' testing procedure.

You'll see our second records destruction resolution as we are doing our house cleaning so we are not moving junk from one place to another. There's police records and some other administrative records on there and also we went through our electronic recycling just to see how many computers, x amount of miscellaneous electronics we've had laying around and I'll say we brought in a recycler, we had 24 computer units, 8 monitors, and most of them were the big old fashioned monitors that took up the table, 7 power supplies and 5 miscellaneous electronic items. This is just stuff we have been storing in corners between the police department and the administration department, so we are doing a good job of cleaning up.

The Bicentennial Shelter- we are going to be doing a grand opening on that very shortly. We are finishing up the renovations for those who don't know, that is the shelter that is in Clever Park and the one that's up the road kind of hidden in the mountain into the woods but there is a massive- about a \$100,000 renovation of that – there is going to be bathrooms, serving room, a new roof, new concrete so we are very proud of that. Like I said we will be having a get together with the Commissioners soon but if you're in the area take a look at the new Bicentennial Shelter.

Lastly, the municipal benefits service insurance trust which is where we have our insurance, they have appointed me to their advisory committee so I will be serving on the trust advisory committee helping craft how that insurance trust works, and Mr. Abatta, that is what I have.



Chairman Abatta: Jeff, I just have a couple things to add. I received some things, I don't know whether you did them or not but I want to make it public. The first one is from the Pennsylvania Department of Labor and Industry and I am paraphrasing here basically – what has happened, we were inspected and completed a five year audit report of 2012 to determine the Robinson Township Code Enforcement Department has satisfactory complied with the UCC Accessibility Administrative Regulations on Eligible Projects that were audited this time so, you were probably aware.

Mr. Silka: Yes, I did receive that yes.

Chairman Abatta: That's good to know that we are up to date as far as the (inaudible) is concerned so we want to make that public. And lastly, I received an annual book report from Alcosan and if someone can't sleep at night at some point in time and they want to come to your office read about Alcosan here is some current literature on those projects on what they are doing now and in the future and it is for public view also so I'll give this to you again at the end of the meeting.

Mr. Silka: Thank you.

Chairman Abatta: That's it from here, gentlemen, any more comments?

Mr. Barefoot: Just one comment - on your electronics recycling- what are you doing with this stuff?

Mr. Silka: What we do is, we contact a firm that comes up and picks it up for us and then gives us a certificate of recycling.

Mr. Barefoot: Ok, I just noticed Moon Township is doing it for the public, have you seen that?

Mr.Silka: Yes, we don't have to do that for the public because we have the household hazardous waste pick up – there is a surcharge on the bill that everybody can recycle those by simply calling the 1-800 number with waste management – we have it on our website, so we offer that service as a house pick up.

Mr.Barefoot: Ok, very good.

Chairman Abatta: Ok Jeff, any more questions? Thank you. Item number nine, the finance report Mr. Shiwarski.

### **FINANCE REPORT**

Mr. Kezmarsky submitted a copy of the May Finance report which is attached.

Mr. Shiwarski: Mr. Kezmarsky is on a well deserved vacation but he did communicate with me everything is on schedule, everything is on target, we are on pace on our revenues, our tax stream. He also mentioned, Jeff you might verify this that the cash advance loan is paid in full.

Mr. Silka: Yes, the credit line was paid back in full.

Mr. Shiwarski: Ok, paid back in full so everything is good as far as revenues on schedule Mr. Chairman and the taxes being collected and on schedule.

Chairman Abatta: That's good news. Good Ron, Thank you.

### **SUSTAINABILITY REPORT**

Chairman Abatta: Ms. Susko, R.J., is this going to be the last time I call you Ms. Susko? We want the good news before anything here.

Ms. Susko: I am getting married on Saturday.

Chairman Abatta: Congratulations!

Ms. Susko: Thank you. For my report this month, just a couple sections that I wanted to give a quick update on, something that I mentioned last month with the Duquesne Light LED upgrade grant. Basically we just got a little more information for how to participate in this so, what the grant program does is give us the opportunity to apply to replace the high pressure sodium street lights with lights that use LED technology. The HPS technology is now outdated. LED uses about 30% less energy to run than HPS lights. What we want to do next is reach out to Duquesne to find out what lights we have eligible for the program, so Mr. Volpe and I were talking about that today and we'll continue working on that. Now, we talked a little bit about this last month with the hiring of our intern and she is here tonight, Jessica Jankowski.

Chairman Abatta: Bring her up here.

Ms. Susko: Jessica is doing a really wonderful job so far. She's working on her Master's in Public Administration at Pitt and so far I've been impressed with her work and it's not easy to impress me. What she is doing is cataloging all of the planning, building documents, developments, storm water plans, things like that and a description of what's in them so if you're looking for anything like that you can search the database.

Chairman Abatta: So, she has to pick Mr. Urbano's brain, he's our human computer over there.

Ms. Susko: Yeah, so what Jessica's been doing is literally going into every box in the planning archives, so we have all been working together to figure out what we need to document. Right now she is working in the archive room near where the library conducts their programming, and this month on the destruction

resolution there are several boxes of duplicate documents she's found in there, so those can be destroyed because we still have one copy and all the rest can go. So, if you have any questions for either of us?

Mr. Shiwarski: Welcome aboard.

Chairman Abatta: Thank you very much ladies. And here comes our human computer right here, building inspector zoning officer report, Mr. Urbano.

### **BUILDING INSPECTOR/ZONING OFFICER REPORT**

Mr. Urbano submitted a copy of the May Building Inspector/Zoning Officer Report which is attached.

Mr. Urbano: Amount of fees collected for the month of May \$39,083. Total for the year \$161,232. Improvements and/or new construction for the month of May \$5,822,876. Total for the year \$25,698,259. We had a pretty good month, and I want to attribute that to Neel's hard work doing double duty this month without Pat, he did a fine job and I really appreciate it. He did a lot of work this month.

Mr. Barefoot: Neel, very glad Pat's back.

Mr. Urbano: I know I am. Any questions?

### **PUBLIC WORKS SUPERVISOR REPORT**

Mr. Volpe submitted a copy of the May report which is attached.

Mr. Volpe: Thank you Mr. Chairman, a full report was given to all of the Board Members. The major projects for the month were the continued construction on the Bicentennial Shelter and all of the prep work for the street paving program. All the streets were swept as part of the spring clean up and we filled in (inaudible) and mowing and clean up.

Ongoing projects for the month- finish up on the Bicentennial Shelter, working with the contractor with the street paving and getting started on some of the storm water projects.

Chairman Abatta: Mike, are you staying ahead of the road program, and any repairs that have to be done, prior to that?

Mr. Volpe: Yes, as far as the paving program?

Chairman Abatta: Yes, the paving program.

Mr. Volpe: Yes, everything has been completed with the contractor's schedule.

Chairman Abatta: And when are they starting?

Mr. Volpe: This week, beginning next week.

Chairman Abatta: They will post the roads and everything?

Mike Meyer: They were already out with the door hangers today.

Mr. Volpe: It is posted on the website and on Facebook.

Mr. Silka: Yes, the website should be tomorrow and it's on our TV station today.

Mr. Barefoot: The only comment that I have was – I know that I talked to you Mike and Jeff, we have it on the agenda to do some repairs down at the ballpark, the children's playground.

Mr. Silka: Yes, Burkett Park the play station.

Mr. Volpe: We did an inspection in hous that we have the repair work for.

Mr. Barefoot: Yeah, just to let the public know because they had a few comments about that.

Chairman Abatta: Any more questions gentlemen? Thanks Mike.

### **CITIZENS COMMENTS**

No citizens signed in.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON JUNE 5, 2017 FROM 5:00 P.M. TO 6:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.

### **CONSENT AGENDA**

#### **14. Motion to approve Items #15 thru # 24 listed on the Consent Agenda (\*)**

---

***THOSE MATTERS INCLUDED UNDER THE CONSENT AGENDA ARE SELF-EXPLANATORY AND ARE NOT EXPECTED TO REQUIRE REVIEW OR DISCUSSION. ITEMS WILL BE ENACTED BY ONE MOTION. IF DISCUSSION IS DESIRED BY ANY MEMBER OF THE BOARD OF COMMISSIONERS, THAT ITEM MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.***

---

- \*15. Approval of May 1, 2017 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT F)**
- \*16. Approval of May 17, 2017 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT G)**
- \*17. Motion to approve the Bond Reduction Request #7 as submitted by FC Aiken LLC (Arbor Trail Phase II) dated 5/17/17. The developer has requested a bond reduction in the amount of \$32,915.72. After inspection, the recommended release is \$36,207.29. This includes a 10% contingency in the amount of \$3,291.57. (ATTACHMENT H)**
- \*18. Motion to approve the Bond Reduction Request # 9 as submitted by FC Aiken LLC (Arbor Trail Phase I) dated 5/17/17. The developer has requested a bond reduction in the amount of \$14,000.00. After inspection, the recommended release is \$15,400.00 which includes a 10% contingency in the amount of \$1,400.00. (ATTACHMENT I)**
- \*19. Motion to adopt Resolution No. 9 of 2017 authorizing the disposition and destruction of certain Township records in accordance with Act 428 of 1968 (ATTACHMENT J)**
- \*20. Motion to approve the waiver for Johnson Self Storage from section 250-48 requiring a traffic study as recommended by the Planning Commission. (ATTACHMENT K)**
- \*21. Motion to approve not recommending the waiver for Johnson Self Storage requiring sidewalks to be installed along frontage of all public and private streets as recommended by the Planning Commission. (ATTACHMENT K)**
- \*22. Motion to approve the waiver from Johnson Self Storage from Section 146-25E requiring reinforced concrete pipe in order to use SLCPP pipe as recommended by the Planning Commission. (ATTACHMENT K)**
- \*23. Motion to approve the Preliminary/Final Site Plan application as submitted by Civil and Environmental Consultants, Inc. subject to the conditions listed in the Township Engineer's Letter of May 1, 2017 and completion of the developer's Agreement as recommended by Planning Commission. (ATTACHMENT K)**
- \*24. Motion to authorize the publication of an RFP for the purchase and installation of a vehicle lift at the Public Works facility.**

**MOTION:** Mancini, **SECOND**, Shiwarski to approve items #15 though 24 on the Consent Agenda (\*)

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

### **REGULAR AGENDA**

*Discussion to approve the May 2017 Treasurer's Report.*

**MOTION:** Shiwarski , **SECOND** Kisow to approve the May 2017 Treasurer's Report.

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to approve the May 2017 List of Bills.*

**MOTION:** Shiwarski, **SECOND** Kisow to approve the May 2017 List of Bills.

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to schedule a Public Hearing for a proposed Liquor License transfer for Ciamacco, Inc. to transfer liquor license from 3069 Cliff Mine Road, Coraopolis, PA 15108 to 5624 B Steubenville Pike, McKees Rocks, PA 15136 for July 10, 2017 at 6:30 p.m.*

**MOTION:** Mancini, **SECOND** Barefoot to schedule a Public Hearing for a proposed Liquor License transfer for Ciamacco, Inc. to transfer liquor license from 3069 Cliff Mine Road Coraopolis, PA 15108 to 5624 B Steubenville Pike, McKees Rocks, PA 15136 for July 10, 2017 at 6:30 p.m.

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to approve Resolution No.8 amending the Robinson Township Zoning Ordinance and Robinson Township Official Zoning Map.*

**MOTION:** Barefoot, **SECOND**, Kisow to approve Resolution No.8 amending the Robinson Township Zoning Ordinance and Robinson Township Official Zoning Map.



**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to approve Resolution No.10 to change the name from Calgon Carbon Drive to Mosites Way pursuant to Chapter 250, Article VIII, Section 250-47, Subparagraph (J).*

**MOTION:** Shiwarski, SECOND, Barefoot to approve Resolution No.10 to change the name from Calgon Carbon Drive to Mosites Way pursuant to Chapter 250, Article VIII, Section 250-47, Subparagraph (J)

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to authorize the Chairman of the Board of Commissioners to execute a Collective Bargaining Agreement with the Robinson Township Police Department for the effective period of January 1, 2018 through and including December 31, 2021.*

**MOTION:** Mancini SECOND, Kisow to authorize the Chairman of the Board of Commissioners to execute a Collective Bargaining Agreement with the Robinson Township Police Department for the effective period of January 1, 2018 through and including December 31, 2021.

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to adopt Ordinance No.3 of the Township of Robinson Allegheny County Amending Article VII, Section 706 of the Robinson Township Civil Service Regulations providing for the duration of eligibility for appointment list.*

**MOTION:** Shiwarski, SECOND Barefoot, to adopt Ordinance No.3 of the Township of Robinson Allegheny County Amending Article VII, Section 706 of the Robinson Township Civil Service Regulations providing for the duration of eligibility for appointment list.

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to appoint Samuel F. Reichl III to Municipal Authority of the Township of Robinson (MATR)*

**MOTION:** Barefoot SECOND, Mancini to appoint Samuel F. Reichl III to Municipal Authority of the Township of Robinson (MATR)

**ROLL CALL:** Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

*Discussion to approve Amendment No.001 to the professional service agreement between the Township and the Hays Design Group for the new Municipal Complex which is an amendment with an established of fixed sum of \$520,000 for architectural services.*

MOTION: Mancini, SECOND, Barefoot to approve Amendment No.001 to the professional service agreement between the Township and the Hays Design Group for the new Municipal Complex which is an amendment with an established of fixed sum of \$520,000 for architectural services.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5-0

### **COMMISSIONERS COMMENTS**

Dr. Mancini: The Robinson Library has many activities for the all ages for this summer. They include arts in the park every Monday, what we mentioned before Touch a Truck on June 16<sup>th</sup> from 11:00 a.m. to 1:00 p.m. They have coordinated events with Allegheny County Parks, Carnegie Science Center. If you go to [www.robinsonlibrary.org](http://www.robinsonlibrary.org) you can find more information.

Mr. Barefoot: I have no comments just a question here- we had changed the meeting to the 10<sup>th</sup> of July last meeting, two meetings ago, I just want to make sure.

Chairman Abatta: We send out reminders to that Jeff?

Mr. Silka: Yes, it was duly published

Mr. Kisow: I wanted to thank Chief Vietmeier for this. Basically it goes to my brothers and the guys that work for us; we have been working on this unit for a while. It didn't come with a book so, everything that needed fixed or adjusted you had to beg, borrow and try to pry out of somebody but a lot of the guys and my mechanics and that, we have been working on this for four to five months now and it went for a good test run on Saturday so you're going to see it around soon. It has a few more things it has to get done on it. I would just like to thank, like I say my brothers and the mechanics – Jeremy and them, they had a lot to do with storing it and getting it to where it's at now. It took a lot of work, I mean it's not easy getting people to do stuff for free but they took the time and stuck their hands in it and we have been figuring it out but the biggest thing is – is that this thing doesn't have a book so whatever you learn on it you're learning on your own. We are pretty proud of it in this Township – it's a real piece of work. That's why I want to say thank you Chief.

Chairman Abatta: Then again Kenny, you're a little humble here. I know all of the work that you and your family and your guys you put into that vehicle and I want to thank you personally, you did a great job.

Mr. Shiwarski: Nothing today sir.

### **.PARKS REPORT**

Chairman Abatta: The pool is open. The Robinson Township community pool opens for the season June 10<sup>th</sup> and it's not too late to get those season passes, that's when it will be open.

Robinson Township Parks and Recreation Board presents "Pets on Parade" Saturday June 17<sup>th</sup> you can stroll around Settlers Ridge with your pet, enjoy a morning with a pet friendly family and loads of fun.

The Robinson Township library will host a children's craft corner along with Paws and Order Obedience expert demonstrations. Please be a part of our pet owner lookalike contest, best pet costume and best pet sports enthusiast. And again your \$10 tax-deductible donation will help support pets in need and all proceeds benefit the South Hills Pet Rescue. Again tickets are available at [ticketleaf.com](http://ticketleaf.com) or the morning of the event or you may contact Jane Tallon at [townshipofrobinson.com](http://townshipofrobinson.com).

The first 100 registered will receive a t-shirt and goody bag. We will meet at Giant Eagle Market District in the outdoor café area. Registration begins at 9:30 a.m., the parade at 10:00 a.m. Again this is sponsored by the Township Parks and Recreations and hosted by Settlers Ridge.

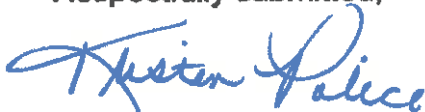
Lastly in closing, if you would like to become a vendor for this or any event please send an email to Jane Tallon at [jtallon@townshipofrobinson.com](mailto:jtallon@townshipofrobinson.com)

MOTION: Mancini, SECOND Shiwarski to adjourn the meeting.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 5/0

Meeting was adjourned at 7:48 p.m.

Respectfully submitted,



Kristen Police  
Township Secretary