

**BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, NOVEMBER 7, 2016
7:00 P.M.**

CALL TO ORDER: Chairman Sam Abatta called the meeting of November 7, 2016 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mancini-Absent, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Solicitor Jack Cambest, Township Manager Silka, Assistant Manager Susko, Chief Vietmeier, Public Works Supervisor Mike Volpe, Finance Officer Jerry Kezmarsky, Planning Director Rick Urbano, Engineer Mike Meyer and Township Secretary Kristen Police for the purpose of taking minutes.

TOWNSHIP SOLICITOR'S REPORT

Jack Cambest: No Report

ENGINEERS'S REPORT

The Engineer's Report dated November 7, 2016 is attached.

COMMISSIONERS ACTION REQUESTED

Mr. Meyer: Mr. Chairman, there are two items on your consent agenda tonight.

The Arbor Trails Phase II- The developer had requested a bond release in the amount of \$90,045.41. After inspection we recommend a release of \$99,049.95 he did not put their contingency in which was included in it. That is item #28 on your consent agenda.

Pine Hill Subdivision Plan- The Planning Commission has recommended approval on this project. It is items # 17 and # 18 on your consent agenda, and there is also a waiver from Section 250-60 which is the classification of a minor subdivision.

Marks Landing- The Planning Commission has recommended approval of this project however these items are # 20, # 21 and # 22. Item # 20 is a denial of a sidewalk waiver. Item # 21 is regarding a radius return. Item # 22 is the approved Preliminary/Final Subdivision Plan Application subject to the conditions of the Township's Engineer's letter.

Silver Summit Estates- These are items #23, #24 and #26. #23 is a waiver from Section 146-E requiring reinforced concrete pipe to allow for SLCCP instead. Item # 24 is a waiver from Section 250-47 G to allow a cul-de-sac length longer than 900 feet. Item # 25 is the Preliminary/Final Subdivision Plan Application subject to the Engineer's letter.

CAPITAL PROJECTS

The 2016 Road Program- We recently sent a letter saying that if it wasn't done shortly we were going to have public works do it and bill the contractor there still is a small amount of work to continue, hopefully that will get them motivated to get the work done. It's about \$4,000 worth of work; we are holding \$7,000 from the contractor.

Clever Road Park Pool- The estimate conceptual drawings are prepared and we started plans and specifications. Right now we are looking at advertising in early February for an award at the March meeting.

Municipal Building- We have recently prepared a Phase 1 Environmental Study Keiner's Lane- We have received a final payment request from the contractor, we do need a maintenance bond before we will recommend final approval on that.

DEVELOPMENTAL REVIEWS

Duluth Trading Company- We had a preconstruction meeting on November 3rd; they should be beginning work shortly.

Cable Property- work is almost completed.

Moon Run A- work is continuing

Arbor Trail- We previously discussed.

Parkside Land Development- Continuing to work on site.

All of these are on hold with the developer and the other ones have been recommended for approval by the Planning Commission.

That is my report, any questions?

Mr. Abatta: Any questions for Mr. Meyer?

POLICE REPORT

Chief Vietmeier submitted a copy of the October Report, which is attached to the minutes.

ADMINISTRATION UPDATE

Manager Silka: Thank you Mr. Chairman, a few items for tonight.

The first item is a presentation of the 2017 Preliminary Draft Budget, each of you has a copy. As usual this was done from a bottom up process with Department heads providing budgets with myself and the Finance Officer. We have worked the numbers and me with the Finance Chairman Mr. Shiwarski to put this budget together. This budget is as presented for review and is balanced at \$13,971,267.00 which is 2.7 % less in revenue in anticipation in budget than last year. Our expenditures are down 5% because we are proposing to spend \$13,646,070.00 and add an extra \$325,000 to the surplus fund.

The process here as you know, we will be having a budget workshop I believe it is on the agenda to approve the November 16th at 6:30 P.M. if we work out a budget that the Board of Commissioners agrees to we can publish that and then we can pass that pass to a minimum of 20 days inspection period. So I provide this budget to you and I will tell you that the budget is very heavily based on core services there is not a lot of spending for non essential items. There are not a lot of capital expenditures in this budget. And this budget is void of any project costs for the pool or the Municipal complex as now we have our funds we will be spending that through a capital budget with the bond funds which we will develop as soon as we get hard estimates going forward. I offer this to you from this reading and next Wednesday we will convene to review it. Any questions from the budget? If not, I will go down to my next item.

Mr. Chairman, you had asked me to update you on our capital projects as we are providing for a pool renovation and the municipal building project. I just want to do a briefing on each of those projects. The pool if you recall has been around since 1973, so the pool has been around for 43 years. And this is coming to the end of its useful life as is it's basically a pool with a hole in the ground with water and not a lot of fancy stuff around it. We are looking at an updated pool; we have constant water loss that we have tried many times brought many different companies in many different techniques to figure out the water loss which we are pretty sure is within the filter structure the pipe structure underneath the pool which there is no cheap fix for that. The locker rooms are out of date, and our pool basically shows that it has been around for 43 years so we are looking at a renovation that is going to one: save us money by keeping the main body of the pool in place we are going to demolition the baby pool and the spray garden and replace that with a modern zero grade entry with ADA accessible components on each end of the pool we are going to put modern spray structures and play structures within the zero grade modified step structure to provide seating and jets for the parents watching the children on the zero grade. As well as in the main pool itself a new liner, new gutter system, new filter system, as well as a modern slide, dive, and some climbing structures. This will provide us with a state of the art pool that will actually be competitive with some of our neighbors that are upgrading their pool, we don't want to lose any out-of-Township revenue that we may have a facility that is out of date and not attractive to the

consumer. Our preliminary is scheduled as Mr. Meyers stated to bid this out early spring, late winter 2017 to award at March and to allow the contractor get ready to go, for probably the second or third week of August. We will be shutting the pool down for about 2 1/2 to 3 weeks early to allow the contractor to come in with anticipation of working through the winter and opening up for Memorial Day 2018. We are only going to lose about three weeks of swim season and the good part there is that by the end of August kids are at band camp and sports camp kids are ready to go back to college, we lose our life guards, our pool usage those last two weeks are really low anyway so it should be a limited impact. And as we get further along in our design and ready for bid we will have a more formal release of the project with decent renderings and bring the public up to date and will probably have a kick off sometime really early in the spring season and let everybody know.

The second part is the Municipal Complex; right now we are taking a look at our Administration, Police, Library, Historical Society and Tax office. We have all been in this building for a while that's basically been cut up and sectioned. The HVAC is very outdated and inefficient. We are spending lot money trying to keep zones heated. if you want to get one room down to 67 you have to turn the other area up to 80. We are finding a lot of problems within the HVAC. And with our staff component has grown within the Administration building and the Planning are kind of running out of room and ways to go If you walk through this building you'll see we spend a lot of money heating and lighting hallways that have very little uses other than moving people from one place to another. Also a main component is our Police Department which is probably, as best as I can say, is woefully undersized, and is not desirable for a modern department. We have no secure prisoner transport transfer areas, we have no sally port, we require some additional upgraded secure evidence storage we don't have adequate squad facilities as the department grows. We are running out of space for our department to function. It's not a positive environment as we recruit new officers and we want to make sure that we provide the program space to meet the department and as the department grows and becomes what it needs to be to meet modern police principals. Just to meet the current staff needs.

Our Library, which is a good partner we want to bring, the tax office, the Historical Society, will all be incorporated into that facility. We are looking to close our land deal to be able to bring this facility to make it a first class facility. Our main facilities by today's standards are very 1950's. We have a microphone; we don't have any interactive AV. We have a very old TV system so we are not providing the type of product the Township the size and the functioning level of Robinson should be providing and that's going to be about an \$8,000,000 project. So, to bring you where we are today; we have floated a bond issue for \$5.5 million of new cash last month as well as a refund of a bond issue of \$4.5 million which gave us a 13% savings for the last fifteen years of the bond.

The pool design is in progress, we are ready to bid that early in 2017. On the building we have engaged a construction manager to be known as owner's representative, we are going to be authorizing negotiations with the design firm

for the building and our agreement for the land is ongoing, we hope to bring the architect on at the December meeting to start design immediately. So hopefully mid 2017 we can put out for bid so we can be under construction by the end of 2018 it'll be about a 12 to 18 month process to get that building under roof timing is the key and once again once we get the project budget we will have a formal announcement with renderings and information. Mr. Chairman that is basically the project update from right now.

Chairman Abatta: That is a pretty comprehensive description of everything we will be doing, we just want to let the public know that that as we progress around this procedure here, they will be involved in some capacity as far as tentative plans and priorities what we will be presenting.

Mr. Silka: And just one more thing, in our new building we will have the ability to expand once the township expands again so we are not going to build a building that is going to have to need to be rebuilt, we will build a building that we will be able to add on to for future use.

Mr. Silka: Two other updates, Zoning ordinance revision is ongoing and actually is coming to this meeting we should get a first draft to go to the Planning commission for review in December and our Verizon Franchise Audit, we are working on getting contacts right now from Verizon to make sure that are providing the level of service they are expected to build out, and through reporting fees, so that process is ongoing and should be done in the next six to eight months. That Mr. Chairman is my report.

Chairman Abatta: Thanks Jeff, gentlemen any questions for Mr. Silka?

FINANCE REPORT

Mr. Shiwarski: As we can see, anytime we have projects, buildings any activity to finance everybody has been busy especially this time of year but coming up, our workshop next Wednesday for our budget looking forward is the most pertinent and urgent thing at this point in time. We appreciate all the input from all the different departments and as Mr. Silka mentioned the template that we had been using to get to where we want to be has been a very efficient process and lets us as a Board target where we want to go and do it with financial responsibility, that being said, Jerry do you have anything for us this evening?

THE FINANCE REPORT

Mr. Kezmarsky submitted a copy of the Finance report which is attached to the minutes.

BUILDING INSPECTOR/ZONING OFFICER REPORT

Mr. Urbano submitted a copy of the October Building/ Inspector/Zoning Officer Report is attached to the minutes.

PUBLIC WORKS SUPERVISOR REPORT

Mr. Volpe: Thank you Mr. Chairman, a full detailed report was provided to all the Board Members. The key projects for the month are the leaf collection program which is in full swing. Winterization of all the buildings and parks is in progress and we are preparing for the upcoming winter season, snow removal equipment is being prepared. We will continue with the leaf program and probably add two more weeks to the leaf collection program because of the leaves falling late this year. It will be added to the website, Facebook and the T.V. station.

Chairman Abatta: I wanted to ask you about the leaf collection program because of the way the season has been, I have got numerous calls about the collection, so we will be extending it and it will be on the website?

Mr. Volpe: Yes, that is correct.

Vice Chairman Shiwarski: Mike, you and Mike [Meyer] are in conversation obviously on the closing of the road program, that is something that public works is going to have to do.

Mr. Volpe: Yes, I was going to add to Mike's report. Folino was out today they were working today they got two out of three completed they were working on the third this afternoon so it should be completed this week, they did respond to your letter.

Vice Chairman Shiwarski: Thanks Mike, that's just what they needed.

Chairman Abatta: Citizens Comments: I have one individual sign in this evening. Mr. Wayne Eichner. Mr. Eichner, would you please approach, you have four minutes for your comments please.

CITIZENS COMMENTS

Mr. Wayne Eichner: Good evening my name is Wayne Eichner, I live at 1046 Silver Lane. I wanted to address the development that is going in across from my house. My question is: being that, where the 50ft right-of-way is in that being on the high side of the road, now we have one way coming in and one way coming out, is that correct? Is that correct, understood?

Mr. Abatta: I haven't seen the final plans.

Mr. Eichner: Ok, because last I heard that was I was to understand there was only one way in and out and that was going to be directly across my house. My question is if that is the case, my concern is for the automobiles coming out your looking at 160 new homes down here. Am I understood, is that correct?

Chairman Abatta: Mr. Eichner, express your concern, we have Mr. Rumbaugh here he can address this issue.

Mr. Eichner: Ok, Mr. Rumbaugh, my concern is when the automobiles and you have people coming out of there being that my home is directly across from your right-of-way what is going to happen in the evenings when I am getting bombed with car lights coming in and out of the development? If you have something we can look at as far as which you have planned for entrance there or are you going to have the road graded to a point where we aren't going to be hit with headlights things like that in front of my house. Lighting up the inside of my house with lights and things like that. That's my concern and I hope you can address that for me and give me a bit of insight on and perhaps what you have planned for that. Thank you.

Chairman Abatta: Thank you Mr. Eichner. Mr. Rumbaugh would you like to address those issues?

Mr. Rumbaugh: Absolutely that is a good question, there are 123 units going in over there, there could have been over 300 and there are 123 units. And actually what we are doing is grading to the municipality's specifications. There is a certain grade that we have to meet, where our access road which is only one driveway, he is correct which was put in there as a right-of-way about 50 years ago it's actually a municipal right-of-way 50 ft wide so we are entering where it was already approved we didn't pick that location that's the location that's been there for 50 years. We are under the guidance of your municipal engineer to the grade that the grade that's going to be it's basically flat coming out to the highway so there's no drifting back so all that's been approved by our engineers design wise. And by Mike Meyer as your engineers as to the grade, I didn't pick it I couldn't change it so what it is, is what the municipality requires me to be. That's all I can add. Thank you.

Chairman Abatta: Thank you Mr. Rumbaugh.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON NOVEMBER 7, 2016 FROM 6:00 P.M. TO 7:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.

CONSENT AGENDA

MOTION: Shiwarski, SECOND Barefoot to approve Items #13 through #29 listed on the Consent Agenda.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 4-0

REGULAR AGENDA

Discussion to approve the October 2016 Treasurer's Report.

MOTION: Barefoot, SECOND Shiwarski to approve the October, 2016 Treasurer's Report.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0

Discussion to approve the October 2016 List of Bills.

MOTION: Kisow, SECOND Shiwarski to approve the October, 2016 List of Bills.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0

Discussion to authorize the Township Manager and Solicitor to negotiate an Agreement for Architectural Services for the new Municipal Complex with Design firm No.1 for ratification by the Board of Commissioners at the December 5, 2016 meeting.

MOTION: Shiwarski, SECOND: Kisow to authorize the Township Manager and Solicitor to negotiate an Agreement for Architectural Services for the new Municipal Complex with Design firm No.1 for ratification by the Board of Commissioners at the December 5, 2016 meeting.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0

Discussion to authorize the Townships Manager to purchase a 2016 F-550 Chassis from Woltz and Wind Ford off of COSTARS Contract # 025-032.

MOTION: Shiwarski, SECOND, to authorize the Townships Manager to purchase a 2016 F-550 Chassis from Woltz and Wind Ford off of COSTARS Contract # 025-032.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 4-0

Discussion to schedule a Public Hearing for a proposed Liquor License Transfer for Emporio Robinson, LLC to transfer a Liquor License from Monroeville, Allegheny County, Pennsylvania to Robinson Township for December 5, 2016 at 6:30 P.M.

MOTION: Shiwarski SECOND, Kisow to approve to schedule a Public Hearing for a proposed Liquor License Transfer for Emporio Robinson, LLC to transfer a Liquor License from Monroeville, Allegheny County, Pennsylvania to Robinson Township for December 5, 2016 at 6:30 P.M.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 4-0

Discussion to set a 2017 Township Budget Workshop on November 16, 2016 at 6:30 P.M.

MOTION: Kisow, SECOND Barefoot to set a 2017 Township Budget Workshop on November 16, 2016 at 6:30 P.M.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 4-0

Discussion to approve Conditional Employment for Applicant #1 mechanic and a collective bargaining agreement.

MOTION: Shiwarski, SECOND. Barefoot to approve Conditional Employment for Applicant #1 mechanic and a collective bargaining agreement.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 4-0

COMMISSIONERS COMMENTS

Mr. Barefoot: I would like to say Happy Thanksgiving and be safe with the change in time it's getting darker now.

Mr. Kisow: I want to wish all the Veterans a Happy Veteran's Day. I have a son that is about to be a Veteran, it's a pretty good day. If you see a Veteran go out and shake his hand. Be it a family member or a friend. My father is a Veteran, my son, my uncles and nephews. I am really proud of them all and I really hope

everyone goes out and shake a Veterans hand on Friday, and tomorrow go vote. The Veterans deserve it.

Mr. Shiwarski: Just want to echo Mr. Kisow and Mr. Barefoot's sentiments of all the Holidays and again Election Day is tomorrow. It's the best right we have as citizens no matter where you come down just get out there and pull the lever.

Chairman Abatta: Let me close out, I have a short Parks report and I want to very briefly get into some other things. As was said by the Board, Veterans Day is coming up and Mr. Silka and myself have the honor of attending a get together for the Veterans that will be held at the Golden Corral. What the Golden Corral does for all the Veterans is feed them for free that day. So Jeff and I will be there and give some introductions and say a couple words. Basically we want to give thanks to all the Veterans who have served like Kenny and everyone says here, we owe our lives, we owe everything to the Veteran's and what they've done with all the wars starting with World War I all the way up to the current wars that we have at this time. I can't thank the Veterans enough for what they've done that we all benefit from.

I would also like to thank all the financial contributors that contributed to our Autumn Festival which we had a couple months ago. It's because of you we are able to keep our prices low to all of our visitors. What I want to do is basically read all their names here, if you can get a screenshot of the sign there, all of their logos are there. You can see what they all represent. Our Gold Level Sponsorship of \$1000 and up include: Plans Examiners, Remington, Vernick & Beach, The Merotage group, Nyoneer Consulting Engineers, David Hammer from First Niagara Bank, The Mall at Robinson, and James L. Smith Insurance Agency.

Our Silver Level of Sponsorship of \$500 and up and the groups that contributed to that are Duckstein Contracting, First National Bank of Pennsylvania, Ohio Valley Hospital, Wiseburg, Harst, Kramer. Diehl Chrysler Dodge Jeep, PNC Bank, Dodaro, Matta and Cambest, Parkway West and Vista Business group. Thank you to that group.

And lastly our Bronze level sponsorship which is \$100 and up, Congressman Doyle, State Representative Nick Kotik, Sewickley Savings Bank in Robinson, Sam Daas Inc. Vista Park Associates, and the total amount of money that was donated this year was \$12,900.00 and again we want to thank all the individuals who participated.

Parks Report November 2016, this was an event that I attended.

The sun was shining for a parade of Super Heroes, the Golden Goose, Buzz Light Year, Star Wars, and so many more great characters for Robinson Township Parks and Recreation Board Halloween in the Park. Forest Grove VFC led the parade along with Montour High School Marching Band. Kids were

treated to Hay Rides, Crafts by Robinson Library, Hot Dogs, Treat Bags and prizes, prizes, prizes. Robinson Parks Board would like to thank Commissioner

Sam Abatta and family for all of their help, Forest Grove VFC, Montour HS Marching Band & Director Cindy Mancini, Sharon Helfrich - Robinson Library Director, Mike Volpe & Public Works Department.

And lastly, please attend our Christmas Light up Night in Robinson Township. Sparks of excitement will signal the "Holiday Lights to Shine" in Robinson Township for our Annual Christmas Tree Lights in the Park, Friday December 2nd. A Beautiful Holiday Light Display will magically begin to shine setting the

backdrop for Ho-Ho-Ho Spectacular Pyrotecnico Fireworks Show. Listen to Christmas Carols, sip hot chocolate, as the lights surround you with a holiday show you will be sure to remember.

Sirens will blare announcing the arrival of Santa & Mrs. Claus. Santa & Mrs. Claus will receive a VIP escort by volunteer's elves of the Forest Grove VFC, Robinson Police and EMS. Make Robinson Township's Annual Christmas Light Up Night event a tradition in your family and create holiday memories that will last for years to come! Festivities begin at 6:30 wrap up around 7:30. Refreshments sponsored by Gordon Food Services, Robinson Township.

With that said, I would personally like to wish all of our residents in Robinson Township a very Happy and Fruitful Thanksgiving.

Gentlemen, anything more here? May I have a Motion to adjourn the meeting?

MOTION: Mancini, SECOND, Kisow to adjourn the meeting.

ROLL CALL: Mancini-ABSENT, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 4-0

Meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Kristen Police
Township Secretary

