

**BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, FEBRUARY 6, 2017  
7:00 P.M.**

**CALL TO ORDER:** Chairman Abatta called the meeting of February 6, 2017 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA 15205 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mancini-Present, Barefoot-Absent, Kisow-Present, Shiwarski-Present, Abatta- Present. Also in attendance were, Township Manager Silka, Assistant Manager Susko, Public Works Supervisor Mike Volpe, Finance Officer Jerry Kezmarsky, Planning Director Rick Urbano, Mike Meyer and Township Secretary Kristen Police for the purpose of taking minutes.

**ZONING ORDINANCE PRESENTATION**

Mr. Silka: Mr. Chairman, tonight we have a representative from Environmental Planning and Design to go over the Ordinance that we have revised up to date and hopefully this will be the final revision.

Colin Hall: Hi, my name is Colin Hall; I am a representative from Environmental Planning and Design. I am the project manager under A.J.Schwartz; he has been the principle working on this project.

So the purpose of this update has been three components to help implement provisions for planning initiatives that have been set forth through the comprehensive plan that have been adopted, to bring the zoning ordinance up to date with NPC regulations and to just tweak it a little by designating these four mobility districts we have, at the Mall at Robinson area, Settler's Ridge, Clever and Burkett.

Encourage and support these housing types that we currently allow and then the character of these overlay districts are here to celebrate the existing foundation in the Township. A snapshot, for example the Mall at Robinson area, we see that it comprises some of the C3 district, some residential district, a little bit of the industrial district but this is right next to the Mall at Robinson area so by implementing an overlay here we now have a wider range of housing land uses that can go anywhere within this overlay district, and then if you were to refer to section 352A you can see what kind of conditional permitted uses you can put there.

The big component that is tied to the mobility overlay districts are the PRD's (Planned Residential Development). So currently we allow PRD's in the R2, R4 and C3 district. If you take a look at this map, to see where exactly you're able to put PRD's at the moment, but through discussion we realize that if we were to find only PRD's within the R2, R4 and C3 and the mobility districts it kind of pin points exactly where you want the type of PRD developments to be going which really coincide with the whole point of the mobility districts themselves and so it

results in a map that you can see with a PRD. Again this would also coincide with the whole point of having targeted areas for cement walks.

With the regulation with the medicinal marijuana we realize since so many places within Allegheny County are experiencing interest in medicinal marijuana, trying to address it is usually a better strategy rather than to let it be treated as an all-other use. It was determined that I-2 might be an appropriate district so both marijuana dispensaries and growing processing facilities would be treated as conditional uses in the I-2 district. The conditional use provisions are directly brought out of ones that are proposed specifically for Act 16. The conditions themselves are more about distance from childcare, schools, hours of operation, lighting standards, making sure that either dispensary or facility is not in a trailer or any type of vehicle and it's an established land use establishment. Basic facilities standards then, also making sure that these are two separate land uses rather than letting the growing processing facility also be a dispensary which has caused conflicts in the past.

The other thing that we have addressed is rezoning procedures, we realized that in Robinson the current zoning ordinance doesn't really address the rezoning procedure so the article itself kind of sets the framework for what exactly happens during the procedure, the process and what exactly the applicant is going to be submitting and then the next part of the rezoning articles that allows for a little bit more liberty for the Township to authorize "hey we want a traffic impact study, a fiscal impact study" so they have a better snapshot of if this were to be rezoned this is what it might be the fact to the surrounding neighborhoods and the community itself.

Other notable changes to the Ordinance, there is just an overall reorganization of the Ordinance, we restructured it. Currently, all the zoning districts have their own articles. We have consolidated them all into one article and then every single type of overlay so the mobility districts, the airport hazard and the Parkway have their own overlay article as well.

They have also separated conditional use and special exception articles into their own separate articles that way it makes it a little more clear what the procedure for both types of whether it be a special exception or conditional use with the procedure is for that.

We have established some new community development objectives that really reflect the comprehensive plan, added in some new definitions to revise them to make it more relatable to up and coming land uses, and we also incorporated a request for reasonable accommodations which I'll talk about in a minute.

The last part is that we also included maximum impervious surface coverage. So as you can see this is just a table of contents to give you an idea of how it's going to look, a little different than what we currently have. The separation of conditional use and a request for reasonable accommodations, we have now included this in the special exceptions article so basically if a person has a need for a reasonable accommodation, let's say they want a ramp to go into their front yard that usually there aren't going to be structures in the front yard buffer area, this now allows them to come to the Zoning Hearing Board, request a reasonable accommodation, and then the Township can move forward from there. That kind of sets the framework of what exactly that procedure is.

Inclusion maximum: Currently we had building coverage that was in the zoning ordinance, and usually building coverage and maximum coverage would include the building itself and maybe a parking lot so this kind of makes it a little bit more clear exactly how much of a lot can be covered, makes it more meticulous, not punitively so but it allows for clarity. And here is just a snapshot of what the difference between maximum and building coverage would look like, with the different districts.

So the next step in this process, assuming that after your review everything looked as expected, we would then submit this to ACED [Allegheny County Economic Development] for their county review which is forty five (45) days and then we would also send it to the Montour School District just so they can review it as well. After the forty five (45) day review period we get a review letter from ACED just lets us know their thoughts and whether any additional comments need to be made, and then contingent on that we can begin the actual adoption process, which would then be: you would advertise twice and you would have an official public hearing, it would give the public an opportunity to come in and express their thoughts but that would be under the adoption. Talking to A.J the principle [on the project]; he was thinking that May would be a good time to shoot for, if it was quicker than that then it's great too. But he was thinking time frame wise that would be good.

Chairman Abatta: It has to go to County for forty five (45) days right?

Colin Hall: It does, yes.

Chairman Abatta: Does the timeframe work Jeff?

Mr. Silka: Definitely. May, as I alluded to in our Caucus, that's what we are gearing to, that way if there are any hiccups from the County we have time to revise it then hold our Public Hearing. Due to the parameters we are planning to have this done by June 30<sup>th</sup> so May would give us another month of a cushion to get it within the grant timeframe.

Colin Hall: Tentatively if we did turn it in tomorrow and it all came back great it would even be before April. That way we would be able to start getting the guides.

Chairman Abatta: Any questions from the Board?

Dr. Mancini: Have you been getting a lot of pushback from the County or not or anybody else?

Colin Hall: For the Comprehensive Plan- Robinson's Comprehensive Plan, there are a lot of questions raised specifically to the mobility, on what exactly is the purpose of this? With the County, because zoning ordinances are a little bit more cut and dry it's kind of easier to get through, recently we haven't had any problems but every now and then there might be a hiccup. So it is nice to have a little bit of wiggle room if it does seem like there might be major changes needed but since we kind of walked ACED through the Comprehensive Plan we are

hoping that they have a lot of the context. Just as a side note if you did want to make the motion to send it to the County it's just an informal one.

### ENGINEER'S REPORT

The Engineer's Report dated January 9, 2017 is attached.

Mike Meyer: I am going to go up to the podium because I have a couple of drawings that I want to show for a couple of different projects that we are working on. The first one I'd like to go over in no particular order is the Road Program for this year. We met with Jeff, Mr. Shiwarski, Mike (Volpe), myself and in conjunction with our pavement management system that we been using we came back and said that we have come up with thirteen different roads that we are looking at doing this year. Those are Schuler, Evelyn, Keiners Lane, East Harbison, Summit Drive, Fawnvue, West Calvin, Fairlamb, Dendron, Diebold, Lake Steuben, Drive Lakeside Drive, and Lakeview. By the way you'll see those in green, I know it's pretty tough to see, but two others that we have on the list I want to say for 2018. The reason we have those for 2018 is we have some drainage work that Mr. Volpe has to do throughout the summer in order to get them paved next summer, and those will be Elliot as well as Moon Run. So those we wanted to put on the list but with the drainage we wouldn't be able to get to them so we can keep them moving so that we know they're coming forward. Total amount this year is \$575,000 worth of paving, that is a significant amount and again I've said this last year and probably the year before you guys have been doing an excellent job at keeping these roads up to date. When you drive through the town a lot of the roads are done because you have been working on that system for eight years now. We're trying to get to all of them. As you can see from this map, the graphic shows every area. One of the things that we said years ago when we started this, is that for every dollar that you don't spend on maintaining your roads it costs \$4 in the future, so by doing all of these in essence you're saving money over the long term as well as giving your residents a benefit. So those are the roads, we'll probably be putting this out to bid in two to three weeks, we will have everything started. We're looking to start construction in May right in that time period. One difference that we have done in the last couple years is that rather than doing them later in the year, we are trying earlier in the summer this year. That way we don't have to run into any weather issues or anything like that so that will be one of the differences you will see.

Mr. Shiwarski: Just a recap or look back in the rearview mirror ten years ago, the road crew budget was \$75,000 a year, eight or nine years ago and a year where we did not even have a road program so we have incrementally increased the road program budget to stay ahead of that curve that Mike mentioned, to spend a dollar today so we don't spend four to five times that dollar amount in the future. I think it's about seven or eight years ago we had Remington Vernick do a comprehensive road program plan which we have used as template or guideline to choose the roads and determine a need matching up with the budget that was allotted to get the most bang for our dollar. Also, what we have done through communication and interdepartmentally, I'll use Elliot and Moon Run for this year

for example, they're prepping those roads so that we are able to do the work next year. Or for example, we are in communication sometimes with the water authority where roadwork coincides with plans they have and so that we won't do the road and then have to rip it up the following year. Sometimes a resident might say "my road might need it more than this other road" and arbitrarily if you look at it at in a vacuum maybe you can look at it that way, but there is also information that we have for future plans for that road so that in the end we can make it last longer. Just a little insight on that and where we've been as far as the road program budget, where we are now and why we are spending money there and how the selection of the roads go about.

Mike Meyer: And one more thing I would like to add about that, regarding the Public Works department, one of things that our pavers love to do, is just to come in and pave, they don't want to fool around with here and there and different places and by having your guys going and doing the prep work previously it gives a much lower price because they can come in and out, and that's where they're just coming in and paving. I think that's a significant savings I think that's why you're able to add additional roads.

Chairman Abatta: We got cooperation Mike, like I say from the road department and with the PRD programming it really keeps us updated and we want to maintain the high class first class standards that we have so kudos to your group.

Mike Meyer: Absolutely, going on to the next- talking about first class Townships, I hope everyone can see this, this is the design and site plan for the new pool. This is something that we've been working on for the last three months and will be going out to bid. In the next ten days or so we will have this out to bid as planned so that we that we can have it in February and receive bids sometime in March so the construction can begin on August 15<sup>th</sup>. One of the things that we have talked about previously is with that construction we wanted to make sure that the construction started on August 15<sup>th</sup> so we will put out a bid and contract early in the spring so the contractor can get all the shop drawings in, all their equipment ordered, so when the pool shuts down they can start that day, whatever they have to do to start their excavation.

So I'll just go through quickly some of the things that we did starting at the entrance to the pool. One of the things we are looking at doing is trying to make the pool look more inviting. We are going to put some thermoplastic paving in front. You might have seen this in cross walks or something you put around, something that makes this look as you're going into that circle it makes it look better than just a plain black top and everything, that's one of the biggest things and repaving this would give good access. Then we are going to go into the actual bath house. In the bath house if anyone's been in there it's archaic, I like the term "eastern European." It just doesn't have that good feel, so one of the things that we are going to do is add skylights to it and get some natural light in, tear down some of the walls that they have in there, repaint some of things add a couple of murals, add benches. They have a lot of communal showers that we're going break up into different areas so it just looks a lot nicer and gives you a more welcoming environment going into the pool.

Chairman Abatta: And Mike, to add to that, it's all brand new fixtures that are going in there especially in the female section, what I like to call the locker room, and it's going to be really up to date.

Mike Meyer: Up to date- just making it more open, where it needs to be, we need to have different stalls like in the showers. Those will be more, and everything else will be more open for people.

Chairman Abatta: And handicap accessible.

Mike Meyer: And handicap accessible. Going out into the pool area we are going to get rid of the what used to be called the baby pool or children's pool however you want to look at that, and where most people are going with now is called zero depth entry, so that you can just walk in the pool and it goes down into a certain depth. This is where people are going rather than have a small pool in one area, and this is also ADA accessible. Along the side of the pool there will be different steps that people will sit and will be lit, we are going to add features to it. There will be a bucket called the "fumbling five buckets" a water spout, a water slide, two rock climbing walls, diving board; all of these things are going to be added to make this a much better destination. So people will be coming to it not only just at the pool but we will also have a rainbow spray that young kids can go through where it sprinkles and they can go underneath it. It's something that you're going to want to do. We are going to replace all of the concrete around the area and the walkway so people can have an area that you can walk from side to side. Making some arrangements in here to get some of the grading so when people are going in to order at the snack bar, we have the one where it goes down and some of the younger kids we are told can't reach up to the top of the window so we are going to flatten that out so they can go in there.

Most people won't really care about this but we are going to replace the filter house, everything within the filter, so now what's been there for thirty, forty years has really been kept together which is a great thing it has been kept that way but it's a little bit away from collapsing. We are going to replace that with all brand new and everything else so you don't have to worry about in summer where all of the sudden the filter isn't working or the pipes are broken. This is all going to be new in this area. That's pretty much the entire renovation, this area is going to be all new- this is the existing pool which we are just going to put a liner in and this area will all be new. The cost we are looking at right now I think is a little bit below the original budget, \$1.5 Million. That's my discussion, do you have any questions on this?

Chairman Abatta: Just so people know Mike, you are going to put all of this up on the internet for them, for them to look at, plans for them to look at?

Mike Meyer: Yes.

Chairman Abatta: For some people who can't visualize what this is going to look like, this is going to be a brand new facility, from the pumps to the water falls to everything. If you have ever been to the Scott Township's swimming pool, this is

going to be basically modeled after that. The same designer that we used did Scott Township's pool, so if you have ever been there you'll have an idea of what it's going to look like. And what's really good about this is that the pool won't be shut down this year, not until approximately August 15<sup>th</sup>?

Mr. Silka: August 13<sup>th</sup>. The absolute last day.

Chairman Abatta: This is going to be a couple weeks short of when we generally do close down but come the following year everything will be ready to go so you're not really going to miss a beat as far as a swim season is concerned. The Board has planned this out along with some other renovations that we are making so it's going to benefit the residents. I think the tax payers will really, really appreciate it. Any other questions gentlemen? No questions.

Mike Meyer: Going on to my report, one other thing that's been coming up and people are starting to hear a lot more of is what are called MS4 Government Regulations. Recently we have been doing a lot of work with Mr. Volpe, Mr. Silka, concerning what's needed for the government program, the municipal separate storm sewer system. It's a ten year old government regulation, but it's been updated recently. One of the things that we are going to start doing is having Public Hearings concerning this, concerning what has to be done, talking to the residents seeing if there are any residential complaints, discharges, or anything that is in disagreement with the MS4 regulations. So that is something that I'll be talking about at each meeting. One of the recommendations for the people with MS4 is that we have some record that we are informing the residents of any of these concerns.

## **CAPITAL PROJECTS**

Clever Road Park Pool- We have completed plans to the 90% level and have presented the plans to the commissioner's review. The project is scheduled for bid on February 10<sup>th</sup> with the construction on August 15<sup>th</sup>.

Municipal Building- We are sharing previously gathered information with the architect. Based on their preliminary buildings we will begin site layout.

The 2017 Road Program- We have prepared a map showing the roads that have been completed as part of the Pavement Management System. We have also met with Township Staff and Commissioner Shiwarski to discuss the roads for the 2017 road program. We anticipate bidding the project on February 20<sup>th</sup>.

MS-4- We are continuing to meet the requirements of the DEP for this program. We will also be scheduling various public hearings throughout the year to address these requirements.

## **DEVELOPMENTAL INSPECTIONS**

Brandy Mill Woods Site Plan- Majority of the site work has been completed.

Cable Property-Is almost finished, there is a little bit more work.

Moon Run A- Project is currently on hold pending outside agency approvals.

Arbor Trails Phase II- The developer had requested a bond release in the amount of \$51,454.55. After our inspection, the recommended release is \$51,454.55 which includes a 10% contingency. The total remaining amount of the bond is \$707,481.92

Parkside- The developer is continuing with site work on this project.

Guardian Self Storage- The developer is continuing with site work on this project.

Duluth Trading Company- Contractor is continuing storm work on the site

Drury Hotels- Grading and utility work is going on at this site.

Marriot Town Place Suites-We are recommending the release of the performance bond in the amount of \$851,176.70.

West Peripheral Hotels- We are recommending the release of the performance bond in the amount of \$78,169.4.

Cable Property- The contractor has substantially completed the site work.

Silver Summit Estates-One other one that we just had a preconstruction meeting for. We are having that I believe on the 15<sup>th</sup> so that is another subdivision that we will be starting work shortly.

Sheetz- A preconstruction meeting was held on January 20<sup>th</sup>. Grading and demolition work is ongoing, while other site work and the traffic light is anticipated to start shortly. I am being told that in the week they should be starting work on those.

## **DEVELOPMENTAL REVIEWS**

The only one that is really on your agenda is the Beyond Self Storage and there are two items on your consent agenda for that. And that is my report, are there any questions?

## **POLICE REPORT**

Chief Vietmeier submitted a copy of the January Report, which is attached.



Chief Vietmeier: Good evening everyone, those were two tough acts to follow. So on the police end, I must say it's very boring. And that's a great thing. That's a great thing for our community. I don't have any presentations to put up on the screen tonight.

## **ADMINISTRATION UPDATE**

Manager Silka: Mr. Chairman, just a few items to update the Board on. One is following the presentation on the zoning ordinance. As you can see, we are almost at the end of the process that started over two years ago. I would like to thank Environmental Planning & Design for guiding us through this process and also Mr. Barefoot for being the Board's representative on our panel and Mr. Urbano for being the Planning representative. I believe that we've worked through the process taking in all the feedback we have had in a very timely, streamlined process, probably one of the fastest that I have ever done in my career. So we are definitely above the curve on our approach, our comprehensive plan and zoning ordinance and I can't wait for the meeting in May hopefully when we say it's done and everything is on the bookshelves. With that, number two, I did attend an Association of Pennsylvania Municipal Managers Association meeting last month. That was specifically to address the zoning implications of the medical marijuana bill that was passed and I did have our draft when I went and we are basically ahead of the curve. We incorporated the language the Board did have the foresight to be included as we were doing it and it was done through our consultants and our planning committee so again we are above and ahead of the curve.

A quick building update- I did meet with our architects and they are in the process of finishing the programming section and taking a look at our current usage and programming it into the square footage, so basically giving us our square for the building. It'll be going to Mark Follen and Facilities Management Systems to do estimating and so we are hoping at the March meeting for our architect and Mark to give out a brief update on here's how much space we need and here's a proposed cost and that will dovetail into authorization to start the preliminary design and programming on how the box looks. So that process has started. From December we have had a couple of meetings and we're rolling on that process.

Another item that comes into this, we are in the process of doing a capital inventory of all the stuff that we have accumulated throughout the years in this building and this kind of dovetails into the new building, we don't want to pay to move stuff that we don't need to move. The Assistant Manager, she is taking on this project and taking an inventory with stamps, stickers, numbers and a database so we can track everything we have that we know is capital that is moving, what's not moving. We are also, as I alluded to in the budget process, in April I hope to bring a capital spending plan to kind of show our three to five year anticipated operational capital so we can start incorporating that into our budget process. So that's a lengthy process but between inventorying our capital and cleaning out archives, we're getting a good flush to all of the garbage that we

accumulated that we think we don't need. You'll start seeing some Resolutions coming through here every couple months to dispose of Municipal records that the Municipal Records Act allows us to, so it's going to be a process of whenever the moving trucks come in 2018 early 2019 we want to be ready with the least amount of stuff we can move.

Chairman Abatta: How long do you have to keep records like that?

Mr. Silka: Different records are different, some you keep in perpetuity, some seven years, some two years, it all depends. That's what you'll see as we go through the archives in planning and finance and administration. You'll see Resolutions authorizing the disposal of certain records, then we'll have a company come and shred on site and then we will also have a record of where they were so that we just didn't cast them aside.

Just to update another project- the Local Government Unit Debt Act submission that we did for the loan for the recycling machine that was approved by DCED early January, we got that stamped for approval and we closed on a loan with First National Bank so we have now have paid for the recycling machine, and with that I was able to submit to the state right after we closed the loan for the \$250,000 reimbursement. Hopefully that will come within the six month window that we have interest only on that loan so that process is ongoing.

Just a little note to our residents- believe it or not it is still winter, even though mother nature is thinking spring, I just want to reinforce on behalf of Mr. Volpe and the Public Works crew that parking on the streets during winter from 2:00 a.m. to 8:00 a.m. makes our job that much harder if we have to plow around cars, so we are asking you to abide by the Ordinance- try to get your cars off the street during the night.

One other item, for those hoping to see the rebroadcast of the meeting, this month we are having some technical difficulties with our DVR player. We had some folks in today to look at and we are going to have to order a new DVR player so we are live tonight but will not be able to replay it with the Planning or Board of Commissioners Meetings.

## **FINANCE REPORT**

Mr. Kezmarsky submitted a copy of the January Finance report which is attached.

Just a couple of numbers. January is a pretty dry month as far as tax collecting is concerned. Earned Income Tax we received about \$93,362.37 for the month and the year to date. Local service tax – your sheet says zero but I did get a check today for about \$94,000. That is considered February income. Real Estate property tax I had some carry over coming in from last year coming in at about \$183-184,000. Delinquent tax about \$21,000 Real Estate Transfer Tax about \$70,280.64. Now our current cash balance is about \$720,000, that is a little low but January is right on the beam because in February we get a large influx of earned income tax for about half a million dollars so that should carry us through

quite nicely through the remainder of February until the tax collector starts his cycle of collecting, which happens around April. Like I said current cash balance is about \$720,000. Received word from the auditor that the auditor may be starting field work at the end of February, hopefully it will be a quick process, it usually is. But that is the preliminary start date for the annual audit.

### **SUSTAINABILITY REPORT**

Ms. Susko: Good evening, just a couple quick updates this month. We've got our recycling grant effort that we are still working on. The County portion is due at the beginning of March that sort of helps us put together a report for the state. That is a larger one in September and that's where the funds get dispersed from basically, so we are going to continue compiling that through the month. I am just waiting on some businesses that typically report their tonnage to come through with the reports, of course we appreciate all the businesses that do report on that. It's not always mandatory and the more tons we get the more money we get back from the state so it's always great to have that from them.

The other item we've got is the Banner Community status- working on that for the Allegheny League of Municipalities for the 2018 year award. We are continuing to work on the requirements. For next month coming up we have to pass a proclamation or resolution that recognizes local government week. In Pennsylvania that's usually held the second week of April. Maybe we will conduct some sort of outreach or community event, put something on Facebook, or the website, and then pass that proclamation to recognize that so that would satisfy the local government week section of the Banner Community requirements. And looking ahead of that I'll keep updating you in the next few months with professional development events that are coming up. There is the conference in the Spring that Mr. Silka and I will be attending – one of us will attend – and that will take care of that requirement and then just a couple other conferences throughout the year and that will check off the whole professional development box, so I'll let you know as those come up. That's everything so far.

### **BUILDING INSPECTOR/ZONING OFFICER REPORT**

Mr. Urbano submitted a copy of the January Building/ Inspector/Zoning Officer Report which is attached.

Mr. Urbano: Thank you Mr. Chairman and Board, amount of fees collected for the month of January \$35,370.00. Total for the year \$35,370.00. Improvement and/or new construction \$2,467,680.00 for the month. Total for the year \$2,467,680.00. We had a pretty good start to the year. Hope it continues. We got a lot of new stuff coming on board with these new homes so we should hang in there this year. Thank you.

### **PUBLIC WORKS SUPERVISOR REPORT**

Mr. Volpe submitted a copy of the January Report which is attached.

Mr. Volpe: Thank you, the month of January we did spend a considerable amount of time on the MS4 program and on the Hot Mix Program for this year. Housekeeping and clean up were a major effort at the facility, and parks, trying to clean everything while we had some good weather. The winter has been mild but has been nagging, we were out thirteen times for close to 600 man hours and used approximately 1400 ton of salt so it's been a mild but nagging winter. We are halfway through it. We are continuing on the pot hole project.

Mr. Shiwarski: Mike, you making some progress on the lunch room up there?

Mr. Volpe: Yes we are about 95% complete. Just the cosmetic stuff, and then we are continuing the shop as Jeff alluded with the Township Building, in the Public Works garage we are going through our files, stuff that's no longer needed and scrapping it out, and housekeeping.

### CITIZENS COMMENTS

No citizens signed in.

**THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON FEBRUARY 6, 2017 FROM 5:00 P.M. TO 6:30 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.**

### CONSENT AGENDA

**13. Motion to approve Items #14 thru #18 listed on the Consent Agenda (\*)**

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- \*14. Approval of January 9, 2017 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT F)
  - \*15. Motion to approve the Bond Reduction Request #5 as submitted by FC Aiken LLC dated 01/13/2017. The developer has requested a bond reduction in the amount of \$26,700.00. After inspection, the recommended release is \$29,370.00 which includes a 10% contingency. (ATTACHMENT G)
  - \*16. Motion to issue a proclamation to designate April 2017 "Pennsylvania 811 Safe Digging Month" in the Township of Robinson In support of the One Call System. (ATTACHMENT H)
  - \*17. Discussion/Motion to approve the waiver from Section 146-25E to

Allow for the use of HDPE storm sewer in lieu of reinforced Concrete pipe in the Cedar Ridge Development as recommended by the Planning Commission. (ATTACHMENT I)

- \*18. Discussion/Motion to accept the Preliminary/Final Site Plan Application for the Cedar Ridge Development as submitted, subject to the Conditions contained in the Township engineer's letter of February 1, 2017 and completing and signing of the Developers Agreement and the Bond as recommended by the Planning Commission. (ATTACHMENT I)

MOTION: Mancini, SECOND, Kisow to approve items #14 through #18 on the consent agenda (\*)

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y

M/C 4-0

### REGULAR AGENDA

*Discussion to approve the January 2017 Treasurer's Report.*

MOTION: Shiwarski, SECOND Mancini to approve the January 2017 Treasurer's Report.

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y

M/C 4-0

*Discussion to approve the January 2017 List of Bills.*

MOTION: Mancini, SECOND Kisow to approve the January 2017 List of Bills.

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y

M/C 4-0

*Discussion to approve the purchase of three (3) 2017 police vehicles for the total amount of \$77,670.00 from Woltz and Wind Ford per the SHACOG Purchasing Alliance contract as budgeted in the 2017 budget line 01-410.740*

MOTION: Mancini, SECOND Shiwarski to approve the purchase of three (3) 2017 police vehicles for the total amount of \$77,670.00 from Woltz and Wind Ford per the SHACOG Purchasing Alliance contract as budgeted in the 2017 budget line 01-410.740

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y

M/C 4-0

*Discussion to approve Pay Application #3 Final in the amount of \$7,514.70 to A. Folino Construction. This will be the final payment for this project.*

MOTION: Shiwarski, SECOND Mancini to approve Pay Application #3 Final in the amount of \$7,514.70 to A. Folino Construction. This will be the final payment for this project

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to authorize the Township engineer to publish a request for bids for the renovation of the Clever Park swimming pool.*

MOTION: Mancini, SECOND Kisow to authorize the Township engineer to publish a request for bids for the renovation of the Clever Park swimming pool.

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to exonerate the Robinson Township Tax collector of 2016 Real Estate Taxes and direct him to forward the delinquent accounts to the approved collector for delinquent real estate tax.*

MOTION: Mancini, SECOND Kisow to exonerate the Robinson Township Tax collector of 2016 Real Estate Taxes and direct him to forward the delinquent accounts to the approved collector for delinquent real estate tax.

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to authorize the appointment of \_\_\_\_\_ to the Municipal Authority of Robinson Township for a five year term.*

MOTION: Mancini, SECOND Kisow to table the appointment of \_\_\_\_\_ to the Municipal Authority of Robinson Township for a five year term.

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

*Discussion to approve the proposed revised Zoning Ordinance to Allegheny County for their review and comment per Pennsylvania Municipalities Code.*

MOTION: Mancini, SECOND Shiwarski, to approve the proposed revised Zoning Ordinance to Allegheny County for their review and comment per Pennsylvania Municipalities Code.

ROLL CALL: Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4-0

### **COMMISSIONERS COMMENTS**

Dr. Mancini: I have none.

Mr. Kisow: I have none.

Mr. Shiwarski: Three's a crowd so I am joining.

Chairman Abatta: A short parks report then we are d-u-n!

**Parks Report:**

Robinson Township's 4<sup>th</sup> Annual Valentine's Bash was a huge success. Robinson Township Parks Board would like to thank everyone for their participation. We would like to thank all the local businesses for their generous donations. We would also like to thank the Moon Run Volunteer Fire Company for the use of the social hall, the Public Works Department for assistance with the set up, and a big thank you to our band Occasional Reign. Occasional Reign really rocked the house down that evening; the dance floor was filled with smiling faces having a great time. And again it was wonderful to see so many people from the community to come out and enjoy an evening with friends. That's it from the Chair.

Motion to adjourn the meeting Mancini, SECOND Kisow.

**ROLL CALL:** Mancini-Y, Kisow-Y, Shiwarski-Y, Abatta-Y  
M/C 4/0

Meeting was adjourned at 7:52 p.m.

Respectfully submitted,



Kristen Police  
Township Secretary