

**BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, MARCH 6, 2017
7:00 P.M.**

CALL TO ORDER: Chairman Abatta called the meeting of March 6, 2017 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA 15205 at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mancini-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta- Present. Also in attendance were, Township Manager Silka, Assistant Manager Susko, Public Works Supervisor Mike Volpe, Finance Officer Jerry Kezmarsky, Planning Director Rick Urbano, Mike Meyer and Township Secretary Kristen Police for the purpose of taking minutes.

PRESENTATION: STATE REPRESENTATIVE ANITA KULIK

Chairman Abatta: The first item on our agenda this evening is a presentation from our State Representative Anita Kulik. Anita would you please approach the microphone? I am proud to say that we are very happy with your service so far, that you have been elected to represent the 45th district, we are really proud of that and I understand that you are basically the only female representative in Allegheny County and maybe one of what- twenty to thirty women in the whole state?

Representative Kulik: There are, it's just under forty I believe, the state, out of two hundred plus.

Chairman Abatta: Ok, good, good. Well we are essentially really proud of you and the work you have been providing for us thus far. I know some things you have done already and things that you are planning to do so with that said can you please enlighten us a little bit.

Representative Kulik: Really, I wanted to come, I don't have to introduce myself to any of you – I have known all of you for a very long time. I am very proud to have Robinson Township in the district. It is an intricate part of our district, it's my biggest municipality in the district and I am very proud again to have it and to represent Robinson Township.

Just to let you know my office is open. We are in Coraopolis, also we are looking at maybe a satellite office in Carnegie because we extend down to Scott Township and we are looking at that right now and just to let you know our office is there, anything Robinson Township needs please always feel free to get in touch with me. We try to send you grant notifications which we've already done that on a couple occasions. When we see grants coming across our desks to your manager or to whoever who would be relevant. I think we sent a couple to

Chief Vietmeier already. But anything you need, I really wanted to come today and just reintroduce myself and to let you know that my office is open and willing and able to serve your wonderful Township. We are looking forward to all the great things that are happening in Robinson Township in the next couple of years and I want to be a part of all of that.

Chairman Abatta: I understand that you just came back from a sojourn to Cuba.

Anita Kulik: Cuba was a fantastic trip, extremely interesting. I am on the Liquor Control committee, and there were several members from the Liquor Control committee including Mark Mustio who is our neighbor here and really what we were looking to do here is see about trying to do some kind of trade for agriculture products. Pennsylvania's number one industry is agriculture. Cuba imports 70-80% of their agriculture products. They cannot grow enough in Cuba to feed; they are growing tobacco, they are growing sugar cane for their rum and they grow rice and some fruits and vegetables but again not nearly enough, so they are importing all of this. This would be great for Pennsylvania, our farmers to be able to send our products down there. And from the Liquor Committee from our standpoint we would love to have Cuban rum on the shelves of our State stores. So we are looking to do that. The big problem of course, is the embargo from the Federal Government. We are trying to figure out a way or if there is a way to get around the embargo, being that we are an independent commonwealth in the United States, and if not, we will look into as Pennsylvania to put forth a Resolution to put some pressure on the Federal Government to consider lifting the embargo. They are the only country in the world we do not do business with and we are the only country in the world who doesn't do business with Cuba. It's about time we started.

Chairman Abatta: Your husband and I want to do some Cuban cigars at some point.

Representative Kulik: I am told that Cuban cigars are fantastic. I do not smoke cigars, I did not even light one there. I held a couple of them for photographs but I am told they are incredible. The one nice thing is that you can bring all the cigars back you want. We were the first charter flight from Pittsburgh to Cuba since the embargo was put on. That would be a big boom I think for the airport but not only from my perspective, because Representative Mustio has the airport but I have Robinson Township with the hotels, restaurants etc. I can only see good things happening if business was beefed up at the airport, I think that part of that would be the direct flights Pittsburgh to Cuba. It is a two and half hour direct flight. I really think that Robinson can take part with anything that goes on with the airport right now and I know that the airport is getting some new grants from the state I believe, and again not touching our district but again we benefit from it.

Chairman Abatta: And again, in closing, your offices are located in Coraopolis and Carnegie?

Representative Kulik: Coraopolis is the main office; it's where Nick Kotik had his office. We do one day in Scott Township and Carnegie on Wednesdays but right now, I am looking at some space in Carnegie. I think that would help some of your constituents, this may be a little bit closer than Coraopolis if they were heading to Carnegie, and I am picking that area only because it's going to be more central because we do reach the edges of Scott Township in the district.

Chairman Abatta: And that is the best way for our residents and taxpayers to reach out to you?

Representative Kulik: Yes, through Coraopolis, we have a Facebook page and we have a website. They can also get it by going on the Pennsylvania House site and can contact me that way too.

Thank you, it's been a pleasure to see all of you and like I said we are open to help Robinson Township in any way we can, so any ideas that you have that you want to convey our way that we can help please do. And, I commend Chief Vietmeier today for the handling of the unfortunate matter that happened today, not something that I wanted to see out of my district and I am sure you didn't want to see it in the Township but just commending your police force for the way it was handled today.

Chairman Abatta: We are essentially proud of our force. They do a fantastic job for us and support us. I am sure Chief will accept those condolences.

RECOGNITION OF GARY BAYNE

Chairman Abatta: Recognition of Gary Bayne Emergency Management Coordinator for achieving full Title 35 Compliance for the Township of Robinson. Gary will you explain that for our people please? We are familiar with it but I think our residents and taxpayers need to know a little bit more about what's happening.

Gary Bayne: As far as Title 35, that covers Emergency Management and Emergency Services in the commonwealth of Pennsylvania, so in a nutshell it requires each municipality to have a coordinator that is trained and certified. It requires us to have emergency plans and mitigation plans. The big key with that is; it is all about money. God forbid something would happen in our Township. If we do not have those plans in place and everything is (inaudible) then we will not be able to get any money for any refund to repay any damages and so forth. The emergency plan, the hazmat mitigation plan is we go out and actively search places where we have had issues in the past and we find ways we can mitigate it at the local level and so that covers the EOP and Hazmat Mitigation training criteria. Each new coordinator had to be trained at a basic certification level as far as FEMA. There are three levels, there is basic, advanced and professional so within my first year of being coordinator I was required to have my basic certification, which we met. Three years I have to have my advanced certification, which I already met, and I actually I have the third certification. That

is pretty much it in a nutshell as far as what Title 35 is and how it means to us in the Township.

Mr. Silka: If I may add, from an email from the county, we are only one of a hand full as they put it, in municipalities that have full Title 35 certification, so Mr. Bayne's efforts since he was appointed have shown well in the Township.

BUILDING UPDATE: HAYES DESIGN GROUP AND FMS

Mark Duane: I am a principle with the Hayes Design Group, we were hired by the Township of Robinson to develop a conceptual design and then hopefully we are here tonight to ask for authorization to proceed into schematic design. We are presenting conceptual design and us as the architectural team is the Hayes Design group and Weber Murphy Fox, we're all in partnership, they are a firm out of Erie and none of them could make it tonight but they will be present for future meetings. The purpose of conceptual design was to really get our hands around what would be involved with the programming and how big the building would be for a municipal complex that would encompass municipal offices, a police station and a library. We developed a design set of documents, which we will go over in a minute and then Mark Follen from FMS will go over the conceptual budget.

What we did for the conceptual design from an architectural perspective is we looked at a couple of things, we looked at the sight we did a little bit of site designing we looked at how the complexity of the building would take form on the site and then we will show you how we developed a floor plan based on some programmatic needs that we have worked with the Township and developing.

Our first drawing that is up here shows a site plan and a massing perspective on the right hand side. So let me talk about the site plan, the site is located off of Robinson Center Drive, which is the ring around the Robinson Mall. The site is literally behind Macy's so the bottom of the drawing is really where the Robinson Center Drive is and the property that the Township is looking at acquiring and building this complex on is kind of a knoll. What we wanted to look at is how we can take a sensitive approach to this site that is a heavily wooded knoll. We wanted to look at possibly how we could make this look like it's actually part of nature instead of just clearing a site and mowing it flat. We wanted to look at clearing as minimal land as we could, terrace the parking lots and terrace the building into the site and leaving the knoll at the top behind the building. We came up with a design that we think satisfies that. Showing a lot of parking, showing the building and the square footage is what we think it'll be and the approach would be that you would come up the drive approaching the building and you would see the entrance of the building and there will be a drop off circle and you would enter a main entrance or a main lobby space of the new building. Once you were in that lobby space you can actually see the municipal offices on one side, the library offices on another side, and maybe some sort of access to the police department depending on how programmatically that would happen but for right now, we actually located the police force around the back of the building to give it some security and privacy. So as far as massing, we kind of looked at how there may be different levels in the building, we will see how that

works with the accessibility but again we wanted the building to terrace along with the topography of the site and also the roof forms that would kind of be sloped to accentuate some of the slopes and also to preserve some views that are already there and give some views out of the building. That's it for those two.

The next drawing I wanted to present is the floor plan of the building, again this is just a conceptual design so it's just a footprint and it's meant to take a building program that we worked on along with the administrative staff and developing the program is on the right-hand side of the page, that's a summery. We got into the weeds a little bit specifically talking about spaces. We wanted to have that conversation just to kick off the project so we met with the staff and talked about spaces and kind of developed an overall program that led us to the square footage that becomes the footprint of the building. So based on that, and again we had three different departments with the police department, the administrative office, the library and we created a footprint of the building and we wanted to just lay it out to show you how the spaces could lay out with adjacencies and circulation could maneuver through the building, how you would have exterior entrances that exit the building, and possibly house a curved wall for the library. That doesn't necessarily mean one of the things that we are applying there, but that might be a nice view out into the nature reserve area. So again we were just trying to put a footprint down so we can talk square footages and with the complexity of the building see what was involved with site work at this point so that the construction manager, FMS, can come up with a project budget.

Mark Follen- FMS: Hi good evening, I'm Mark Follen with Facilities Management Systems. Just wanted to concur with what Hayes Design Group and Weber Murphy Fox have been doing in terms of their programming and have assembled for the Township. We do agree with the programming spaces, we have reviewed those programming needs by department and we understand how those needs may have changed over the last six months as well. We also have reviewed the conceptual design that they presented, we reviewed their site design as well, we are formulating the cost estimates, and we will provide the information so the Board of Commissioners will be able to establish a workable budget for the project. I do want to report that the process is proceeding according to schedule and I think we will be able to move forward to meet any schedule expectations that the Board of Commissioners has.

ENGINEER'S REPORT

The Engineer's Report is attached.

Mike Meyer: Thank you Mr. Chairman, the first item is the Ridge at Robinson, this is item #17 on your consent agenda, they have requested a bond release in the amount of \$367,821.96 and the total remaining amount of the bond will be \$196,645.68.

The 2017 Road Program- very good news- we received bids the other day. The total amount bid with the low bidder was A.Folino who did last year's work. They

are at \$396,545.72 that's about 20-25% below estimates by the way. It's also less than last year's bid prices, not quite sure why or anything like that but it's good news. That is item #26 on your agenda as well. Those roads will receive approval, we will start the preconstruction meeting and probable try to set something up for sometime in April right about April 15th is usually the days in theory where the plans start opening so that's probably when we will try to schedule construction, early April, May.

CAPITAL PROJECTS

Clever Road Park Pool- That project has been advertised for bid on March 2nd. We will receive bids on March 30th for possible award at the April Commissioners meeting, again the thought process for this is to have the award in April, have contracts started up so that they can be started in May with getting all the as-builts and shop drawings approved so that they can have work and they can have all of their construction materials at the site for beginning of work on August 14th the day the pool would be closed so that's proceeding according to plan and schedule right now.

Municipal Building- Has been talked about.

MS-4- Again we are continuing to work on these requirements for the MS-4 for DEP; we will probably have a public hearing within the next month or two to discuss that.

DEVELOPMENTAL INSPECTIONS

The only ones right now that really have any site that is going on are Drury Hotels and Sheetz and we have been up there and working on both of those.

DEVELOPMENTAL REVIEWS

All of the ones that we have listed have been approved and are waiting for different types of work to get started by the developer. That's all I really have tonight.

Chairman Abatta: Mike, what is Quala Access Road- what is that?

Mike Meyer: This was a grading plan that they had that to do some minor grading on, I don't want to say minor, to do some grading that they had down along their site that they are going to fill some areas and cut into some areas that's all that is.

Mr. Kisow: But it has no new access road?

Mike Meyer: Correct.

Mr. Kisow: All right, that's all we were worried about.

POLICE REPORT

Chief Vietmeier submitted a copy of the February Report, which is attached.

Chief Vietmeier: Good evening, Mr. Chairman, as soon as I give my stats here I'd like to if it's ok with you, I'd like to take a couple of minutes to make some comments.

Chairman Abatta: Absolutely.

Chief Vietmeier: I want to go over a couple of things if you don't mind cause it just came to light here. But, first of all, Gary Bayne, the Emergency Management Coordinator, by default I was the EMC and the police chief for about ten years and I can tell you it took up a lot of time and it was time that I really didn't have to devote trying to do both jobs. So I am extremely proud of that Title 35 clearance that he got, that's quite an achievement. It's wonderful for our community, congratulations to Gary.

Secondly, criminal arrests- month of February- 48 criminal arrests adults- this number is extremely high, and it continues to grow and obviously, I don't know why I think it has a lot to do with the opioid crisis. But we will continue to do our best with it but when we make an arrest it takes hours and hours of time and transports and it's just continuing. Thank goodness for the three additional officers that you put on in January, they are doing remarkable and I am very proud of our department. I think that we have a very good department and I've always said that and I always will say that, very proud. I just wanted to say something. I don't get out on the road too much but this past month I had the opportunity to go out to a couple of calls that involved death, several actually that involved death but two of them in particular and that is a very gut wrenching experience. I don't care who you are it bothers you and from what I saw today I can't commend my officers enough, I can't commend Chief Kisow in the Groveton Fire Department enough, and EMC Gary Bayne enough for the professionalism that was displayed today, and the way they did a remarkable job to bring that body to the shore. I know it was a tough situation. There was a helicopter there before I even got there, that's the way it is today with the media so it was very, very difficult but I thought it was handled extremely extremely well. Secondly and I know that people don't see this enough and thank god they don't but earlier in the month I had the luxury of going to a 23 year old male not breathing call and I arrived on scene right behind the medics and you immediately think- heroin overdose, but it wasn't that at all, we walked into a situation with a young man who had a birth illness, lifelong illness that wasn't breathing and Chief Nemec and the staff at Robinson EMS were unbelievable. Working on a person like that for well over half an hour, I mean they did everything in their power to keep that person alive and unfortunately, it didn't

work out but those are just some of things that I see. We are always talking about the good things in our community. Our road department is second to none throughout Allegheny County, we know that because they do the snow plowing and keep the roads clean but they do that all year round and so I just want to say that I wrote a couple of little notes here today that the residents of our community and every other community take all these services for granted until they are in need and then they really so appreciate the effort that we do make, but I can only tell you that the residents of Robinson will receive the well trained and professional services when they get called for any type of service and I live here as well as all of you and I can tell you that I feel blessed. I think that we have one hell of an emergency service program here in Robinson Township. Thank you.

Chairman Abatta: Well said Chief- thank you. I echo your thoughts exactly. Our people act in a very professional manner all the time and I am sure our taxpayers and residents have a lot to be proud of with these entities that serve us. They do it on a full time basis and they do it without credit so kudos, they are definitely deserving of all those particular groups. Gentlemen, any comments?

ADMINISTRATION UPDATE

Mr. Silka: Thank you Chairman, just one technical announcement. We are not broadcasting audio live for some reason today. We thought we had it fixed, we had consultants so I am hoping that it's going to tape when we replay it, but right now we are broadcasting video live but our audio is not going over the air.

The zoning revision update as you recall we did at the last meeting. We did have a zoning presentation for the new zoning ordinance. The Board voted to send it down to the county, it was sent down and their review is scheduled to be returned to us by March 27th so it is on track to come back to the Board with any comments and revisions recommended from the county for the April meeting. At the April meeting we will then schedule a public hearing for the May meeting which we could put this journey to bed at the May meeting if everything works out with the Public Hearing and adoption of the zoning ordinance. So, that is on track for May and we will be able to take that off our agenda and put that as a major task project completed.

Also, I just want to update our residents on the Household Hazardous Waste Disposal program. We get a lot of calls from people wanting to know how to get rid of computers and televisions. As I go out to other meetings, there are other municipalities working on how to handle electronic recycling hazardous material. Just want to let everyone know that we do have a household hazardous recycling program as part of our garbage contract for the things you can't put in the garbage- computers, TV's, electronics not appliances, different chemicals. You can call Waste Management to schedule an individual pick up if you have a lot of stuff that may require a couple different trips but it is a service that is provided within our contract. It is an 800 number: 800-449-7587. It is on our website under recycling or you can call the office and Kristen will give you the number, but it is definitely a service you want to partake in especially if you have TVs, computers,

electronics, that gets it out so I just want to update everybody that it is a service that we have and you paid for it, so use it.

Secondly, as winter recedes here we start getting into spring I just want to update everybody on the alcohol policy for the parks that was passed in 2016 by the Board for which the signs are going up in the parks now, but basically what that is, is that alcohol is only permitted in our rented shelters in our park system. You can't have picnics in the park with coolers, you can't watch games with coolers, the only place alcohol is permitted in the park is in rented shelters, not the pool, and also the parks are also tobacco free. There was a resolution in a county program many years ago, so you shouldn't be smoking or drinking in the parks and smoking is banned from the parks but alcohol is restricted to the rented pavilions.

As spring comes in, there was the field usage policy passed as Resolution No. 1 of 2017. Mr. Volpe, Neel Chererkuri and myself did meet with our spring soccer users to kind of go over the field usage policy, the process to use the fields and the process the Township is going to use to close fields when needed. They are Township fields, to make sure everybody is on the same page and we want to make sure that our Township organizations utilize them but also want to make sure that fields are available for the Township residents who essentially foot the bill for the fields so that they can have some recreational time.

The audio is working fine now so.... from our lips to God's ears, I guess.

But the one comment that came up is that the leagues keep expanding and there may be some fields disappearing but I did relay that the Township does have a finite number of fields and a finite number of hours to rent the fields so as regional leagues expand I did urge the leagues to expand regionally to find practice facilities, game facilities and Robinson Township can't accommodate a continuing expansion of leagues on their fields as we only have a certain amount of fields. That Mr. Chairman is my report for today.

Just one other thing, as we go on to the building program that Hayes Design did request a motion to authorize to go to the next step which is schematic design so we may want to, if the Board would consider a motion to allow them to continue the process.

Chairman Abatta: That would be an addendum.

Mr. Silka: Yes.

Chairman Abatta: Write that up and we will add that as an addendum. Ok. Any questions gentlemen?

Dr. Mancini: Real quick comment Jeff, what you were saying about the household hazardous-I happened to use that last year, I was cleaning out my parents' house, I don't know if my father was planning on building a nuclear

reactor or just simply saved everything under the sun but they were wonderful hauling all that stuff out of there.

Mr. Silka: Thank you.

FINANCE REPORT

Mr. Kezmarsky submitted a copy of the February Finance report which is attached.

I had a very busy week last week, we had two auditors in. One was for the Police Pension, he was extremely thorough, he ripped it apart, put it back together and tore it apart again, and the only thing that he found to be an issue was a lack of involvement of the commissioners and the retired police officers [in seeing final pension numbers], it's an easy fix and everyone will be in the loop going forward.

Mark C. Turnley, CPA came to the Township and I think they performed their field work in record time, I believe they spent like three days and I really don't have a clue as to what or if they found anything, if they have any problems or if they found any issues so we'll just have to wait for the report for the time being.

Cash balance is a little on the lower side but we do have (inaudible) in place with our bankers and emergency line of credit and if need be we could pull the trigger on that at any time to provide short term financing, and as I mentioned in the last meeting earned income tax usually has a large influx in February and sure enough we had close to \$520,000 coming in in earned income tax for the month of February. So again pretty close on the cash position but that's that way in all municipalities in the spring time and that's about all I have right now. Any questions?

Mr. Shiwarski: Just to reiterate that that cash flow is similar to the last several years we haven't taken a TAN loan, we're not putting ourselves in that position and just around the corner our taxes will start coming in.

Mr. Kezmarsky: That is correct but we do have that cushion in case we need it.

SUSTAINABILITY REPORT

Ms. Susko: Thank you, so this month we finished up our preliminary recycling report. The state level grant will be due in September but Allegheny County sort of collects all of the tonnage data in March which is nice and it makes it easy for us to get it together for the state later in the year, so that's including participation by commercial haulers, larger businesses such as Aldi and Lowes, the Mall, Sears. Those are the businesses that go into that as well as the residential tonnage so the final number for 2016 was 7,004 tons, and to compare that to last year we had about 6,200 tons so that was for a total increase of 803. Now in terms of the residential recycling, we had 2,033 tons from the residential part,

that's about 135 tons greater than last year which meant that the residential recycling accounted for about 15% of the overall tonnage increase, so we are going green with the residents and that's always good because it gets more money at the end from the state grant. Every bottle is a buck in your pocket that we can put back into in making the Township a better place and 30% overall of the tonnage comes from the residential recycling, which if you think about how much really the commercial vendors put in that's a really significant amount. Overall there was a 13% increase from last year, and just to note, for household hazardous wastes that's included in the recycling tonnage so Dr. Mancini you may have accounted for all 12 tons of that from last year. We kind of put a bow on that for this year and we are just waiting until September to officially submit it to the state so we can get the grant money.

Moving on to the banner community application that we have going for next year, on the agenda this month you'll see a resolution that's No.2 and that's agenda item #18 that's declaring the second week of April as Local Government Week in conjunction with the Allegheny League of Municipalities. That's one of the requirements of banner community application and that's sort of recognizing really how much goes on at local government that you don't necessarily always see. That's something that the state does every year and then ALOM partners with them and individual municipalities can as well. We are looking at reaching out to potentially the school, maybe to see if we can do a career day or something like that if they're interested and maybe an open house here for the residents to come maybe during the Friday so they can kind of see the facilities and how things work behind the scenes. I had a really great time with the Cub Scouts when they did that so maybe something similar. And the last point on the banner community status is later this month, the week of the 20th Mr. Silka and I will be going to the PELRAS conference which stands for the Public Employer Labor Relations Advisory Service, it's just a great labor law conference that is put on every year. I haven't been there yet but I have heard that it is one the most useful ones that you can go to so I am looking forward to it and that will sort of check off another requirement on our banner community application. That's everything I've got for this month.

BUILDING INSPECTOR/ZONING OFFICER REPORT

Mr. Urbano submitted a copy of the February Building Inspector/Zoning Officer Report which is attached.

Mr. Urbano: Thank you Mr. Chairman and Board. The amount of fees collected for the month of February, \$38,704. Total for the year, \$74,074. Improvement and/or new construction \$6,020,240.00 for the month. Total for the year \$8,487,920.00. Two good months.

Mr. Barefoot: Rick, where do we stand with an opening date for Sheetz, we see all the construction up there on Twin Highway?

Mr. Urbano: They promised me they would have it open on July 1st on my birthday.

Mike Meyer: They are having a hard time with the soil; I do want to say that to you.

Mr. Urbano: They had a lot of rock but their date is July 1st, whether they make it or not may be a disappointing birthday for me.

PUBLIC WORKS SUPERVISOR REPORT

Mr. Volpe submitted a copy of the February Report which is attached.

Mr. Volpe: Thank you Mr. Chairman. We had four snow events for the month, the major one was on February 8th. Taking advantage of the mild weather we have been doing an early clean up with the different parks, the Township facilities, spending some time on the lights at Burkett and Clever Park updating some of the lights. With the upcoming hot mix program, we will be prepping all the roads for the catch basin and storm pipe repairs, hopefully if this weather continues we will start more work at the parks and continuing the expansion of the Bicentennial Shelter.

Chairman Abatta: How much more work is left on the shelter up there Mike?

Mr. Volpe: We probably got 75% more work, we got all the utilities in but we still have the block work and the roof, and the bathrooms to put in.

Chairman Abatta: It's gonna be nice when it's done.

Mike Meyer: I forgot to mention this under my road program- one of the reasons that the prices are so much lower in my opinion is that they were out early this year. And that is due to Mr. Volpe having all the roadways picked and everything and ready to go, I think that contributed greatly to having the lower prices this year.

Chairman Abatta: It's nice we are working in conjunction with each other here. Thanks Mike.

CITIZENS COMMENTS

No citizens signed in.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON MARCH 6, 2017 FROM 5:00 P.M. TO 7:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS SESSION DURING THIS MEETING.

CONSENT AGENDA

15. Motion to approve Items #16 thru #19 listed on the Consent Agenda (*)

- *16. Approval of February 6, 2017 Board of Commissioners Meeting Minutes as submitted. (ATTACHMENT F)
- *17. Motion to approve the Bond Reduction Request #5 as submitted by Christopher Remley representing C.E.C. Inc. Mr. Remley has requested a bond reduction in the amount of \$367,821.96. After inspection, we would recommend a Bond Reduction in the amount of \$367,957.26. This will leave a bond remaining amount of \$196,645.68. (ATTACHMENT G)
- *18. Motion to adopt Resolution No. 2 of 2017 recognizing Local Government Week in conjunction with the Allegheny League of Municipalities. (ATTACHMENT H)
- *19. Motion to approve the rezoning request submitted by Gertrude W. Baker Trust and Eddy Homes to amend the Township of Robinson Zoning Map by rezoning Tax Parcel I.D. Numbers 204-H-152 and 204-H-153 from a C2 to an R3 Medium Density Residential District as recommended by the Planning Commission. (ATTACHMENT I)

MOTION: Kisow, SECOND, Shiwarski to approve items #16 through #19 on the consent agenda (*)

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

REGULAR AGENDA

Discussion to approve the February 2017 Treasurer's Report.

MOTION: Barefoot, SECOND Mancini to approve the February 2017 Treasurer's Report.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to approve the February 2017 List of Bills.

MOTION: Mancini, SECOND Barefoot to approve the February 2017 List of Bills.
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to adopt Resolution No.3 of 2017 authorizing a non-recurring retirement incentive for eligible employees of Public Works Department.

Mr. Shiwarski: Jeff would you give a synopsis for everybody for that?

Mr. Silka: What this motion does is it provides a retirement incentive for eligible public works employees that would provide a \$700/month incentive to retire by September 1st of this year. It does not affect the contract or anything, it simply is an incentive to exercise a benefit that they have earned.

Mr. Shiwarski: And that's available to?

Mr. Silka: It's available to any employee that is eligible to retire by having a score of age plus service of 80.

Mr. Shiwarski: And that's approximately how many?

Mr. Silka: We have five people.

Chairman Abatta: And that program is open to the entire department Jeff?

Mr. Silka: Correct, if they have a score of 80 they are eligible.

Mr. Shiwarski: And that is a one-time offering that's not involved within the contract?

Mr. Silka: Correct, it's an incentive that has to be exercised by May 15th and the retirement has to be effectuated by September 1st of this year.

MOTION: Shiwarski, SECOND, Barefoot to adopt Resolution No.3 of 2017 authorizing a non-recurring retirement incentive for eligible employees of Public Works Department.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to appoint Bill Black as Seasonal Pool Manager for the Robinson Township Pool for the 2017 season at a pay rate set by the Township Manager.

MOTION: Shiwarski, SECOND, Mancini to appoint Bill Black as Seasonal Pool Manager for the Robinson Township Pool for the 2017 season at a pay rate set by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to appoint Mike Migliozi as Assistant Seasonal Pool Manager for the Robinson Township Pool for the 2017 season at a pay rate set by the Township Manager.

MOTION: Mancini, SECOND, Shiwarski to appoint Mike Migliozi as Assistant Seasonal Pool Manager for the Robinson Township Pool for the 2017 season at a pay rate set by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to appoint Diane Freese as Seasonal Concession Stand Manager for the Robinson Township Pool for the 2017 season at a pay rate set by the Township Manager.

MOTION: Shiwarski, SECOND, Barefoot to appoint Diane Freese as Seasonal Concession Stand Manager for the Robinson Township Pool for the 2017 season at a pay rate set by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to award A. Folino the 2017 Road Program for a total of \$396,545.72.

MOTION: Mancini, SECOND Kisow to award A. Folino the 2017 Road Program for a total of \$396,545.72.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

Discussion to authorize the appointment of Larry Byrge to the Municipal Authority of Robinson Township for a five-year term.

MOTION: Mancini, SECOND Shiwarski, to authorize the appointment of Larry Byrge to the Municipal Authority of Robinson Township for a five year term.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5-0

COMMISSIONERS COMMENTS

Mr. Kisow: No, I have nothing to say sir.

Dr. Mancini: I have nothing.

Mr. Barefoot: I guess I just echo the Chief's comments, we're just hitting close to home and we don't realize how good we have it with the response group in our area so congratulations to Mr. Bayne and our fire department.

Mr. Shiwarski: The same thing, if anybody heard the pride of Mr. Bayne and the passion of Chief Vietmeier they know why they do such a great job in their departments, echo that leadership and EMS with Mr. Nemeck and again all the services, we are quite fortunate in this Township.

Chairman Abatta: Ron, my sentiments exactly, like I said prior our groups do a fantastic job, we have professional people providing professional results and we are immensely proud of what they do on a day to day basis. Jeff, do we have a date for clean up here?

Mr. Silka: Yes, it's gonna be Saturday April 29th in the morning, what I would suggest is watch the website and the TV to get the exact times for that date.

Chairman Abatta: That's our annual clean up day, which will be broadcast and information will follow on the internet at townshipofrobinson.com, gentlemen any more comments?

Motion to adjourn the meeting Shiwarski, SECOND Barefoot.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y
M/C 5/0

Meeting was adjourned at 8:02 p.m.

Respectfully submitted,



Kristen Police
Township Secretary