

**BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, MAY 2, 2016  
7:00 P.M.**

**CALL TO ORDER:** Chairman Sam Abatta called the meeting of May 2, 2016 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Mancini-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Jack Cambest, Esq., Township Manager Silka, Assistant Manager Susko, Treasurer Kezmarsky, Planning Director Urbano, Engineer Davidson and Mrs. Merks for the purpose of taking minutes.

Chairman Abatta, before we get into the regular Township business and citizens comments, you know that I always like to say that we are no longer a farming community, and that is indeed true, and the reason that we are moving on and moving out into the 21<sup>st</sup> century is because of all of the hard work and dedication of some of the former commissioners that preceded this board. Some of the hard work and dedication that they have provided in the past is really coming to light. With that said, one person in particular that I would like to speak about is Mr. David Winning. I was fortunate whenever I served my first term, to be on the same board as Mr. Winning. As you may know, Mr. Winning has passed away. With all of his hard work and dedication and also the former commissioners that served with him, I would like a moment of silence in recognition for the passing of Mr. Dave Winning.

I am changing the agenda around a little bit. Mr. Brouker has a public service announcement that I would like to get on camera and get out to the residents of Robinson Twp. before we get into the business.

Jerry Brouker (Coraopolis Road), I too want to echo Mr. Abatta's remarks. I spent two of my four years as a Commissioners with Commissioner Winning as well. All of us are sharing in the family's grief right now and we are sorry to see anybody go from our family. He will be missed.

The purpose that I am here for is to let you know about our fund raiser that is upcoming. You have been gracious to let me come back here for the third straight year. Our fundraiser is becoming annual now. It is called "Rockin for Amy's Angels." We will be doing this on June 4<sup>th</sup>, which is a little less than five weeks away. It is going to be an all day and all night event at the Kosbar Ranch at 363 Coraopolis Rd. We have a fundraiser that benefits three little Township

girls here who lost both their mother and father very tragically in a murder/suicide two and 1/2 years ago. They all continue to live here with their grandfather, Amy's father. He is 79 years old and he takes care of them. We have had a very successful time of it the past two years. We have exceeded 800 people each year and we are looking to do even better than that this year. We are going to provide a cherry run that is going to involve any type of vehicle you want, if you are involved in that kind of stuff. That starts early in the morning. We are going to have 11 bands throughout the day and night. Most of them are among the very best in the local Pittsburgh music scene. There will be a raffle for a vintage Harley Davidson. I would like to thank Commissioner Kisow and the Forest Grove and Groveton Fire Departments because they provided us great work in helping us with parking for the past couple of years. I know they have already suggested they will do it for us again this year. I want to thank the Township for allowing us to put our signage up where we want and to get the word out. Thank you all for allowing me to come up here tonight. We will be on Pittsburgh Today KDKA on May 31<sup>st</sup>, myself, Norm Nardini, Katie Simone and Billy the Kid. They are going to interview us and allow us to speak about the fundraiser as well. It is becoming a pretty large situation here in Robinson and it cannot go to a better benefit. We really appreciate the time here today and the effort of everybody involved.

Chairman Abatta, that is a great effort and we appreciate all the hard work that you and your group do.

#### **PRESENTATION OF THE 2015 AUDIT BY KIM TURNLEY, CPA**

Ms. Turnley, thank you for having me. We are looking at the December 15<sup>th</sup> audit. I am going to briefly mention a major change that was made as far as a number that is in the audit that you have never seen before. I mentioned last year that it was coming for our full accrual clients, which you are. This has to do with your pension plan. The GASB decided that they wanted more information and governmental financial statements about pension plans, their health and where it stands at any given point in time. For Robinson Township, as of the end of December of 2015, you had a liability out there that is considered a long term liability because it is based on actuarial evaluation. It is not a dollar amount that the Township needs to budget for to come up with in any number of years. All that you are required to do per your pension plan documentation is to come up with a minimum municipal obligation that is given to you by your actuarial every year. This particular number that I am going to give you is a liability that is out there as of a given date, based on their estimations on what could happen in your plan into the future. The length of time that your employees or retirees live,

when they will retire and certain other actuarial numbers such as how much you are going to earn on your investments. That is why it is very subjective. This number will go up and down every time you have an actuarial evaluation done. Although it sounds like a big number, this number is on your full accrual statements. This number is not on the modified accrual financial statements that you normally look at when you are budgeting on an annual basis. If you look at Exhibit A, Page 1 of the financial statements, you will see that there is a number down at the bottom in the long term liabilities and it is called "net pension liability" and it is a little over \$1,500,000. This is the number that I am talking about. Basically what it means is that as of the end of 2015, it is the actuary's best estimation of the shortage you would have to pay benefits to your retirees should you have to pay everyone at that time. You are not going to have to do that. It is just an estimated cost at any point in time. Based on the next actuarial valuation, that number could go up or go down. A lot of what has pushed many pension plans into the negative over the last so many years has been investment return. That is something that is so subjective. You may be at 90% funded at one actuarial valuation term and the next term you could be up to 98% or down in the 80's. I will tell you this, you are around 90% funded, which is about average for most of my municipalities. In Pennsylvania, the school districts were also required to do this and as I gave presentations for my school district audits, which ended on June 30, 2015, we had net pension liabilities that were in the tens of millions of dollars. Senacca Valley is one of my larger districts and it was \$136 million. My husband had Woodland Hills and that was also over \$100 million. It is because the PSERS (Pennsylvania State Education Retirement System) at their last valuation was 52% funded. The fact that you are in the vicinity of 90% funded, you are in a lot better shape than most of the pension plans. Because it is just Robinson Township, you have a little bit more control than a school district does. The school districts have no control because it is done at the state level. They cannot change their plan or make any changes to benefits unless it is approved by a state legislature. I am making these comments just so everyone realizes that these numbers, although they are fluid and will go up and down, you have the decision making power as a Township to make changes just to make sure they will always be reasonable and eventually catch up. How you catch up is that every time you have to make that municipal obligation, your actuary gives you that number. We are figuring out where you are going to be with your responsibility to pay pension benefits, here is what you need to deposit and this is what your obligation is. When you have nothing to do and feel like reading this audit report, there are about six pages of notes that are

required disclosure that you would not have seen in the past audit reports. In addition to that, at the very back of the audit report, there is now required supplementary information. It all relates to the health of the pension plan and various different numbers that help a person to understand where the pension plan is and help a reader to see what the benefits are, responsibilities, etc. The only big thing that I wanted to talk about tonight, two important things. This year you received an unmodified opinion on your financial statements. I see this every year, but your report and financials are in compliance with GAP (General Accounting Principles). You have met all of the requirements. As a community, you have chosen to show your financial statements in the highest level of accounting requirements and that is GAP. I don't have every Township and Borough that do that. I have a lot that are still cash basis and they do not show a lot of information that would help a reader to see the financial health of the community. You do that and have been doing it for several years. Also, there are no findings as far as internal control things that we note during the audit. I will be issuing a management letter probably in the next week or so. There is nothing about findings of any significance, just recommendations that I make. Every year we tweak those recommendations and we add a few things just as reminders to you to look at certain things, policies, procedures, etc. but nothing of any significance that would need to be addressed tonight.

The other thing I would like to comment on is where you ended the year. If you look at Page 3 in the audit report, you will see that there are two columns on this balance sheet. One is your general fund and then one is the combination of other smaller funds that you have. Obviously the general fund is the most important. You ended the year with a little over \$1.7 million in fund balance. If you go back a couple more pages to Page 5, this gives you a snapshot of what your revenues were and your expenditures and how you ended the year in 2015 in particular. For the year 2015, you ended up at a loss of about \$500,000. When you budgeted, you expected much higher of a loss.

Vice-Chairman Shiwarski, if I can interject, because we budget to the zero of the fund balance of the previous year, so we had just over \$2 million from the year 2014, so we budget to use that all in the next year so our expenses and revenues if they were right on, would be zero moving forward, but through control of expenses and addition of revenue, we were able to maintain a \$1.7 million fund balance.

Ms. Turnley, that is correct. If you go back to Page 7, you will see in the exhibit. It shows that you did budget for a zero. You started the year with \$1.9 million and that is what you budgeted for as far as fund balance and your budget called to use all that up. You can see in broad categories where you did better than expected on the revenue side. In total you ended up at about \$650,000 over what you budgeted for. In expenses you ended up at a little over \$500,000 under what you expected. In light of all of those things that happened, you ended the year better than what you budgeted for. It is still a healthy fund balance.

I say this every year, if you go beyond the notes to the financial statements in the back of the audit, there are schedules back there and they are really nice. They give you good information as a Board member. There are budget versus actual and prior year numbers for every line item that you budget, both revenue and expense. Those are schedules 1 and 2. It gives you as a Board member, a chance to see how you budgeted every line, where you ended the year and where you were in the prior year. It is a good way for you to look forward as you are budgeting into the new fiscal year.

Ms. Turnley, that is all that I have for you. I would like to thank everybody on the staff as I always do for helping us as an audit firm to get the audit done timely. The DCED was filed at the end of March as required in the newspaper. Financial statements were given to Jerry and we have taken care of the journal entries. We are only waiting for one thing. This draft is about 99% complete. There is one other actuarial valuation that you are required to do every couple of years and it is for your post employment benefits. Jerry has been working with Mockenhaupt to get the information so they can give you that report so we can get those numbers into the financials. Again, they are for the note disclosure only and are for your full accrual statements. They are not going to affect any of those budget numbers that we just spoke of. Those will remain the same. Once we get that document, I will put that in and I will send a final PDF so that you can take one more review of it before we put it in bound copies and you can make it available to the public and any other agency who would like to have a copy of it.

Vice Chairman Shiwarski, I remember where we were back in 2007 and 2006 with our audit. This used to be a dreaded meeting. You mentioned about notes and to put a little practicality to the notes and suggestions as you said in the letter. Last year one of the suggestions that Ms. Turnley made in one of our meetings was cash receipts, especially at the pool. The Board adopted and acted on a different system. It was not anything that was an issue, but through her expertise and her communication with us, some of those notes and suggestions lead to actions that the Board takes and tightens our fiscal overview.

I am sure that Jeff and Jerry will agree that we tried to embrace those suggestions to make the financial health of Robinson Township one less thing to worry about.

Ms. Turnley, I will say this, and I probably mentioned this more than once during the last five years that I have been doing the audit, but every year you have made improvements based on things that I have told you and where you came from when I first started and where you are now, is worlds apart. Even in dealing with your general ledger, Jerry has done a great job. You started with trying to make small changes and as Ron mentioned, back when we first started the audit, the report itself was not done for many months after the end of the fiscal year and the information that you received was not as timely because there were so many problems within the accounting system. There have been many changes that you have undertaken that have made major improvements and that always helps from a lot of standpoints. It helps the Board to make good decisions, gives you information that you need to make those decisions and also as Ron said, these small little things although there is no theft or impropriety found, any tweaks that you can make to tighten down those controls and to make sure you have a hand on the cash that is being received and how you handle your money coming in the door and going out, is always a good thing. You guys have always been very open to those changes and I appreciate that even as a professional that you have taken those recommendations and have gone to as much degree as you need to, making changes that are good for the community.

### **ENGINEER'S REPORT**

The Engineers Report dated May 2, 2016 is attached.

### **COMMISSIONERS ACTION REQUESTED**

Engineer Davidson, bids were opened for Keiners Lane Storm Pipe project today. We received one bid from R&B Contracting and Excavations and we recommend they be awarded the project in the amount of \$42,450.00.

The 2016 Road Program bids were opened and we recommend that the project be awarded to Folino Construction in the amount of \$464,793.50.

The Guardian Self Storage site plan application is on the consent agenda.

The Bayer subdivision is also on the consent agenda.

### **CAPITAL PROJECTS**

Fawnvue Drive Landslide – Project has been substantially completed with the remainder of the work to be finalized in the spring. A meeting will be scheduled with the homeowners to discuss final restoration.

Clever Park Pool – Architect and Manager are meeting on May 3<sup>rd</sup> to discuss various options.

Clever Park Building Addition (Bicentennial) – drawings have been resubmitted to Plans Examiner for the issuance of a building permit. Approval is anticipated this week.

### **DEVELOPMENTAL INSPECTIONS**

Cable Property – McCormick Rd. – contractor continues to work on the grading and storm sewer installation.

### **DEVELOPMENTAL REVIEWS**

Parkside Land Development and Moon Run B have been approved. Construction has not begun.

Guardian Self Storage Site Plan application has been recommended for approval by the Planning Commission, along with two waivers.

Bayer Subdivision has also been recommended for approval by the Planning Commission.

Vice-Chairman Shiwarski, in regards to the Road Program, the last couple of years on the road program we have had anywhere between one and two as the number of bids. This year we had 9 bids. Generally, competition makes you tougher. Hopefully that works in this case. A. Folino Construction came in lowest and the bid range was between \$464,793.50 up to \$616,000. Engineer Meyer is not here tonight. I did tax him with a job to get a little bit of information as far as with this company. Again, learning from a past history was tasked to set up a meeting as early on in the process of possible with our engineering firm,

public works, administration and A. Folino Construction so there are clear lines of communication and authority in implementing the road program. I spoke with Mr. Silka today and that is going to be set up as soon as possible so there is no confusion and maybe we can learn from some of the things that have happened in previous years. A. Folino Construction has a major resume. They have done a lot of municipal work. They came in as the lowest bid. We are going to set up meetings early so we establish good communication so the road program will be as smooth as possible. We are hoping to start in mid-August with public works doing prep work before that.

Chairman Abatta, that list will be published.

Mgr. Silka, once the bids are completely approved. There was a little urgency with the bids this year because our initial publication was omitted from the Suburban Gazette so we had to push our publication up. We opened them this morning. We will have to have the Solicitor do a final review prior to doing the Notice to Proceed and then we will get on Board and move the project forward.

### POLICE REPORT

Chief Vietmeier submitted a copy of the April Report, which is attached to the minutes.

Commissioner Kisow, are the new police cars in yet?

Chief Vietmeier, the new cars are in. One just came back today with the changeover and we took another one up. We are in the process and they should be complete.

Chairman Abatta, I do want to compliment you and your force. I received a letter from a participant in the Ride Along Program that the police sponsored. It received a very good review. I do not have the name of the person that I received the message from, but she expressed kudos to you and your department for the program. She said it was quite beneficial and she learned a lot and is now very appreciative of our force and what we do to protect our community residents.

Chief Vietmeier, Officer Tomko ran with it. He came from another police department where he did the Citizens Police Academy and wanted to incorporate it here and of course I am not going to say no to that because that is very important and it did go very well. I am proud to say that we worked for a number of years now with the high school as well for senior projects with the ride along program and it is very effective. It is getting more and more people involved in the law enforcement end, criminal and forensics.

### ADMINISTRATIVE UPDATE

Mgr. Silka, I would like to start by introducing our newest member of the management team, Rachel J. Susko who was hired at the last meeting and officially begins her tenure today as the assistant township manager. I would like to welcome her aboard and wish her years of good luck with us.

The comprehensive plan/zoning revision, we are making progress. We received our first draft of the comprehensive plan and the tentative goals statement that we have, were distributed to the Planning Commission. Copies will be distributed to the Board at the work session tomorrow. I will task you with some specific plans to get out there and read, especially the goal statements and the priorities and come back with your revisions. We will then have another joint facilitated meeting with our Planning Consultant, AJ Schwartz to put together the final draft of the comprehensive plan, which will then go to the County Planning Commission once we give tentative approval. They will have 45 days to review it. It comes back to us and at that point in time we will have a public hearing and eventually approve the comprehensive plan. Hopefully this will be wrapped up by the October meeting. At the same time, we are now ready to start working on the zoning ordinance revision. We don't have to wait for the comprehensive plan to be completely approved now that we know the body of the plan. We will be able to start working on the zoning revision. Hopefully we can have this all wrapped up by the end of the year and have them both on tap for 2017.

Chairman Abatta, will we have a presentation?

Mgr. Silka, once we get it back from the County with their comments, we will review their comments and then we will put it on public display and have a public hearing, in which the public will be able to give recorded testimony on the plan. We will then put it up for a final vote. We will have copies in the library and the Township Building for folks to look at.

In addition to the new Assistant Manager, all of our new hires have started working. We have the new police clerk and three public works employees who have started.

We are starting our Verizon franchise renewal this year. Mr. Kezmarsky and myself sat in on the initial phone call with the Cohen Law Group on how to start this process. This is an arduous process on their part, researching our current agreement and what they are supposed to do and then coming back and making sure there is compliance. We will be starting to negotiate our new franchise agreement. It is a 7 to 9 month process. I will keep the Board updated on the monthly progress reports of where that stands.

During the course of April, I did have the opportunity to attend some municipal league meetings, one being our district meeting that we had at IUP. Mr. Jim Hunt who is an intergovernmental resource and speaker and is also with the utility line company that we use, he is one of their endorsers. He gave a very nice speech on intergovernmental cooperation projects. There are some ideas that we are going to be working on in the future.

I did attend the legislative committee meeting in Harrisburg. The two main focuses we were working on were pension numbers. We heard this evening that our pension is pretty good, however statewide there is a current crisis with the defined benefit pensions and the legacy costs. We are trying to work with the new state pension guidelines so we are not following a model that was outdated, probably 25 years ago. They also discussed the opioid crisis and how municipalities try to stand up and do the right thing, what liability are we incurring and how are our insurance companies reacting.

We have the bond counsel resolution on the agenda tonight. It is rather cryptic language. That is appointing the bond counsel as we work on the refinancing of our current debt and take a look at future projects. That allows them to start work on our behalf.

As was alluded to earlier, we have a pool workshop tomorrow at 7:00 p.m. It is a public meeting and has been publicized and duly advertised. Our pool consultant will be here, along with Mike Meyer to give you the first draft of the pool evaluation and deciding how we are going to move forward in putting the final pool specs together.

I will be attend the Association of Municipal Management Conference from May 17<sup>th</sup> to the 19<sup>th</sup> attending that conference in Gettysburg.

It might be time for us to take a look at adopting the casual dress code for the meetings for June, July and August.

### **TOWNSHIP SOLICITOR'S REPORT**

Solicitor Cambest had no report.

### **FINANCE REPORT**

Vice-Chairman Shiwarski, speaking to Mr. Kezmarsky recently, police and public works are 35% of our budget, Chairman Abatta, hopefully you can appreciate this, a couple years ago you tasked us all to take a look at certain areas and they were engineering and solicitors. As I reported last month, I believe that both of them came in below budget. Moving forward, Mr. Kezmarsky is going to take a look at those two departments since they have the vast majority of our budgetary dollars.

In going back to the audit, we look at historical data and put in budgeted amounts of both revenue and expenditures and the more information we get, the better we are at this. Last year we budgeted for our expenditures at \$13.31 million and our expenses came in at \$12.762 million so our expenses through good management throughout, good departmental heads and communicating with the management, came in at \$803,000 less than what we budgeted.

Chairman Abatta, through a concerted effort from everyone.

Vice-Chairman Shiwarski, every month Mr. Urbano gives his report and our revenue was \$649,000. We budgeted for to take the \$2.1 million surplus that we had the year before to take that down to 0. We ended 2015 with \$1.7 million going forward. Through our meetings that we have had with Ms. Turnley, Mr. Kezmarsky, Mr. Silka and ourselves, it was suggested that maybe this year we don't budget it out to 0 because we don't want to be left with nothing and maybe the revenues will not be as good or maybe an expense will come up. That might be something through discussion that we are going to talk about.

Mgr. Silka, Jerry and myself are going to work to try to budget the true number of expenses. For the last four or five years we have been carrying over a significant fund balance and probably start putting that fund balance in its own line. Out of that line we may have to transfer \$500,000 to meet current operational expenses at the current tax rate, which is a very good procedure. We are not stealing from Peter to pay Paul, we are just using our savings to fund our future activities. The budget will not look like a \$13.4 million next year, it may look like a \$12.8 million budget, providing the same services but showing the fund balance as a reserve or savings account.

Vice-Chairman Shwiarski, to add to that somewhat, when we have the last four or five years under good management, and this is kudos to everyone, we can look at the historical data and be way more confident than we were in the past. It makes us a little more accurate and not counting on your rainy day money, but to continue to grow that rainy day money for the unexpected which can always come up, such as an increase in infrastructure that might be a priority but then to be able to use that at the discretion or favor of the Board at that time.

#### **BUILDING INSPECTOR/ZONING OFFICER REPORT**

A copy of the April Inspector/Zoning Officer Report is attached,

#### **CITIZENS COMMENTS**

Ruth Winstel (Diana Dr.) I am a supporter of the humane treatment of animals in Robinson Township. Because we don't see it does not mean that it does not happen here in Robinson Twp. and something needs to be done about it.

Many cities and/or boroughs are adopting policies which promote the humane treatment of animals and have adapted their models to adopting out shelter and rescue dogs instead of selling dogs shipped across the country from puppy mills.

Hopefully you will see that Robinson Township should consider a ban on the sale of puppy mill or commercially bred dogs from the Midwest and instead switch to the humane models that pet stores across the country and in Pennsylvania are using.

We are hopeful that the leaders of Robinson Township will consider looking into this further and consider enacting an ordinance which pet stores in the community will instead work with local and reputable organizations such as local shelters and legit 501.C3 rescue organizations like Animal Aid and they will adopt a humane model that benefits all parties involved.

**THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON MAY 2, 2016 FROM 5:00 P.M. TO 6:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THESE SESSIONS DURING THIS MEETING.**

**CONSENT AGENDA**

Discussion to approve Items #12 through #21 listed on the Consent Agenda.

MOTION: Barefoot, SECOND Shiwarski to approve items #12 thru #21 on the Consent Agenda.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to approve the April, 2016 Treasurer's Report as submitted.

MOTION Shiwarski, SECOND Mancini to approve the April, 2016 Treasurer's Report as submitted.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

MOTION Mancini, SECOND Shiwarski to approve the April, 2016 List of Bills.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to award the 2016 Road Program bid to A. Folino Construction, Inc. in the amount of \$464,793.50 as recommended by the Township Engineer, subject to the review and approval of the Solicitor.

MOTION Mancini, SECOND Barefoot to award the 2016 Road Program bid to A. Folino Construction, Inc. in the amount of \$464,793.50 as recommended by the Township Engineer, subject to the review and approval of the Solicitor.  
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to award the bid for the Keiners Lane storm pipe to R&B Contracting and Excavation in the amount of \$42,450.00 as recommended by the Township Engineer, subject to the review and approval of the Solicitor.

MOTION Shiwarski, SECOND Mancini to award the bid for the Keiners Lane storm pipe to R& B Contracting and Excavating in the amount of \$42,450.00 as recommended by the Township Engineer, subject to the review and approval of the Solicitor.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to hire Kimberly Gray as Director for the Summer Recreation Program contingent upon completion of a successful background check and Act 33-34 clearances at a salary to be determined by the Township Manager.

MOTION Shiwarski, SECOND Kisow to hire Kimberly Gray as Director for the Summer Recreation Program contingent upon completion of a successful background check and Act 33-34 clearances at a salary to be determined by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to hire summer camp counselors contingent upon providing copies of required certifications to the Township prior to employment.

MOTION Mancini, SECOND Barefoot to hire summer camp counselors contingent upon providing copies of required certifications to the Township prior to employment.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to approve Ordinance No. 4 increasing the indebtedness of Robinson Township, Allegheny County, PA by the issue of two general obligation leases for the acquisition of a 2017 Mack GU 432 Plow Truck; fixing the form, number, date, interest and maturity thereof; making a covenant for the payment of the debt service on the lease; and authorizing execution, sale and delivery thereof.

Mgr. Silka, what this is, we did approve the purchase of a 2017 plow truck and this is simply the ordinance required through the Local Government Unit Debt Act to say that we have the borrowing capacity and it is not going to put the Township in an adverse indebtedness position. It is basically housekeeping.

MOTION Mancini, SECOND Shiwarski to approve Ordinance No. 4 increasing the indebtedness of Robinson Township, Allegheny County, PA by the issue of two general obligation leases for the acquisition of a 2017 Mack GU 432 Plow Truck; fixing the form, number, date, interest and maturity thereof; making a covenant for the payment of the debt service on the lease; and authorizing execution, sale and delivery thereof.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to approve Resolution No. 8 of 2016 authorizing certain certain actions in connection with a certain financing plan and appointment professionals.

Mgr. Silka, what this is, I did elude to this in my report. That is appointing the bond counsel.

MOTION Shiwarski, SECOND Barefoot to approve Resolution No. 8 of 2016 authorizing certain actions in connection with a certain financing plan and appointing professionals.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

Discussion to hire Michael Migliozi as Assistant Pool Manager contingent upon completion of a successful background check and Act 33-34 clearances.

Motion to hire Michael Migliozi as Assistant Pool Manager contingent upon completion of a successful background check and Act 33-34 clearances.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0

### COMMISSIONER COMMENTS

**Commissioner Mancini**, I had the opportunity to attend an event at the Robinson Library. We were celebrating the birthday of Peppa Pig. There were over 200 people there. It was very well organized and I give the staff there a lot of credit.

The library has a lot of events planned for over the summer and you can go to their website and see if you would like to join in.

**Commissioner Barefoot**, just a note on Mr. Winning. I know that I did not serve on the Board with him here but I worked with David for 8 years at the high school and I cannot tell you how much devotion that gentlemen had with the school district. Our hearts go out to the Winning family.

Chairman Abatta, my thoughts exactly.

**Commissioner Kisow**, I would like to congratulate Rachel Susko on obtaining her Master's degree and welcome you to your new job here. Last thing, on Sunday, May 22<sup>nd</sup> from noon to 4:00 we are having our open house at the fire hall. The Seton Hill Bagpipers will be playing around 1:00-1:30. There will be light refreshments and everyone is welcome.

**Vice-Chairman Shiwarski**, the only thing that I would like to say is, I would like to wish all of the mothers in the Township a very Happy Mother's Day. May they be blessed not only on that day, but for the balance of the year for the work they do.

**Chairman Abatta**, I attended the recent cleanup day and it was a huge success. Robinson Township would like to thank all of those who came out this past weekend for our yearly cleanup day. All of these volunteers were extremely dedicated. Most of them were able to clear both sides of Clever Rd. from Grace Manor down to the lower bend and Clever Rd. from Montour High School to

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Aiken Rd. Extension also. They also cleared Aiken Rd. Ext. up towards I-79, Forest Grove Rd. near the Groveton/79 Interchange and at the lower end of Glass Rd. At least 20 bags were loaded with trash and litter. We would like to thank students from Montour High School, Bishop Canevin, students and employees from Bella Capelli, CSA Fraternal Life Organization, employees from Industrial Scientific, individuals from various families in Robinson Twp. and members of the Robinson Township Parks & Recreation Board, Public Works Dept. and the Robinson Township Police Dept. A big thank you to Giant Eagle Market District.

Please remember pool pass registrations. Get your passes at discount during Saturdays in May at the pool office from 10:00 a.m. to 4:00 p.m. The first two Saturdays are for residents only and the last two Saturdays are for residents and non-residents alike. Please remember to bring proof of residency.

On June 18<sup>th</sup> we will hold our annual Pet Parade. Robinson Township and the Mall at Robinson will team up for this family fun activity. Please watch for additional information on our Township Facebook or web page. You can register your pets in advance online. A donation of \$10.00 per pet and proceeds will benefit Pittsburgh Aviation Animal Rescue Team.

The Robinson Township newsletter is in your mailboxes this week. Our newsletter contains a wealth of information about our community, dates of events, important phone numbers and email addresses.

Save the date on September 17<sup>th</sup> for the Robinson Township Autumn Festival. We will have great activities and fun for the whole family.

If you have any questions regarding this activities, please contact Jane Tallon at [jtallon@townshipofrobinson.com](mailto:jtallon@townshipofrobinson.com) Stay informed for current announcements. Please like us on facebook.com/townshipofrobinson or on the website at [www.townshipofrobinson.com](http://www.townshipofrobinson.com).

MOTION Shiwarski SECOND Mancini to adjourn the meeting.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.  
M/C 5-0 to adjourn.

The Meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Carol Merks  
Township Secretary