

**BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, MARCH 7, 2016
7:00 P.M.**

CALL TO ORDER: Chairman Sam Abatta called the meeting of March 7, 2016 to order at the Robinson Township Municipal Complex, 1000 Church Hill Road, Robinson Township, PA at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mancini-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Jack Cambest, Esq., Township Manager Silka, Treasurer Kezmarsky, Planning Director Urbano, Engineer Meyer and Mrs. Merks for the purpose of taking minutes.

ENGINEER'S REPORT

The Engineers Report dated March 7, 2016 is attached.

Engineer Meyer reported:

CAPITAL PROJECTS

Fawnvue Drive Landslide – project has been substantially completed with the remainder of the work to be finalized in the spring.

Keiners Lane Storm Pipe – project will be advertised for bid in March with a receipt day of March 31st.

Swale at Conley Dr. and Falck Rd. – metes and bounds are completed as required for the easement.

Clever Park Pool – drawings completed as requested by the architect. Will be meeting with Township Manager to discuss cost estimate and remaining work at pool site.

Clever Park Building Addition (Bicentennial) – drawings are completed. Meeting with Public Works Supervisor and Manager to review drawings.

Chairman Abatta, do we have an approximate completion date for that?

Engineer Meyer, we are meeting on Wednesday. We will then go to the Building Code Officials to make sure that we get all of the building permits. Depending on the Public Works schedule, it should take a month or two.

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2016 Road Program – site investigations completed and preliminary cost estimates prepared. Will be meeting with Public Works Supervisor and Township Manager to review estimates and verify amount of money available for the work.

Chairman Abatta, have you done a study to see which roads may or may not need done?

Engineer Meyer, that has been done. We would then go out and estimate those roads and determine the cost versus the amount that the Board has allocated for the program. We will then bring it back to the Board for their review.

Vice-Chairman Shiwarski, we are going to utilize various methods of work to stretch that budget and that is why we are vague in the amount?

Engineer Meyer, that is correct. Until we have all of the information, we do not want to discuss which roads yet. We are also making sure we are coordinating with MATR on a road that they are going to put a water line in that we are looking at paving so we are going to try to determine how that is going to be done. I do think it is important that we coordinate with them, not only in scheduling, but they also look at using some type of payment for the road that we are going to do.

DEVELOPMENTAL REVIEWS:

Arbor Trails Phase II – project recommended for approval by the Planning Commission on February 17th.

Koller-Bernsdorf Lot Line Adjustment – project was recommended for approval by the Planning Commission on February 17th.

Moon Run B – project was recommended for approval by the Planning Commission on February 17th.

Vietmeier Subdivision – project was recommended for approval by the Planning Commission on February 17th.

POLICE REPORT

Chief Vietmeier submitted a copy of the February Report, which is attached to the minutes.

ADMINISTRATIVE UPDATE

Mgr. Silka, in regards to the comprehensive plan update, we are going to receive the first hard copy draft this month. The draft will be distributed to the Board of Commissioners and the Planning Commission to start the review process. After this is completed the review draft will be done and a public hearing will be held. We will be in the home stretch to get the comprehensive plan completed. We can then begin work on the zoning ordinance.

The National League of Cities videos are up on the home page of our website. There are snippets on introduction, parks and recreation, community activities, education, shopping and housing. They are nice videos as a welcome to Robinson Township. We encourage any business out there who might want to have their link put on. Ohio Valley Hospital is one of the sponsors. We can arrange to have your link put on for a nominal cost through our contractor. It is on there and I urge everyone to take a look at it.

SHACOG Update – we were unanimously accepted into the SHACOG. We will start out active involvement effective April 1st.

Summer Help – the state passed a law last year requiring all volunteers to have the adequate clearances so no concession workers, lifeguards or pool workers will be able to work there until they provide us their FBI clearance, state police clearance and Department of Welfare child abuse clearance. The process is much more streamlined now. We cannot have people working down there and interacting with children if they do not have the required state clearances.

TOWNSHIP SOLICITOR'S REPORT

Solicitor Cambest had no report.

FINANCE REPORT

Vice-Chairman Shiwarski, our audit is progressing. We are awaiting the results. We were hoping to have them for this meeting, but it looks like it will be for the April meeting.

BUILDING INSPECTOR/ZONING OFFICER REPORT

A copy of the February Building Inspector/Zoning Officer Report is attached,

CITIZENS COMMENTS

No residents were signed in to speak.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON MARCH 7, 2016 FROM 6:00 P.M. TO 7:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THE EXECUTIVE SESSION DURING THIS MEETING.

CONSENT AGENDA

Discussion to approve Items #12 through #30 on the Consent Agenda.

Chairman Abatta, Mgr. Silka, can you explain what we are talking about when we consider consent agenda items?

Mgr. Silka, the consent agenda is set up to take care of housekeeping issues with one motion. Basically they are items that have been discussed prior or are referenced in other meetings or even a simple mundane task such as minutes that can be done as one motion without discussion.

Chairman Abatta, of course it is all legal, above board and transparent?

Mgr. Silka, that is correct.

MOTION: Shiwarski, SECOND Barefoot to approve Items #12 thru #30 listed on the Consent Agenda.

**ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0**

MOTIONS

Discussion to approve the February, 2016 Treasurer's Report.

MOTION Barefoot, SECOND Mancini to approve the January, 2016 Treasurer's Report.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the February, 2016 List of Bills.

MOTION Mancini, SECOND Shiwarski to approve the February, 2016 List of Bills.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Barefoot, SECOND Kisow to hire Bill Black as seasonal Pool Manager at a salary to be set by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Shiwarski, SECOND Barefoot to authorize the creation of the position of seasonal Assistant Pool Manager at a salary to be set by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Barefoot, SECOND Shiwarski to hire Diane Freese as seasonal Concession Stand Manager at a salary to be set by the Township Manager.

ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

COMMISSIONERS COMMENTS

Commissioner Mancini, I have no comments.

Commissioner Barefoot, I have no comments this evening.

Commissioner Kisow, no comments.

Commissioner Shiwarski, no comments.

Chairman Abatta, I have a very short Parks Report. Before I get into that, I would like to wish everyone a happy and healthy Easter holiday.

Easter in the Park will be held on Saturday, March 19th from 1:00 to 3:00 p.m. at the Robinson Rotary Shelter at Clever Park. Robinson Township residents are invited to join us. The Easter bunny will arrive as a VIP on a Forest Grove Fire Department fire truck. You and your child can have your picture taken with the Easter Bunny, play games, win prizes and enjoy some light refreshments. This year will feature Shaggy Mountain Farm Petting Zoo, face painting by Cara and Robinson Township Library will host a craft corner.

Robinson Township's annual cleanup day is Saturday, April 23rd from 9:00 a.m. to 12:00 noon. In conjunction with Earth Day, Robinson Township will host our annual clean up day. We will meet at the Giant Eagle Market District located in Settler's Ridge located on the second floor of the food court area around 9:00 a.m. Community groups and individuals are invited to join our efforts to pick up litter and trash that has accumulated after the long winter months. Robinson Township will provide reflective vests, trash bags and gloves. For additional information, please visit our Township web page at www.townshipofrobinson.com or contact Ms. Jane Tallon at jtallon@townshipofrobinson.com. We will have letters available upon request for those who are looking for community service or volunteer hours.

Lastly, the Robinson Township Commissioners are pleased to announce that due to the overwhelming response that we had last year, we will once again have a grand fireworks display on light up night at Clever Park on December 2nd.

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In closing, I would like to say, please “like” us on Facebook. The address is www.facebook.com/townshipofrobinson.

MOTION Shiwarski, SECOND Barefoot to adjourn the Meeting.
ROLL CALL: Mancini-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Meeting was adjourned at 7:25 p.m.

Respectfully submitted,



Carol Merks
Township Secretary