

BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, AUGUST 3, 2015
7:00 P.M.

CALL TO ORDER: Chairman Sam Abatta called the meeting of August 3, 2015 to order at the Municipal Complex, 1000 Church Hill Road, Robinson Township, PA at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mapel-Absent, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Lynne Finnerty, Esq., Township Manager Silka, Engineer Meyer and Mrs. Merks for the purpose of taking minutes.

Recognition of the Robinson Township Volunteer Fire Company #1 Firefighters: Ray Dankert, Steve Campbell and Matt Montgomery

Chairman Abatta stated that he is very proud to see the Groveton Volunteer Fire Department in attendance in support. He read a Proclamation recognizing Firefighters Dankert, Campbell and Montgomery for their courage in saving valuable equipment while risking their lives.

Commissioner/Chief Kisow, I would just like to thank all three of them for performing their duties. They did it in t-shirts and shorts and nobody was seriously injured. They basically saved the station from burning through the roof.

Chairman Abatta, we are extremely grateful for what you do as a fire company, as well as our other two fire companies, Moon Run and Forest Grove. We cannot express our gratitude enough to you. You are to be congratulated.

Commissioner/Chief Kisow, I would like to express thanks to Neville Island and Forest Grove as well.

Presentation of check to South Hills Pet Rescue (Marissa Boff Haney)

Chairman Abatta, Robinson Township Parks & Recreation Board, in conjunction with Settler's Ridge, recently held a Parade for Pets. Over 50 dogs and their owners paraded around Settler's Ridge this past June. Pets on Parade was the first of its kind in Robinson Township. We wanted to provide an activity for pet lovers. We had a great turnout. We had several groups that sponsored this event. Those groups included: Giant Eagle Market District, Pet Supplies Plus, All State/Meyers Insurance and Financial Services and others donated items for gift bags that were passed out to everyone who was registered. Robinson Township would like to extend a special thank you to The Ridge at

Robinson. They provided a substantial donation, which allowed us to give an "I Love My Pet" t-shirt to all who registered. The event was held, not only as a community activity but as an event to help raise money for animals in need. The pledge walk collected donations of \$10.00 per pet. It is with great pride that I, along with my fellow Commissioners, present this check in the amount of \$1,010.00 to Marissa Boff Haney, Nick Ferraro and Ashley Riddle from South Hills Pet Rescue. Marissa and Nick are Robinson Township natives and Montour alumni. They make it their mission to rescue dogs from euthanasia and other undesirable conditions. Nick is a trained professional who will rehabilitate dogs to introduce them to a new and loving home. Their work is an essential part in preventing animal cruelty. I would like to congratulate you again.

ENGINEER'S REPORT

The Engineers Report dated August 3, 2015

CAPITAL PROJECTS

Fawnvue Dr. Landslide – plans and specifications for the replacement of the embankment are being prepared. A survey crew will be out this week.

2015 Road Program – a pre-construction meeting has been scheduled for August 4th at 10:00 a.m. The contractor's Notice to Proceed will be issued for August 15th.

Park Manor Boulevard Drainage – has been completed. A meeting will be held with Joe Bonkowski to look at another option that was brought to our attention by Mr. Silka. We are going to sit down and look at it with him.

August Drive Inlet Replacement – Plans are being prepared.

Keiners Lane Storm Pipe – Surveyors are currently completing the field survey for the site, as well as the Conley Drive and Falck Rd. areas.

DEVELOPMENTAL INSPECTIONS

Campbells Run Business Center Bldg. 2 Site Plan – work has started on the site and storm drains.

Stafford Park I – a walk-thru has been scheduled for August 5th at 1:00 p.m. with the developer to discuss top paving of the roads in the development. We will come up with a schedule as to when those roadways will be paved.

DEVELOPMENTAL REVIEWS

Parkside Land Development – the developer has resubmitted this development under a PRD and we are currently reviewing that under this designation. There is an item on the agenda this evening for the Board to accept the application.

Moon Run A and Pike Plaza are currently being reviewed.

Montay Land Development – the Planning Commission has recommended approval of this site plan with waivers requested for bufferyards, RC pipe and limit of survey.

O'Brian Subdivision – the Planning Commission has recommended approval of this subdivision.

Winning Subdivision – the Planning Commission has recommended approval of this subdivision with the waiver requested under Section 250-60-B submission requirements.

FC Hickman Rezoning Request 337-H-240 – the Planning Commission has recommended that a public hearing be held for this project.

Engineer Meyer, I was only reporting on the ones that you may have some comments on or anything was out of the ordinary.

Vice-Chairman Shiwarski, I believe that my conversation with Public Works, the prep work and everything is done for the road program?

Engineer Meyer, I believe it is close. I have not spoken with Joe for a week or so.

Vice-Chairman Shiwarski, just a clarification on the meeting on August 5th, that is on Stafford Park 1, just in case any of our residents are interested.

Commissioner Kisow, is there going to be a traffic signal at the elementary school?

Engineer Meyer, we just received that the other day. It is the main entrance to the school on Clever Rd. There was a traffic study done. Plans were submitted to PennDOT. We have not completed our review yet.

POLICE REPORT

Chief Vietmeier submitted a copy of the July Report, which is attached to the minutes.

Chief Vietmeier, I also am extremely proud of the firemen that were here tonight, all of the fire companies and emergency responders including Robinson Emergency Medical Services and my police department. I think everyone in this community wants the best for it.

Chief Vietmeier, Allegheny County came into my office this morning and they are abruptly going to close one lane of Campbells Run Rd. next week for a period of up to four months in front of Knickerbocker Russell. The direction is eastbound on Campbells Run Rd. It is basically from the McMichael red light towards Carnegie. Traffic will flow westbound and eastbound will be detoured via Route 60 down to Baldwin Rd. and back to Campbells Run Rd. It is going to be a nightmare, I can assure you of that. I know that people should follow the detour signs, but I expect Glass Rd. and Keiners Lane area to get a lot of traffic. We will certainly be present to make sure that they are stopping at the stop signs and not speeding in that neighborhood.

Chairman Abatta requested that Mgr. Silka put this information up on the Township website so that people are aware. I know there has also been work on Beaver Grade Rd.

Chief Vietmeier, I can address that also. Obviously, I believe that we were all blindsided because we received the letter that it was going to be all night-time work. From what I understand, this project they are doing right now should be wrapping up either tomorrow or the next day and then the night-time work should start. This gas line that they were installing and messing up the traffic on Beaver Grade Rd. was strictly for the development that is down behind the church (Waverly Place). It is not connected with the roadwork that is scheduled to be done at night.

ADMINISTRATION UPDATE

Mgr. Silka, in regards to the comprehensive plan update, we are in full throttle going with our consultants in getting that done. Our first public meeting will be held on August 27th from 5:00 to 8:00 p.m. at the municipal building. This meeting is an informational meeting where the consultants will be available to update people on what is happening on the comprehensive plan and also to get any input from the public on the areas of the plan that we are working on and how they think we should allocate some of our resources. This is an open house type of event with informal sessions and presentation boards. Our leaders will be here. The consultants will be here as well as myself. I urge anybody who is available to attend. For the comprehensive plan process to work, we need input from the people whose lives are affected daily by the comprehensive plan and how this Township develops. This is the first of probably two open houses before we get to the actual public hearing phase, which is more formal and less congenial. This will be posted on the television, website and Facebook page. During this time our consultants are going to be reaching out to some of our businesses, community and church leaders to get their input on some questions on how they feel

the Township has been going and where we should be going. I am very pleased with the assistance that I have been getting from Commissioner Barefoot on this as a Planning Commissioner and our consultants, who I believe are doing a very good job on guiding us through this process.

NLC Community Showcase Video Program Update – I met with the consultants and we are going to go ahead and do this program, which will give us about three interactive videos for our website. One of the reasons that it is free for us is that the consultant groups will try to engage private companies to have website snippets made at their cost. That helps defray the cost to the public sector. We will also have links for some of our non-profits within the Township. I think we all will be pleased when this process is over. We are hoping to get filming before the snow flies so we can show ourselves in our green phrase.

Cooperative Purchasing Group – the local managers in the area had a meeting today and resolutions will start being passed this month. These are some of the local municipalities who are meeting to try and find ways to save money and time by having a standard resolution that allows us to enter into some purchases jointly. This would include things like blacktop, super-pave and some of the other things that we bid individually.

County Health Department Oral Rabies Vaccination Area – Oral rabies vaccination baiting will be done in the month of August and September. This will be done by Allegheny County.

Utility Partner's Fall Campaign Waterline Insurance Program Update – they will begin their fall campaign for water line insurance. The letters will go out on September 8th. Residents may remember that they received letters for sewer line insurance in the spring. This is going to be the waterline from your home to the tap, on the same lines as the sewer insurance.

2016 Budget Process – summer is almost over and it is time to hunker down. I am actually starting the process a month earlier than normal because I would like to do more background on the budget to get more detail so that when we present and administer the budget throughout the year, we will have a little more detail as to what each number means on each line item. We will be starting to take a closer look at how we are spending money. You should see memos in your packets on Friday. I look forward to all of the cooperation from the staff and Board as we go through the 2016 budget process.

TOWNSHIP SOLICITOR'S REPORT

Solicitor Finnerty had no report.

FINANCE REPORT

Vice-Chairman Shiwarski, Mr. Kezmarsky had personal business to attend to, so he is not here this evening. I will give you a few of the numbers that he shared with us. EIT Tax for the month we collected \$95,651, which brings us to \$1,689,366 year to date. That is towards the budgeted amount of \$2.5 million. LST we did not collect any this month, but Mr. Kezmarsky sent an email prior to the meeting today that he received a check today for \$45,770. We did not collect any delinquent this month, but he received a check today for \$8,267. The reason that I bring that up is, he is watching and he is tracking and trending what we ask him to do. The last two items, the engineering budgeted expense so far this year we spent \$70,814 compared to the budgeted amount of \$140,000. That means that through 7 months, we are right at about 50%. We are pacing to come in a little bit below budget. The same is with the solicitors. Through the month of July we were at \$32,988 on a budgeted amount of \$100,000, which is only 33%. We are well below our legal budget. Our total legal budget on other items, not counting solicitor is at \$9886 and we budgeted \$35,000. That is a rate of travel of only 29%. I know those were areas that we said we would watch and it seems to be under control.

BUILDING INSPECTOR/ZONING OFFICER REPORT

Mr. Urbano was not present.

Commissioner Barefoot presented the June 2015 Report (Attached to Minutes)

The Planning Commission Meeting of August 5, 2015 has been canceled. The next meeting will be on August 19th.

As far as the finance part of it, the department has exceeded last year's improvement in new construction by approximately \$6 million with five months still to go. The fees collected are in conjunction with that. We were at half a million last year and we feel that is going to be exceeded also.

CITIZENS COMMENTS

No comments.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON AUGUST 3, 2015 FROM 6:00 P.M. TO 7:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS EXECUTIVE SESSION DURING THIS MEETING.

Discussion to approve the July 6, 2015 Board of Commissioners Regular Meeting Minutes as submitted.

Chairman Abatta, hearing no discussion, I will accept a motion.

MOTION Shiwarski, SECOND Barefoot to approve the July 6, 2015 Board of Commissioners Regular Meeting Minutes as submitted.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

Discussion to approve the July, 2015 Treasurer's Report.

Chairman Abatta, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Kisow to approve the July, 2015 Treasurer's Report.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

Discussion to approve the July, 2015 List of Bills.

Chairman Abatta, hearing no discussion, I will accept a motion.

MOTION Shiwarski, SECOND Barefoot to approve the July, 2015 List of Bills

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

NEW BUSINESS

MOTION Barefoot, SECOND Shiwarski to accept the application for rezoning from F. C. Hickman dated June 17, 2015 for Lot and Block No. 337-H-240 from R-4 to R-3 as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Barefoot, SECOND Shiwarski to approve advertising for a Public Hearing as recommended by the Planning Commission for the F. C. Hickman rezoning application. The applicant is requesting to change the zoning for Lot and Block No. 337-H-240 from R-4 to R-3. The hearing is scheduled for Wednesday, September 9, 2015 at 6:00 p.m.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Shiwarski, SECOND Barefoot to approve a waiver from the rear lot line bufferyard requirement of Ordinance Section 300-130 for the Montay Development Plan located on Bilmar Drive as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

Chairman Abatta, I would just like to state that all of these discussion/waiver requests for the most part have been recommended by the Planning Commission.

MOTION Barefoot, SECOND Shiwarski to approve a waiver from the RCP pipe requirement of Ordinance Section 146-25.E for the Montay Development Plan located on Bilmar Drive as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Barefoot, SECOND Shiwarski to approve a waiver of the requirement to place existing buildings, sewers, water mains, culverts, petroleum or high pressure gas lines and fire hydrants on or within 200 feet of the site on the plan for the Montay Development Plan located on Bilmar Drive as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Barefoot, SECOND Shiwarski to approve the Montay Development Site Plan subject to the aforementioned waivers and the outstanding conditions stated in the Township Engineer's letter dated July 20, 2015 as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Shiwarski, SECOND Kisow to accept the amended application to include a PRD for the Parkside Land Development Site Plan located on Boyce Road dated July 15, 2015 as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Barefoot, SECOND Kisow to approve the O'Brien Simple Subdivision located on Nancy Jean Drive as submitted by Debra O'Brien dated June 30, 2015 as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Shiwarski, SECOND Barefoot to approve the waiver from Ordinance Sections 250-11 and 250-13 for the David and Lena Winning Subdivision Plan as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4-0.

MOTION Barefoot, SECOND Kisow to approve the David and Lena Winning Subdivision Plan located on Aiken Road and Winter Drive subject to the aforementioned waiver as recommended by the Planning Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 4-0.

MOTION Shiwarski, SECOND Barefoot to approve Bond Reduction Request #4 submitted by FC Aiken LLC dated July 17, 2015 for the Arbor Trail Phase 1. The bond is recommended to be released in the amount of \$89,677.50 with the remaining bond to be \$628,796.85 as per the recommendation of the Township Engineer.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 4-0.

MOTION Barefoot, SECOND Shiwarski to approve Bond Reduction Request #3 submitted by Victor Wetzel Associates for the Stafford Park Phase II Plan of Lots. The bond is recommended to be released in the amount of \$76,960.40 with the remaining bond to be \$118,545.90 contingent upon all escrow balances being reconciled as per the recommendation of the Township Engineer.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 4-0.

MOTION Shiwarski, SECOND Kisow to appoint Jordan Tax Services – William Linnert, as Deputy Tax Collector for Robinson Township pursuant to Act 164-2014 as recommended by John D. Perkey, Tax Collector.

MOTION Kisow, SECOND Barefoot to appoint Samuel Mazza to serve as an alternate member on the Civil Service Commission.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 4-0.

MOTION Barefoot, SECOND Shiwarski to authorize the scheduling of the September 2015 Regular Meeting of the Board of Commissions for September 9, 2015 at 7:00 p.m.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 4-0.

MOTION Barefoot, SECOND Kisow to advertise for a Public Hearing concerning the Parkside Land Development site plan as recommended by the Planning Commission. The Public Hearing will be held on September 9, 2015 at 6:30 p.m.

ROLL CALL: Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 4-0.

CITIZEN COMMENTS REGARDING ADDENDUM ITEM (Parkside Land Development)

No comment.

COMMISSIONER COMMENTS

Commissioner Barefoot, I will just echo what Mr. Silka said earlier about our comprehensive plan. We are gathering information now and I would encourage everybody to attend on August 27th.

It looks like we are going to have a Sheetz going in at Route 60 where the Butya's Tavern is, as long as everything goes according to plans. They are the company that is looking to locate there.

The Fore Group on Church Hill Rd. has asked for permission to go ahead and work on a Sunday due to the weather. We are looking at that and will be making a decision.

We are going to have a new Walnut Grill where Stonepepper was formerly located.

I received a call about bond reductions. When we reduce our bonds, we reduce them as the development continues and if we are satisfied that the project is going according to the plan that was submitted. When our Township Engineer talks about bond reductions, that is to let you know how we deal with those.

Commissioner Kisow, basically I would just like to thank the Commissioners for their donations, a lot of business in the Township and some residents and anonymous donors. The progress on the station is continuing.

Vice-Chairman Shiwarski, the 2015 Road Program is about to begin. It will cause some temporary detours or delays, but it is to keep our infrastructure above standard. Please be patient with us. As the Chief mentioned earlier, there is that unexpected or unknown detour that will be happening on Campbells Run Road starting very soon. All of this information will be on our website for our residents to see.

Lastly, I would like to make a personal thanks to Firefighters Dankert, Campbell and Montgomery. As Chairman Abatta spoke earlier, we are blessed every day to have these volunteers in all areas with our safety in mind.

Chairman Abatta, I am not going to speak too much this evening on my segment. I would once again like to thank the firefighters. It is sincerely appreciated. If you have any questions, you can reach out at any particular time to our Township Manager, Mr. Silka. He will help field all questions that you may have on perspective development or new things going on in the Township. You can also check the website to get your questions answered.

Ms. Tallon is going to give the Parks Report this evening.

Jane Tallon, Chairperson of Parks & Recreation, as usual this time of the year we are in full swing for our Autumn Festival and that will be on September 12th. The Parks Board has been working since January in planning this event. We are excited about it, as we are every year. You can visit the Township website at any time to view the attractions that we will be having, as well as the vendors, entertainment and time schedules.

What I wanted to speak about tonight is the car cruise. We had our first one last year, in conjunction with Robinson Township Centre/Zamagias Properties. It was a huge success and we were very happy. We are going to do it again this year and the date will be Sunday, September 27th. Something new this year, we are going to open our contest for anyone who registers their car to attend. They can submit a photo for a random drawing to have their car featured on the dashboard plaques this year. I think that is exciting because car cruisers love the dashboard plaques. We are going to hold the random drawing at the Autumn Festival and we will feature that car. We are going to do 150 dash plaques, but we are going to have two different cars so that car will be featured on 75 of the plaques. You can visit our Facebook page or Township website for more information. To register you would go to the townshipofrobinson.ticketleap.com. There is a \$5.00 registration fee which will benefit Robinson Township Parks. We are going to have some great prizes and your registration fee will automatically enter you into winning these nice prizes. If you have any questions, please contact me at jtallon@townshipofrobinson.com.

MOTION Shiwarski, SECOND Barefoot to adjourn the meeting.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Carol Merks
Township Secretary