

BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, MAY 4, 2015  
7:00 P.M.

CALL TO ORDER: Chairman Sam Abatta called the meeting of May 4, 2015 to order at the Municipal Complex, 1000 Church Hill Road at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mapel-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Absent. Also in attendance were Jack Cambest, Esq., Township Manager Silka, Treasurer Kezmarsky, Planning Director Urbano, Engineer Meyer and Mrs. Merks for the purpose of taking minutes.

**Comprehensive Plan Update by A. J. Schwartz, Environmental Planning and Design**

Mgr. Silka, as the Board is aware, Mr. Schwartz is a representative of the consultant who is guiding us through the comprehensive plan process.

Mr. Schwartz, what I would like to do tonight is give you a quick overview in terms of the planning process and layout a schedule and have you ask questions. We are really just beginning. The staff has been compiling a lot of information and we are gearing up this month to move ahead in terms of the plan. Your scope is two parts. The first part is the comprehensive plan update. The first part is really focusing on the plan and the second part is looking at the ordinance, doing an audit and then amendments to the ordinance. Some of that will be driven by recommendations that will come out of the comprehensive plan and some of it will be just items that need to be addressed as part of the ordinance. Again, a comprehensive plan is really a blueprint for the community. You faithfully have been maintaining a comprehensive plan. You are not a community that waits 30 or 40 years to do an update. You do that on a regular basis. You are in that cycle and you are a community that still has development potential. It is always a good opportunity to go back and ask questions in terms of what those future aspirations of the community are. The second part is the zoning ordinance. We will first do the zoning audit. That is almost a diagnostic where we are coming and literally doing a page by page and section by section review. I know that the staff has been maintaining a set of items that needs to be addressed either through discussions with the Planning Commission, Zoning Hearing Board, etc. We will also be looking at from our professional opinion, any standards that we see in the ordinance that you may want to have some scrutiny or some discussion on because they may need to be tweaked. Once we do that and put them with the recommendations from the comprehensive plan, we literally get into the draft of the ordinance. We are anticipating two drafts in terms of the ordinance and then a final. This is about a twenty month long process and this is being conservative.

It will take approximately 9 to 12 months for the comprehensive plan and about 3 to 4 months of overlap and roughly 12 months on the zoning. The first portion will be the comp plan through the rest of 2015 and somewhere in the fall we will start talking about zoning. We will put pen to paper probably the first quarter of 2016. I would anticipate March to April you should have your first draft of ordinance of 2016.

Are there any questions?

Mgr. Silka, I have no questions. I have been working with AJ and his staff to get all the documents and background information that they need. It will start flowing more freely now.

Mr. Schwartz, there is a detailed scope, so what I gave you basically was a quick snapshot in terms of a summary of that scope. We actually present to you as a Board, ten times to keep you abreast as the plan progresses and you are in the loop and can be weighing in on any of the particular directions of the concepts that are being laid out. Often times you get to the end and in the 11<sup>th</sup> hour you are presented with a 150 page book and you are in the middle of budget season, so we try to lay out a process that you have a lot of ongoing involvement throughout it. There is also quite a bit of reaching out to stakeholders. They can be staff such as Parks & Recreation, possibly the School District, etc. You have a whole series of public meetings, whether they are open houses, workshops, etc. We will design those as we go along.

Vice-Chairman Shiwarski, do I understand that you will be coming before the Board every other month or so?

Mr. Schwartz, that is correct. We need to get enough field work done that we are wise enough to know the lay of the land, and also have enough information behind us that we can ask intelligent questions to those that come to the meetings. I would anticipate around 3 or 4 months in. The first public meeting will probably be in July in whatever format you wish. We will be presenting facts and figures and what we have learned to date. The second meeting will be two or three months after that and that will get into actually presenting concepts. I feel pretty good that by December you will be nearing adoption.

**ENGINEER'S REPORT**

The Engineers Report dated May 4, 2015 is attached.

**CAPITAL PROJECTS**

Engineer Meyers, in regards to CDBG Year 41 we are awaiting further direction from the COG concerning the ADA compliant signage throughout the building.

Fawnvue Drive Storm Sewer – Construction is substantially complete with mostly restoration work left.

Fawnvue Drive Landslide – have met with the geotechnical company and they are supposed to be doing testing sometime later this week.

2015 Road Program – specifications are complete and they will be ready for bid. They will be advertised in the paper on May 6<sup>th</sup>. We will have a June 1st award date with construction to begin around the middle of August.

Park Manor Blvd. Drainage – this is also addressed in the Administrative Report. We have secured a cost estimate for televising the storm sewer culvert downstream of the broken pipe. We had met with Mr. Bonkowski out on site and we had some concerns with some of the pipe that was downstream of the intersection to make sure of where this pipe was flowing and what type of problems if any were there. It was suggested and we agree that we probably want to look at having it televised just to make sure that pipe is in decent condition as well and also to make sure that we know what pipes are coming in at different angles.

**CAPITAL PROJECTS**

The following projects are under review: ISC, Montour Elementary School, Pleasant View Condominiums, Providence Presbyterian Church, Two Marquis Plaza, Brandymill Woods Site Plan, The Ridge at Robinson Site Plan, Arbor Trail Subdivision, Hampton Inn, Hilton Garden Inn, Penn Center West Building #1 Parking Lot and Grace Manor Phase II.

**DEVELOPMENTAL REVIEWS**

The following developments are under review: Campbells Run Business Center Building 2 Site Plan, CRA – II Plan of Lots Subdivision, Moon Run Residential Development Plan, Bayer Heritage Drive Subdivision and Lang Conditional Use Application.

Vice-Chairman Shiwarski, I know that we are getting the bids out for the Road Program a little earlier this year which is a good thing.

#### POLICE REPORT

Lt. Krall submitted a copy of the April Report, which is attached to the minutes.

#### ADMINISTRATION UPDATE

Mgr. Silka, in regards to the comprehensive plan update, as Mr. Schwartz alluded to, we have ten meetings scheduled. We want to make sure that this process is as transparent as possible so that there are no surprises and everyone has fair share to give input both on the Board level and from our citizens and our community.

I was able to attend the Pennsylvania League of Municipalities District Meeting last week at Oakmont Country Club. We have joined the League of Municipalities this year. It is an advocacy group for municipalities. Some of their key objectives, which I have been working on since the early 2000's is trying to work with Act 111 and binding arbitration and make it a more fair and even process with collective bargaining instead of the voice of the arbitrator. They are talking about pension reform, which is one good thing in Robinson Township. We do not have a pension crisis issue. We are one of the few municipalities in the state that has strong public pensions. Also, they are looking at impending legislation on purely public charities, which could make it a lot easier for non-profit status to be given to organizations, thus taking actual properties off of the tax rolls. Those are three of the advocacy issues that they are working on, as well as being a sounding board for all municipal issues. I would urge participation by the Board in upcoming meetings as they are good ways to network and also to get our voice heard.

There is a motion on today for credit card acceptance. We were looking at how to make our parks system a little bit more user friendly and realizing that as we are approaching a more cashless society, credit cards and debit cards are on the rise and folks who come to the pool generally do not want to be worrying about cash and change, so if the Board approves, there is a motion to put a credit card machine at the pool that we will be able to use for registrations, as well as concession stand. That will be on a trial basis this year. We are not passing on any fees right now or raising any of our prices. We are going to see how that factors out at the end with increased use to any service fees that we have. We are looking to make it more user friendly for participants at the pool.

Vice-Chairman Shiwarski, if I am not mistaken, there is no contract on signing up for this?

Mgr. Silka, that is correct. We are going on a seasonal program. We will have it from May thru September and there is no ongoing cost.

As Mr. Meyer alluded to, we do have a motion on the agenda today for the Road Program. In working with Commissioner Shiwarski, Joe Bonkowski, the engineer and myself, we wanted to take a look at the entire Township and make sure that we touched all of the roads that we can throughout the Township. We did not focus on one area. We are pretty confident that we have taken the \$500,000 budget that we have and applied it across the Township. I will put the roads that we are doing and the scope of the work on our website and on the television station so that the residents can see where we are working this year.

Again, to follow-up on something that Mr. Meyer alluded to in his report, the Robinson Town Center drainage update as we were keeping you apprised, we do have a price quote of \$5,500.00 to do the CC TV inspection of the storm sewer lines in the Town Centre area. We have that budgeted in other engineering costs. We do not need a specific motion for this since it is in our operating budget. I just wanted to put it on the table for the Board to see.

Lastly, we received our 2014 recycling grant from the Department of Environmental Protection for \$21,842.00. I would like to extend a special thanks to our Township Secretary, Carol Merks. She does all of the leg work on this grant and it is her tabulation and accumulating the data and sending for the application which gets us the money coming back in. It is a pat on the back, well deserved.

#### **TOWNSHIP SOLICITOR'S REPORT**

Solicitor Cambest had no report.

#### **FINANCE REPORT**

Finance Officer Kezmarsky, just a quick update. The current financial status is pretty solid right now. The money in the bank is \$1.4 million. Tax revenue is starting to come in. The EIT at this point is at \$868,000 year to date out of a budget of \$2.5 million. The real estate property taxes year to date are \$685,000 out of a budget of \$4.2 million. Real estate transfers are \$126,000 out of a budget of \$325,000. For the month of April, revenue was approximately \$2.9 million in total. The expenses were \$3.6 million. We are spending a little and saving a little and as long as the bank balance is at \$1.4 million, we really have no safety issues whatsoever. With the tax revenues starting to creep in, May should be a good month and June and July better months. The financial status of the Township will be very good.

Just a couple words on the audit so far. It was a rather successful audit. It is a good oversight. It ensures from my own standpoint that everyone here understands that I am doing a good job, these guys are doing a good job and that the Township is in fact, solvent and the money is not being dissipated in a bad manner. Aside from that, no surprises. 2015 should be a repeat of 2014 and 2013. There is not a lot of surprising things going on in Township accounting.

Vice-Chairman Shiwarski, are there any questions on the audit?

Mgr. Silka, I just have one question for Mr. Kezmarsky. At this time of the year, it is anticipated that we would be spending more than we would be bringing in?

Mr. Kezmarsky, that is correct. We are just a little bit behind the curve on the tax revenue coming in. Traditionally January, February and March are very lean and when the tax revenue does start coming in during May, June and July then we are much more comfortable.

**CITIZENS COMMENTS ON AGENDA ITEMS**

None.

**THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON MAY 4, 2015, 2015 FROM 5:00 P.M. TO 6:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS EXECUTIVE SESSION DURING THIS MEETING.**

Discussion to approve the April 13, 2015 Board of Commissioners Regular Meeting Minutes as submitted.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Kisow to approve the April , 2015 Board of Commissioners Regular Meeting Minutes as submitted.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y  
M/C 4-0

Discussion to approve the April, 2015 Treasurer's Report.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Mapel, SECOND Kisow to approve the April, 2015 Treasurer's Report.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0

Discussion to approve the April, 2015 List of Bills.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Kisow to approve the April, 2015 List of Bills

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0

**NEW BUSINESS**

Discussion to approve the preliminary and final subdivision plan submitted by CRA II Plan of Lots First Revised Subdivision. This motion will be contingent on a waiver of Section 250-11 and 250-13 until further development as recommended by the Planning Commission.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

Vice-Chairman Shiwarski, Item No. 14 has been removed as stated in the engineering report.

Discussion to approve a waiver from §146.25.E for using SL CPP instead of RCP for the Moon Run Residential Plan Development.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Kisow to approve a waiver from §146.25.E for using SL CPP instead of RCP for the Moon Run Residential Plan Development.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to approve a waiver from §250-11.A.3r for providing survey information within 200 ft. of the property lines for the Moon Run Residential Plan Development.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Mapel, SECOND Barefoot to approve a waiver from §250-11.A.3r for providing survey information within 200 ft. of the property lines for the Moon Run Residential Development.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to approve the preliminary and final subdivision and site plan submitted by Moon Run Residential Plan Development as recommended by the Planning Commission.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to approve the preliminary and final subdivision and site plan submitted by Moon Run Residential Plan Development as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to deny the Penn Center West Building #1 request for bond release as recommended by the Township Engineer.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Mapel, SECOND Kisow to deny the Penn Center West Building #1 request for bond release as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Discussion to approve a ninety (90) day extension for the Bayer F.C.U. Lease Area Subdivision as recommended by the Planning Commission.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to approve a ninety (90) day extension for the Bayer F.C.U. Lease Area Subdivision as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Discussion to approve Bond Reduction Request #1 submitted by E.J. DelMonte for the Hilton Garden Inn in the amount of \$307,344.40. This reduces the bond to \$779,870.30 as recommended by the Township Engineer.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to approve Bond Reduction Request #1 submitted by E. J. DelMonte for the Hilton Garden Inn in the amount of \$307,344.40. This reduces the bond to \$779,870.30 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Discussion to hire Kimberly Gray as Director for the Summer Recreation Program contingent upon completion of a successful background check and Act 33-34 clearances at a salary of \$2200.00 for the season.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Kisow, SECOND Barefoot to hire Kimberly Gray as Director for the Summer Recreation Program contingent upon completion of a successful background check and Act 33-34 clearances at a salary of \$2200.00 for the season.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Discussion to hire summer camp counselors contingent upon providing copies of required certifications to the Township prior to employment.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION to hire summer camp counselors contingent upon providing copies of required certifications to the Township prior to employment.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Discussion to hire Lucas Joseph, Sean Siegel and Zach Householder as part-time seasonal employees for Public Works on an "as needed basis" as recommended by the Township Manager.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Mapel, SECOND Barefoot to hire Lucas Joseph, Sean Siegel and Zach Householder as part-time seasonal employees for Public Works on an "as needed basis" as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Vice-Chairman Shiwarski, I will read the names into the next couple of motions of the people we are considering when I am done with the motions.

Discussion to hire part-time seasonal summer concession and front desk workers on an "as needed basis" at the Clever Park Swimming Pool as recommended by the Township Manager.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Kisow to hire part-time seasonal summer concession and front desk workers on an "as needed basis" at the Clever Park Swimming Pool as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.

M/C 4-0.

Discussion to hire part-time seasonal lifeguards on an "as needed basis" at the Clever Park Swimming Pool as recommended by the Township Manager.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Mapel, SECOND Kisow to hire part-time seasonal lifeguards on an “as needed basis” at the Clever Park Swimming Pool as recommended by the Township Manager.  
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Summer Camp Counselors hired: Julia Havko, Chelsianna Havko, Tia Trapuzzano, Jacqueline Zimmer, Hannah Lepore, Jacob DeVos, Clara Weibel, Grace Diehl, James Havko, Rachel Staley and Maddie Powell.

Public Works Seasonal Employees: Lucas Joseph, Sean Siegel and Zach Householder.

Additional Part Time Concession and Front Desk Workers: Mallory Lutz, Allyson Pinto, Brandon Hemke, Aiden Beck, Nicole Ricchiuto, Jordyn Milcarek, Kyra Mahoney, Terese West, Anastasia DeSimone, Michael Tracy, Tia Trapuzzano, Alyssa McCune, Grace Diehl, Olivia Keefer, Brandon Collins, Zach Andoga, Emery Haefela.

Substitutes: Jonathan DiSalle, Tara Kumanchak, Geena Hammer, Megan Hart, Meghan Marcinko, Meagan Maurer, Nicole Emmerling, Victoria Conti, Ryan Clarke, Gemma Trizzino, Michelle Ciamacco, Emily Lepore, Hannah Lepore, Rachel Staley, Victoria Dailey, Christine Cannella, Matthew Tracy.

Additional Lifeguard Hires: Christine Shine, Alexandra Ingold, Megan Cook, William Cook, Brittany McCleary, Victoria Diehl, Sean Koepfinger, Annamarie Boburka, Nicole Venigni, Michelle Shine, Luc Nolder, Meghan McNally, Michele Morgan, Christina Morgan, Rachel Wheeler, Jenna Wintermantel, Sarah Maslakowski, Maggie Fleiner, Norbert Janas, Zachary Sterner and Mary Irwin.

Discussion to approve the publication of request for bids for the 2015 Road Program subject to finalization and recommendation of the Township Engineer and staff.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to approve the publication of request for bids for the 2015 Road Program subject to finalization and recommendation of the Township Engineer and staff.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to approve Resolution No. 5 of 2015 for Plan Revision for New Land Development for Campbells run Business Center Building Two Land Development Plan.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Kisow, SECOND Barefoot to approve Resolution No. 5 of 2015 for Plan Revision for New Land Development for Campbells Run Business Center Building Two Land Development Plan.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to authorize the Township Manager to enter into a Seasonal Credit Card Service Agreement with First National Bank for use in the Clever Park Pool and Concession Stand on a trial basis.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to authorize the Township Manager to enter into a Seasonal Credit Card Service Agreement with First National Bank for use in the Clever Park Pool and Concession Stand on a trial basis.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to approve the 2014 Township Audit.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Mapel, SECOND Barefoot to approve the 2014 Township Audit.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

#### **Addendum Items**

Discussion to approve the civil litigation matter of Montour School District vs. Robinson Township at G.D. 13-009853.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to approve the civil litigation matter of Montour School District vs. Robinson Township at G.D. 13-009853.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Mgr. Silka, Chairman Abatta called me this morning and he wanted me to speak on Items 29a and 29b in regards to the school and the building permit. Realizing that whenever you are dealing with the finances of two taxing bodies that basically tax the same people, cooperation is very important for the public good and he wants to extend these next two motions are extending the public will to our residents to avoid double spending of tax dollars for the same purpose.

Discussion to waive all Township of Robinson Building Permit Fees for the Montour School District – “Montour Elementary School” Project and have the School District pay all third party engineering, review and inspection fees directly to the third parties.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Kisow to waive all Township of Robinson Building Permit Fees for the Montour School District – “Montour Elementary School” Project and have the school district pay all third party engineering, review and inspections fees directly to the third parties.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to approve the purchase of a 2015 Caterpillar 430F Backhoe Loader from One Call Rentals off of State Contract #4400011420, Parent Contract #4400011411 for a net cost of \$87,128.00 with a trade in of our 2003 Caterpillar 430d IT backhoe.

Vice-Chairman Shiwarski, hearing no discussion, I will accept a motion.

I would just like to add that this equipment is a general usage equipment, was in our budget and is used basically for digging, excavation such as in the road program and loading supplies, etc.

MOTION Mapel, SECOND Kisow to approve the purchase of a 2015 Caterpillar 430F Backhoe Loader from One Call Rentals, off of State Contract #4400011420, Parent Contract #4400011411 for a net cost of \$87,128.00 with a trade in of our 2003 Caterpillar 430d IT backhoe.

ROLL CALL: Mapel-Y, Barefoot-Abstain, Kisow-Y, Shiwarski-Y  
M/C 3 Yes, 1 Abstain.

Discussion to approve Resolution #6 of 2015 authorizing the budget transfer of \$82,000.00 from line item 471.600 – Equipment Lease to Line Item 430.700 DPW Capital Purchases.

Mgr. Silka, in the 2015 budget, we did budget for the purchase of the new backhoe, and we also budgeted for the financing of the backhoe and a large recycling machine. The state is not releasing the grant for the recycling program this year, so what we have is \$82,000 in excess funds in the line item for our leases. With the cost of the backhoe at \$87,000, I am asking for the authorization to adjust a line item to pay cash for the backhoe and not have to finance.

Chairman Shiwarski, hearing no further discussion, I will accept a motion.

MOTION Mapel, SECOND Kisow to approve Resolution #6 of 2015 authorizing the budget transfer of \$82,000.00 from line item 471.600 – Equipment Lease to Line Item 430.700 DPW Capital Purchases.

ROLL CALL: Mapel-Y, Barefoot-Abstaom, Kisow-Y, Shiwarski-Y.  
M/C 3 Yes, 1 Abstain.

Discussion to approve Bond Reduction Request #1 submitted by FC Aiken, LLC for Arbor Trails Phase 1 for \$25,058.20. This reduces the bond to \$847,986.15 as recommended by the Township Engineer.

Chairman Shiwarski, hearing no discussion, I will accept a motion.

MOTION Barefoot, SECOND Mapel to approve Bond Reduction Request #1 submitted by FC Aiken, LLC for Arbor Trails Phase 1 for \$45,058.20. This reduces the bond to \$847,986.15 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

Discussion to approve Resolution #7 of 2015 adopting the Township of Robinson's policy relative to the maintenance and repair of private roads.

Mgr. Silka, what this resolution does, it adopts an official policy to deal with the many private roads that are in the Township. The policy specifically limits non-conforming sizes and areas that do not meet with the current First Class Township Code to allow us to officially take those roads over, however, people have developed homesteads there so what we need to do is make sure that we maintain these roads for access to public safety. What the police does, it empowers the Township Manager to make a decision on how and when to put repair onto these roads, with consultation of the emergency management coordinator and the public works supervisor of the Township. This police does not mandate any upgrades of roads. The conditions of the roads are going to be kept as the current conditions, but what it will allow us to do is work on those roads to maintain public safety access for fire, police, EMS. That way the roads have a minimum quality to make sure that we can get equipment and apparatus to the areas that we need.

Vice-Chairman Shiwarski, there are criteria that will be used for you making that determination.

Mgr. Silka, the criteria that will be evaluated will be the number of properties serviced by the private road, the number of persons occupying property serviced by the private road, whether the private road provides access of a thru-way to other public roads, whether the public road is the only means of access to property serviced by the private road, the physical condition of the private road, the cost to repair and/or maintain the private road, the condition of the private road as compared to the condition of other private roads and budgetary constraints that may exist at the time as a determination is contemplated.

MOTION Barefoot, SECOND Mapel to approve Resolution #7 of 2015 adopting the Township of Robinson's policy relative to the maintenance and repair of private roads.  
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y.  
M/C 4-0.

#### CITIZENS COMMENTS ON AGENDA ITEMS

No comments.

#### CITIZENS COMMENTS

No comments.

#### COMMISSIONER COMMENTS

**Commissioner Mapel**, I just have a couple very brief statements. When I came on this Board, coming up on four years ago, our financial situation was not nearly as pleasant to look at and talk about as it is today. I am very pleased to be here at a time when things are much improved over a period of time. We recognized back then that it needed to be addressed and that has been done. I think a lot of credit goes to Mr. Shiwarski and his predecessor, Mr. Forquer as well. With that said, I am very pleased that we can report that to the people.

The only other thing that I have is, please don't forget your mother's on mother's day.

**Commissioner Kisow**, just one quick thing. Channel 4 has been bringing light on the volunteers in the local area. It seems like in the past two weeks they have been hammering us instead of helping us. Tonight they brought up about the training involved with local fire departments. I just want the people in Robinson Twp. to know that if you see somebody wearing an air-pack in this Township out of the three departments, they are trained thoroughly to the state's standard. We do not have that issue in this Township with the volunteers. When you see somebody wearing an air-pack, they put a lot of their own personal time to get that far. I would like to express that. As much as they are on the volunteers, we all do this on our own and I will say that

they excel in the training, all three departments, Moon Run, Forest Grove, and Groveton. We do more training than is what required.

On May 30<sup>th</sup>, Holy Trinity is sponsoring Touch a Truck. I believe it is from 11:00 a.m. to 2:00 p.m. They will have various trucks for the kids to partake in.

**Commissioner Barefoot**, I have no comments.

**Vice-Chairman Shiwarski**, Mr. Abatta asked if I would read the Parks Report.  
Pool pass registration: Get your passes at the discounted rate on Saturdays in May at the Clever Park Pool office from 10:00 a.m. to 4:00 p.m. The first two Saturdays are for residents only and the next two will be for residents and non-residents alike. Remember your proof of residency is a must to have.

Join us on June 13<sup>th</sup> for the First Annual Pet Parade. Robinson Township and Settler's Ridge team up to present this family fun activity. Watch for additional information on our Township Facebook or web page. You will be able to register in advance online. A donation of \$10.00 per pet is requested and proceeds will benefit local animal shelters.

As a reminder, any questions on these or any other community activities, please contact Jane Tallon at [jtallon@townshipofrobinson.com](mailto:jtallon@townshipofrobinson.com). Remember to stay informed for current announcements and like us at [facebook.com/townshipofrobinson](https://www.facebook.com/townshipofrobinson) or visit [www.townshipofrobinson.com](http://www.townshipofrobinson.com).

Vice-Chairman Shiwarski, I want to thank everyone who came out for clean-up day. From what I understand there were approximately 40 or so people that came out. As usual, the weather was not that great. We appreciate everyone and thanks for the help from Township employees, police and public works who helped facilitate that.

We received an itinerary in our packets for Memorial Day and the American Legion, if we could put that online and on the website.

Also, every year at this time, having been affiliated with girls softball in the past, everybody in this Township, and we had Mr. Schwartz here about the new plan we are putting out, should go down and watch a baseball or softball game and just soak in the fields and amenities that we have. There is not a Township around that can support and offer to our residents and the other teams that come in, a facility like that. It is class A-1. You get to see kids enjoying the community and making friendships that last a lifetime.

This month is primary voting day. Remember that you want to get out there. It is a privilege and we should take advantage of it.

Board of Commissioners Meeting

May 4, 2015

Page 16

Lastly, mother's day is coming up. Honor your mom this week, whether they are with us or not. I hope that all of the moms out there enjoy the day.

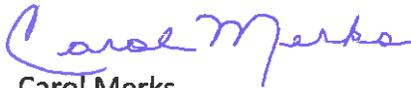
MOTION Mapel, SECOND Shiwarski to adjourn the meeting.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y

M/C 4-0.

Meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Carol Merks

Township Secretary