

BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, APRIL 13, 2015
7:00 P.M.

CALL TO ORDER: Chairman Sam Abatta called the meeting of April 13, 2015 to order at the Municipal Complex, 1000 Church Hill Road at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mapel-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Jack Cambest, Esq., Township Manager Silka, Treasurer Kezmarsky, Planning Director Urbano, Engineer Meyer and Mrs. Merks for the purpose of taking minutes.

Presentation of the 2014 Audit by Kim Turnley, CPA

Ms. Turnley, the audit has been complete. We also have finished the required DCED filing to the State and given the required documentation to Jerry Kezmarsky to file his report with the County. As far as the audit report, we have already had a meeting with some of us here to go over the report in a little more detail. Tonight's meeting is for me to simply let you know how the audit went and if there are any major issues. As far as the major issues, there really are none. You received what we call an "unmodified opinion" on your financial statements, which means that your statements are in compliance with GAP. For a community of your size, you really want to be able to say that you are doing everything right accounting wise to show not only the public, but agencies that you may be looking for grants and/or your bond trustee whom you may want to borrow more money from that you have your accounting records in order and in compliance with GAP. We had no findings as far as the audit goes. I did issue a management letter and a required SAS Communication letter. Mr. Silka is in possession of those and will distribute to you. Feel free to let me know on those.

As far as the numbers go, I am just going to briefly go over a couple of your numbers for the year just so you have an idea how you finished the year. I do not go over this report in detail, as it is much too boring and you can do that on your own. Most people do not spend a lot of time on the full accrual statements, we just basically go into the modified accrual statements. There are two sets of financials in one report. On Page 3 this is your balance sheet and it shows what assets, liabilities and fund balance you have for our general fund and other non-major governmental funds. The main fund of course is the general fund. Most of your monies flow through that fund. All I am going to mention at this point as far as the general fund goes it that you ended the year with a little over \$2.2 million in fund balance. Your non-major governmental funds are at a little over \$115,000.

If you to Page 5, that statement shows how you ended up with that fund balance. You ended the year with a loss of \$125,398 in the general fund and in your non-major governmental funds, a little over \$83,000. Going back again and looking at why things happened the way they did, that is the budget versus actual report. It shows you the budget that you set for your major categories of revenues and expenses and where you ended the year and the variance. You can see if you look at the bottom of the page in your budget column, you actually expected quite a significant loss and you actually had a good surprise and had a very small loss. You had a lot more revenue than expected by almost two million dollars. Most of it was in taxes. Probably a lot of that was in EIT. We also have the schedules in the back that are really detailed and they give you budget versus actual line by line item so you know exactly where you were under and over budget. This is more or less an overview.

The next statement on Page 8 has to do with your police pension monies. Those are monies that are slated specifically for your pension funds. You are not allowed to move those into the general fund and use them for any other purpose.

Vice-Chairman Shiwarski, thank you for your work and the cooperation that you have afforded us. You mention the word loss and how we budgeted for that loss. That came off of the surplus that we had from the prior year.

Ms. Turnley, you had a surplus at the beginning of the year, an excess fund balance.

Mgr. Silka, I was going to address that as well. When it was told that we budgeted for a loss, what we do is budget our fund surplus out to all of our accounts. We have \$2.2 million surplus and we budget it to be 0 at the end of the year. It is a loss meaning that we know there is going to be surplus revenue put in to make up for deficiencies of earned revenue for that year. It is not a loss as you think it is a loss. We did not come up short. We knew that we were going to spend into our reserve.

Ms. Turnley, you started the prior year with \$2,366,000 in fund balance reserve. You had that cushion there and when you budgeted, you expected that you would cut into some of that prior year excess that you had built up over the course of a couple of years. In essence you thought you were going to cut into that prior year a lot more than you ended up cutting into it. Also, every year there is different testing that gets done. An audit does not mean that we are looking at every transaction because that would be impossible. We sample test different areas. In some years we focus on certain things more and that is based on either something that one of you has said to us or because we are changing up our procedures because we have to look at so many different things each given year. We may do a very detailed payroll test one year and look really deeply into overtime and those sorts of things and then maybe the next year we won't do as much testing in that area, we will use other methods to do things and we will look into other things.

This year we did a little more focus on internal control of your pool receipts and pool passes. We spent some time doing that and spent some time on ways to tweak your controls a little bit. There are standard things that we are required to do by our standards and those things get done every year for every audit. If there are any findings with that, we also bring that to your attention in the management letter or we will discuss that at our pre-meeting that we normally have before we come here. We sit down and go over the report and any issues that may have come up. We have a better situation to brainstorm about those kinds of things at that type of meeting.

Vice-Chairman Shiwarski, lastly just to try and re-cap, when your company took over for the previous auditors, I know that we did not really look forward to getting our report card back then. Now, it is report card day for us and I think we feel better about things.

Ms. Turnley, absolutely, I concur. The first year that I did the audit, it was not nearly this timely. It was much later in the year because there were so many accounting issues. There were a lot of adjustments and issues with just maintaining the daily work to keep everything in balance, including bank statement reconciliations. Even the simplest things were an issue for the Township at that point. That has been completely turned around. You do not have any of those problems anymore. The journal entries that we make now are generally some reclassifications of things that got inadvertently put in places where they needed to be re-classed and also year-end adjustments that are accounts payable and receivable types of entries. A lot of your internal control problems have been solved through these last three or four years of management letter comments that I have made and strides that you have made and working hard to make changes to tighten up the ship and make sure that you do as much as you possibly can to keep the assets of the Township safe from misappropriation and fraud or anything that would be bad for the community and for the citizens.

Chairman Abatta, this Board inherited some years ago, a situation that was not real business-like. This work was not done in a willy-nilly fashion. It was a lot of work that we did budgetary wise with department heads and our finance people here to right the ship and always have a balance forward. I am proud to say that we are in good financial shape.

Ms. Turnley, when we first came on board, even from the standpoint of your fund balance, I am not responsible for how your fund balance ends up and what decisions you make to get it there, I just have to report on it. I will say that your fund balance was very low at that point and you were kind of flying by the seat of your pants on the ending fund balance every year because it was very tight and you did not have a lot of surplus funds at that time. Now you are sitting on over \$2 million of surplus funds and it is like anything, such as your home, you do not want to live pay to pay. You want to live in a situation where you have some excess or a rainy day fund. As a Board, I can see just from the audit in these last four years that the Board has worked hard to do that for sure.

Chairman Abatta, that is why we were elected to right the ship. We answer to the taxpayers and hopefully they are happy with the direction that we are headed. My thanks to you Ms. Turnley.

Ms. Turnley, if anyone has any questions, Mr. Silka has my cell phone so feel free to get in touch me. You may have questions after you review the management letter.

ENGINEER'S REPORT

The Engineers Report dated April 13, 2015 is attached.

CAPITAL PROJECTS

Engineer Meyers, in regards to CDBG Year 41 we are awaiting further direction from the COG.

Fawnvue Drive Storm Sewer – plan drawings are complete. Public Works has completed the majority of the construction. A storm sewer was added along the roadway saving a considerable amount of money with them doing the work.

Fawnvue Drive Landslide – I am meeting with geo-tech engineer on Wednesday so he can give us an evaluation on the landslide that is part of that area.

2015 Road Program – currently working on specifications which will be complete and ready for bid in early May with a June 1 award date.

Park Manor Blvd. Drainage – meeting was held on site with Mr. Bonkowski earlier this month. Based on that meeting there was concern regarding some of the downstream piping. We are recommending getting a television camera through some of those pipings so we know exactly what pipes are there and what condition they are in so we can come back with a recommendation as to what pipes have to be done. Once we receive that price for the televising, we will send it off for approval.

Baldwin Rd. Ext. Landslide, this issue was discussed by the Solicitor.

DEVELOPMENTAL INSPECTION

The following developments are under review: ISC, Montour Elementary School, Pleasant View Condominiums, Providence Presbyterian Church, Two Marquis Plaza, Brandymill Woods Site Plan, The Ridge at Robinson Site Plan, Arbor Trail Subdivision, Hampton Inn, Get Go, Stafford Park Phase I, Penn Center West Building #1 Parking Lot and Grace Manor Phase II.

DEVELOPMENTAL REVIEWS

Keith (Knickerbocker) Site Plan – the applicant has withdrawn the development application at this time. Massaro Site Plan is being recommended for approval this evening. The following are under review: CRA –II Plan of Lots Subdivision, Moon Run Residential Development Plan, Bayer Heritage Drive Subdivision and the Lang Conditional Use Application.

POLICE REPORT

Lt. Krall submitted a copy of the March Report, which is attached to the minutes.

ADMINISTRATION UPDATE

Mgr. Silka, in regards to the comprehensive plan update, we are in the process of working with Environmental Planning and Design to gather all of the data needed for them to start the comprehensive plan update.

Secondly, I was able to attend the PELRAS Conference in March. That is a Pennsylvania Employment Law Conference. I was able to garner a lot of good information. I am in the process of putting a packet together with some of the highlights of the session, especially as it refers to the Right to Know Act. That is one of the best conferences in the state and is attended by over 500 municipal officials in the state.

The Waste Management recycling containers have been delivered and we went through our first pickup this past Tuesday. We have had a lot of comments, some good and some bad. What we ask is that people give it a chance and it will actually make it a lot easier to get the recycling to the curb and back. Also, please look at the information that was submitted with the container on how to place it on the curb so the truck can come in and actually use the automatic arms. If the container is placed wrong, it will not work properly. There are also a couple of places where the truck will not go, so if it see it being manually put in, that is because there are some cul-de-sacs that the truck does not have the circumference to go around and do.

Pennsylvania Resource Council Recycling Events, has scheduled a couple of hard to recycle events on April 25th at the Galleria Pittsburgh Mills and on May 2nd at the North Park Swimming Pool Parking Lot.

League of City Insurance Mailings, this was approved two months. This was for the sewer line warranty program. Those mailings should be coming out, if they are not out already. This is for lateral insurance and runs around \$7.25 per month and this has been endorsed by the Township.

PLM District Meeting will be held on April 29th at Oakmont Country Club. This will be our first invitation to the regional meeting. This is the first year that we are members of the League of Municipalities. I would urge you all to attend. There is no charge and it is a great way to interact with other municipal officials. I have signed up to go.

Credit Card Acceptance – in discussion with our pool manager, I am looking at some different options to get credit cards accepted at the pool in both the concession stand and for registration for swim passes. Hopefully by May 1st we will have a program that we can approve. I am meeting with the bank tomorrow and I have some other ones that are not associated with banks that we can look at to see what is the most cost effective way to put credit card acceptance into the pool area.

The annual COG golf outing is on June 22nd at Fort Cherry Golf Club. In the past we have always sponsored a tee sign from the Township. It is in the budget this year and without any dissent from the Commission, I would envision doing one again this year.

New Planning Software Update – we have worked through the past couple of months to get our planning software up and running with Freedom Systems. We are up and running on it now. We are not using the old system anymore. We will be making the final payment for that product this month. It will make it a lot easier for us to issue and track permits.

Cleanup Day is April 25th from 9:00 a.m. to 12:00 p.m. We will be meeting at the Market District at Settlers Ridge. This is an annual event and we urge everyone to come out and help us clean up the Township.

Duquesne Light is in the process of swapping out meters and upgrading meters in residential areas. They will leave door hangers on the door notifying residents when they will be coming to switch out their meters. This is an authorized Duquesne Light project. I met with their representative today and it is going very smoothly throughout the Township.

I will be attending a County Hazard Mitigation Seminar tomorrow, April 14th. This is part of a five year review of their plan. It is a mandatory participation.

FINANCE REPORT

Vice-Chairman Shiwarski, at this time since we had our audit report and hopefully answered some questions. I have no further report at this time.

Finance Officer Kezmarsky had no further report.

TOWNSHIP SOLICITOR'S REPORT

Solicitor Cambest had no report.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON APRIL 13, 2015 FROM 6:00 P.M. TO 7:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS EXECUTIVE SESSION DURING THIS MEETING.

Discussion to approve the March 2, 2015 Board of Commissioners Regular Meeting Minutes as submitted.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the March 2, 2015 Board of Commissioners Regular Meeting Minutes

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y,
M/C 5-0

Discussion to approve the March, 2015 Treasurer's Report.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to approve the March, 2015 Treasurer's Report.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the March, 2015 List of Bills.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the March, 2015 List of Bills

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

NEW BUSINESS

Discussion to approve the rezoning of the Gertrude W. Baker Trust, Lot and Block 204-H-153 from an R-3 Medium Density Residential District to a C-2 Community Commercial District as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion , may I have a motion?

MOTION Barefoot, SECOND Shiwarski to approve the rezoning of the Gertrude W. Baker Trust, Lot and Block 204-H-153 from an R-3 Medium Density Residential District to a C-2 Community Commercial District as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to deny site plan approve for Penn Center West Building Nine submitted by David Heath as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to deny site plan approval for Penn Center West Building Nine submitted by David Heath as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to grant preliminary and final approval for an Amendment to Auction Direct Subdivision Plan #2 as submitted and recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to grant preliminary and final approval for an Amendment to Auction Direct Subdivision Plan #2 as submitted and recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to advertise a Public Hearing to be held on May 4, 2015 at 6:00 p.m. for the continuation of the Lang Hearing dated March 2, 2015 for the Conditional Use Amendment as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Kisow to advertise a Public Hearing to be held on May 4, 2015 at 6:00 p.m. for the continuation of the Lang Hearing dated March 2, 2015 for the Conditional Use Amendment as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to approve Campbells Run Business Center, Building Two (Massaro) Site Plan as submitted and recommended by Remington Vernick Engineers letter dated April 1, 2015 subject to the completing and signing of the Development Agreement as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the Campbells Run Business Center, Building Two (Massaro) Site Plan as submitted and recommended by Remington Vernick Engineers letter dated April 1, 2015 subject to the completing and signing of the Development Agreement as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve an Ordinance of the Township of Robinson, Allegheny County, Pennsylvania, amending Section 1 of Ordinance 7-1982 to include the Volunteer Fire Departments of the Township of Robinson; amending Section 5 – False Alarm charge to include a charge for each false alarm for the Volunteer Fire Departments of Robinson Township and providing for an increase in the amount of penalties for violation of this Ordinance from Five Hundred (\$500.00) Dollars to One Thousand (\$1,000.00) Dollars for each offense.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Barefoot to approve an Ordinance of the Township of Robinson, Allegheny County, Pennsylvania, amending Section 1 of Ordinance 7-1982 to include the Volunteer Fire Departments of the Township of Robinson; amending Section 5 – False Alarm charge to include a charge for each false alarm for the Volunteer Fire Departments of Robinson Township and providing for an increase in the amount of penalties for violation of this Ordinance from Five Hundred (\$500.00) Dollars to One Thousand (\$1,000.00) Dollars for each offense.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-13-6965 and BV-13-6768 concerning Parcel 335-S-37 for \$589,400 for tax year 2012 and \$1,220,300 for tax years 2013-2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the Tax Appeal Settlement in regard to BV-13-6965 and BV-13-6768 concerning Parcel 335-S-37 for \$589,400 for tax year 2012 and \$1,220,300 for tax years 2013-2015 as recommended by the Township Solicitor.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-14-1216 concerning Parcel 206-G-221 owned by Mark Conrad for \$295,000 for the year 2014 and \$295,000 for tax year 2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Kisow to approve the Tax Appeal Settlement in regard to BV-14-1216 concerning Parcel 206-G-221 owned by Mark Conrad for \$295,000 for the year 2014 and \$295,000 for tax year 2015 as recommended by the Township Solicitor.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-14-849 concerning Parcel 209-N-198 owned by Dwayne and Tamara Grimes for \$265,000 for tax year 2013, \$282,500 for tax year 2014 and \$300,000 for tax year 2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to approve the Tax Appeal Settlement in regard to BV-14-849 concerning Parcel 209-N-198 owned by Dwayne and Tamara Grimes for \$265,000 for tax year 2013, \$282,500 for tax year 2014 and \$300,000 for tax year 2015 as recommended by the Township Solicitor.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-13-8188 concerning Parcel 272-H-126 owned by Buncher Company for \$1,033,000 for tax years 2013 through 2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the Tax Appeal Settlement in regard to BV-13-8188 concerning Parcel 272-H-126 owned by Buncher Company for \$1,033,000 for tax years 2013 through 2015 as recommended by the Township Solicitor.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to approve Bond Reduction #1 for Get Go #3047 Robinson Crossroads in the amount of \$698,492.30. This reduces the bond to \$0.00 as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve Bond Reduction #1 for Get Go #3047 Robinson Crossroads in the amount of \$698,492.30. This reduces the bond to \$0.00 as recommended by the Township Engineer.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to approve Bond Reduction #12 for Stafford Park Phase 1 in the amount of \$8,085.00. This reduces the bond to \$106,065.30 as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION to approve Bond Reduction #12 for Stafford Park Phase 1 in the amount of \$8,085.00. This reduces the bond to \$106,065.30 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to approve Bond Reduction #1 for the Hampton Inn Settlers Ridge in the amount of \$157,045.08. This reduces the bond to \$573,956.15 as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Mapel to approve Bond Reduction #1 for the Hampton Inn Settlers Ridge in the amount of \$157,045.08. This reduces the bond to \$573,956.15 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to approve pay applications No. 2 and No. 3 (Final payment) in the amount of \$25,260.00 to Swede Construction Corporation for the CDBG Year 40 – ADA Bathroom II as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Barefoot to approve pay applications No. 2 and No. 3 (Final Payment) in the amount of \$25,260.00 to Swede Construction Corporation for the CDBG Year 40 – ADA Bathroom II as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to promote Public Works employees William Bianco, James Leja and Eric Onoffrey from Laborer to Truck Driver effective April 13, 2015 at the current rate per the Collective Bargaining Agreement, per successful attainment of their CDL licenses.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Kisow to promote Public Works employees William Bianco, James Leja and Eric Onoffrey from Laborer to Truck Driver effective April 13, 2015 at the current rate per the Collective Bargaining Agreement, per successful attainment of their CDL licenses

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire William Black as the seasonal Pool Manager at a salary of \$9,500.00

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Mapel, SECOND Barefoot to hire William Black as the seasonal Pool Manager at a salary of \$9,500.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire Diane Freese as seasonal Concession Manager at a salary of \$5,000.00.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Barefoot to hire Diane Freese as seasonal Concession Manager at a salary of \$5,000.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire Kristin Boburka as seasonal Head Lifeguard at a salary of \$6,000.00.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Mapel to hire Kristin Boburka as seasonal Head Lifeguard at a salary of \$6,000.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire part-time seasonal lifeguards on an "as needed basis" at the Clever Park Swimming Pool contingent upon providing copies of required certifications to the Township in advance of the pool opening as recommended by the Township Manager.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to hire part-time seasonal lifeguards on an "as needed basis" at the Clever Park Swimming Pool contingent upon providing copies of required certifications to the Township in advance of the pool opening as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Chairman Abatta, I would like to read into the record, the people that are being hired: Guards: Chedel Beck, Gianna Boburka, Stefanie Boburka, Kelsey Benigni, Megan O'Brien and Josh Nolder. The Front and Concession workers are as follows: Shayna Eisel, Bailey Marasti, Sienna Mangis, Kaitlin Gray, Garrett Freese, Lindsey Crawford, Alex Sullivan, Julia DiSalle.

As is common practice, when we hire these people for part-time seasonal work at the pool, we do it in two sessions. We hire a group first to get everything up and running and then when the pool begins to open we bring in the majority of the other applicants.

Discussion to hire part-time seasonal summer concession and front desk workers on an "as needed basis" as the Clever Park Swimming Pool as recommended by the Township Manager.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to hire part-time seasonal summer concession and front desk workers on an "as needed basis" as the Clever Park Swimming Pool as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire part-time seasonal workers for the Public Works Department on an "as needed basis" as recommended by the Township Manager.

Chairman Abatta, I will read those names into the record prior to voting: George Svihula, John Karabinos, Cody Zukowski, Joshua Sullivan, Gregory Risinger, Shelby Onoffrey, Aaron McCutcheon, Kevin Ball, David Ball and Alexander Pravlochak.

MOTION Mapel, SECOND Barefoot to hire part-time seasonal workers for the Public Works Department on an "as needed basis" as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to approve Resolution No. 4 of 2015 for Plan Revision for New Land Development for Sir Henry's Residential Land Development Plan.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Shiwarski to approve Resolution No. 4 of 2015 for Plan Revision for New Land Development for Sir Henry's Residential Land Development Plan
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to authorize the Township Manager to execute a Preventive Maintenance Agreement with TUDI Mechanical Systems for the HVAC systems at the Township Building for a sum of \$6,492.00 per year.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to authorize the Township Manager to execute a Preventive Maintenance Agreement with TUDI Mechanical Systems for the HVAC systems at the Township Building for a sum of \$6,492.00 per year
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

ADDENDUM ITEM(S)

Discussion to execute a separation agreement with Louis Marino of Pittsburgh, PA effective April 13, 2015.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Shiwarski to execute a separation agreement with Louis Marino of Pittsburgh, PA effective April 13, 2015.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

CITIZENS COMMENTS

Russ Cook (Helen Street), I have here to talk about the Arbor Trail Development in Moon Run. I am not sure if everyone is familiar with what is going on down there? That was all marsh and swamp land and it has all been filled in. They came down last week and wiped the whole valley out. I have been living there for 30 years and Mr. Mapel you know how it feels. They took all of the trees. It took me 30 years with Mr. Mosur over here to get deer and turkey to come on our property. You wiped them out in two days. They are no longer there. This last storm that we had, I was flooded out. The developer came down there, the sewer lines that they put in there that I fought for four years to get put in, it just demolished them. They smashed them and water is backing up into my driveway. I am really discouraged about what you are doing to this community and so is everybody on Helen Street and Moon Run. I have been getting phone calls on this. I don't know how many of you have ever been down there. Please come and look at the property before you let these developers come in and rip the land up. If I am not

mistaken, they are supposed to be 56 condominiums back there with 30 single family homes. Where is all this water going to go if you are wiping out the trees?

I am going to get flooded out and so is Mr. Mosur. We live on the lower part of that. I get all of the water from I-79, Aiken Rd. Extension and it travels down through my property. I fought for four years to get a culvert with pipeline coming in there so that I did not get flooded out. They crushed it in one day.

Chairman Abatta, you heard my comment earlier when I said that we always have stormwater management issues in Robinson Township. I am certain that these developers that come in have stringent guidelines that they have to follow as far as re-routed the water and getting it away from other private residences and putting it to where it should be.

Mr. Cook, I spoke with the developer on this and he wants to cover it up and this is a natural run-off waterway. There is a creek back there that comes from Route 60 behind Twin-Hi-Way drive-in that rushes down there and goes all the way to the sewage plant. It is going to be flooded out constantly. Where is all of this traffic going to go? You cannot even get on Route 60 now. I travel that to go to work every morning at 7:00 a.m. and it is bumper to bumper. If you come home at 5:30 p.m., it is bumper to bumper. Where do you expect all of these people to travel? What route? You have a detention pond coming back there. Do you know how they work? You have a pond with a pipe in the middle and once that fills up to a certain point, that water runs into that pipe and goes off of the property. Who is going to maintain this pond? We are going to have an infestation of mosquitoes back there if it is stagnant water.

Chairman Abatta, we are familiar with retention ponds and maintenance of them. I am sure that Mr. Urbano can agree with that.

Mr. Cook, they wiped out 26 acres back there when they are only building on about 10 acres. I was supposed to get a 25 foot right of way between me and where they are building and they wiped out the tree line between me and them. There are no trees left. I don't want to look at these buildings. What happened to that? At the one meeting here, you told us on Helen St. that before you made any decision, you were going to send us another letter so that we could get together. There was supposed to be a blueprint down here and a model of what they are doing and we did not see any of that. It just was slid under the carpet. We see trucks, tractors and bulldozers coming there and wiping out our land. I have been there for 30 years and it is a disgrace. I am ready to move out of this Township over this. If he would come down and make me a good offer on my property, I am out of here. You have five or six developments going on at this time in this community. Where do you expect these people to go? You did not think into the future. The roadways just cannot handle these people. Everybody from Moon Run and all the way to Helen St. and Aiken Rd. are really discouraged about

what is going on back there. You did not even give us a second opportunity to come down here and let us see what was going on. Then it was supposed to be single family homes and now we find out that you are putting 59 condominiums back there. You think I want to look at them buildings? The developer said that they were going to give me 25 ft. before they started building. Where my picnic area is, they are right on the corner. I am not changing my life for nobody. I have parties down there every Friday night and it is going to continue. I get 20 or 30 Harleys down there every Friday night and it is going to continue. If you expect me to change my life, I did not invite these people in my backyard and I am not going to change over it.

Chairman Abatta, thank you. We will see what we can do about having you talk to the people in charge there as far as their future plans are concerned. Thank you for your comments.

BUILDING INSPECTOR/ZONING OFFICER REPORT

A copy of the March, 2015 Report by Mr. Urbano is attached.

COMMISSIONER COMMENTS

Commissioner Mapel, I have no comments this evening.

Commissioner Barefoot, I have had some conversations with Pleasant View Condominiums. That property has just come out of bankruptcy and there is a new owner down there. I just want to let those people know that we are addressing any problems down on that property and hopefully you will see some action being taken.

Maybe I should not comment on this, but I am going to anyway. In regards to the change in our format on the agenda, instead of having our discussions and going back for the motions, we changed our format for this meeting. We have not decided what we are going to do moving forward. It was a very lengthy meeting and we decided to do it at this meeting.

Commissioner Kisow, I was lucky to attend a fundraiser for the K-9 dog on Friday. We had a sporting clay shoot at Nemaquin. It was an enjoyable day and I am looking forward to next year.

Vice-Chairman Shiwarski, I am not going to go into any detail, but cleanup day starting back when Mr. Bibro came on board as the assistant manager. I hope that this year is the biggest and most involved by our residents. That is on April 25th. I would like to take this moment to remember a good friend of the area and Township. Jim Dinardo of the Surburban Gazette passed away unexpectedly last month. He was devoted to his paper and he was always there to distribute the local news and notices to

the area residents. He also donated his energies, times and opinions and the newspapers reach to any Township event or cause. For those who knew him personally, he was a very unique individual. He will be greatly missed by many in this Township and by myself personally. I will miss you my friend.

Chairman Abatta, it is uncanny. Sitting up here we always looked to the audience and we would always see Jimmy back there with his pad and taking notes. My sentiments exactly. Godspeed to him.

Chairman Abatta, I have a short Parks Report. Robinson Township newsletter will be in your mailboxes sometime next week or so. You will find an abundance of information on Park events, swimming pool registration, swim lesson dates and summer camp. Included will be a wide variety of information on all of our Township departments, including public works, police, planning, tax office, historical society, fire departments, the library and much more. Please watch for your copy of the newsletter.

Again, remember that clean-up day is Saturday, April 25th rain or shine. We will be meeting at the Giant Eagle Market District at Settlers Ridge at 9:00 a.m. on the second floor of the food court. Community service letters will be available upon request. Show your community pride and come out and help us maintain and keep our Township clean. As always, refreshments will be available prior to the cleaning of the Township.

Pool pass registration – please get your passes at the discounted rate. You can register on Saturdays in May at the Clever Rd. pool park office from 10:00 a.m. to 4:00 p.m. The first two Saturdays are for residents only. The next two Saturdays will be residents and non-residents. We also need proof of residency when you register.

Join us on June 13th for our first annual Pet Parade. Our Parks Board works very hard. We always come up with new, different and exciting activities and this happens to be one of them. Robinson Township and Settlers Ridge teamed up to present this family fun activity. Please watch for additional information on our Township Facebook or web page. You will be able to register in advance online. The donation of \$10.00 per pet and proceeds will benefit local animal shelters. Any questions on this or any other community events, you may contact Jane Tallon at jtallon@townshipofrobinson.com.

Lastly, stay informed for current announcements, like us on [facebook@townshipofrobinson.com](https://www.facebook.com/townshipofrobinson.com) or visit www.townshipofrobinson.com.

MOTION Mapel, SECOND Shiwarski to adjourn the meeting.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Board of Commissioners Meeting
April 13, 2015
Page 18

Meeting was adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Carol Merks". The signature is written in a cursive style with a large initial "C" and a long, sweeping underline.

Carol Merks
Township Secretary

BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, APRIL 13, 2015
7:00 P.M.

CALL TO ORDER: Chairman Sam Abatta called the meeting of April 13, 2015 to order at the Municipal Complex, 1000 Church Hill Road at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mapel-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Jack Cambest, Esq., Township Manager Silka, Treasurer Kezmarsky, Planning Director Urbano, Engineer Meyer and Mrs. Merks for the purpose of taking minutes.

Presentation of the 2014 Audit by Kim Turnley, CPA

Ms. Turnley, the audit has been complete. We also have finished the required DCED filing to the State and given the required documentation to Jerry Kezmarsky to file his report with the County. As far as the audit report, we have already had a meeting with some of us here to go over the report in a little more detail. Tonight's meeting is for me to simply let you know how the audit went and if there are any major issues. As far as the major issues, there really are none. You received what we call an "unmodified opinion" on your financial statements, which means that your statements are in compliance with GAP. For a community of your size, you really want to be able to say that you are doing everything right accounting wise to show not only the public, but agencies that you may be looking for grants and/or your bond trustee whom you may want to borrow more money from that you have your accounting records in order and in compliance with GAP. We had no findings as far as the audit goes. I did issue a management letter and a required SAS Communication letter. Mr. Silka is in possession of those and will distribute to you. Feel free to let me know on those.

As far as the numbers go, I am just going to briefly go over a couple of your numbers for the year just so you have an idea how you finished the year. I do not go over this report in detail, as it is much too boring and you can do that on your own. Most people do not spend a lot of time on the full accrual statements, we just basically go into the modified accrual statements. There are two sets of financials in one report. On Page 3 this is your balance sheet and it shows what assets, liabilities and fund balance you have for our general fund and other non-major governmental funds. The main fund of course is the general fund. Most of your monies flow through that fund. All I am going to mention at this point as far as the general fund goes it that you ended the year with a little over \$2.2 million in fund balance. Your non-major governmental funds are at a little over \$115,000.

If you go to Page 5, that statement shows how you ended up with that fund balance. You ended the year with a loss of \$125,398 in the general fund and in your non-major governmental funds, a little over \$83,000. Going back again and looking at why things happened the way they did, that is the budget versus actual report. It shows you the budget that you set for your major categories of revenues and expenses and where you ended the year and the variance. You can see if you look at the bottom of the page in your budget column, you actually expected quite a significant loss and you actually had a good surprise and had a very small loss. You had a lot more revenue than expected by almost two million dollars. Most of it was in taxes. Probably a lot of that was in EIT. We also have the schedules in the back that are really detailed and they give you budget versus actual line by line item so you know exactly where you were under and over budget. This is more or less an overview.

The next statement on Page 8 has to do with your police pension monies. Those are monies that are slated specifically for your pension funds. You are not allowed to move those into the general fund and use them for any other purpose.

Vice-Chairman Shiwarski, thank you for your work and the cooperation that you have afforded us. You mention the word loss and how we budgeted for that loss. That came off of the surplus that we had from the prior year.

Ms. Turnley, you had a surplus at the beginning of the year, an excess fund balance.

Mgr. Silka, I was going to address that as well. When it was told that we budgeted for a loss, what we do is budget our fund surplus out to all of our accounts. We have \$2.2 million surplus and we budget it to be 0 at the end of the year. It is a loss meaning that we know there is going to be surplus revenue put in to make up for deficiencies of earned revenue for that year. It is not a loss as you think it is a loss. We did not come up short. We knew that we were going to spend into our reserve.

Ms. Turnley, you started the prior year with \$2,366,000 in fund balance reserve. You had that cushion there and when you budgeted, you expected that you would cut into some of that prior year excess that you had built up over the course of a couple of years. In essence you thought you were going to cut into that prior year a lot more than you ended up cutting into it. Also, every year there is different testing that gets done. An audit does not mean that we are looking at every transaction because that would be impossible. We sample test different areas. In some years we focus on certain things more and that is based on either something that one of you has said to us or because we are changing up our procedures because we have to look at so many different things each given year. We may do a very detailed payroll test one year and look really deeply into overtime and those sorts of things and then maybe the next year we won't do as much testing in that area, we will use other methods to do things and we will look into other things.

This year we did a little more focus on internal control of your pool receipts and pool passes. We spent some time doing that and spent some time on ways to tweak your controls a little bit. There are standard things that we are required to do by our standards and those things get done every year for every audit. If there are any findings with that, we also bring that to your attention in the management letter or we will discuss that at our pre-meeting that we normally have before we come here. We sit down and go over the report and any issues that may have come up. We have a better situation to brainstorm about those kinds of things at that type of meeting.

Vice-Chairman Shiwarski, lastly just to try and re-cap, when your company took over for the previous auditors, I know that we did not really look forward to getting our report card back then. Now, it is report card day for us and I think we feel better about things.

Ms. Turnley, absolutely, I concur. The first year that I did the audit, it was not nearly this timely. It was much later in the year because there were so many accounting issues. There were a lot of adjustments and issues with just maintaining the daily work to keep everything in balance, including bank statement reconciliations. Even the simplest things were an issue for the Township at that point. That has been completely turned around. You do not have any of those problems anymore. The journal entries that we make now are generally some reclassifications of things that got inadvertently put in places where they needed to be re-classed and also year-end adjustments that are accounts payable and receivable types of entries. A lot of your internal control problems have been solved through these last three or four years of management letter comments that I have made and strides that you have made and working hard to make changes to tighten up the ship and make sure that you do as much as you possibly can to keep the assets of the Township safe from misappropriation and fraud or anything that would be bad for the community and for the citizens.

Chairman Abatta, this Board inherited some years ago, a situation that was not real business-like. This work was not done in a willy-nilly fashion. It was a lot of work that we did budgetary wise with department heads and our finance people here to right the ship and always have a balance forward. I am proud to say that we are in good financial shape.

Ms. Turnley, when we first came on board, even from the standpoint of your fund balance, I am not responsible for how your fund balance ends up and what decisions you make to get it there, I just have to report on it. I will say that your fund balance was very low at that point and you were kind of flying by the seat of your pants on the ending fund balance every year because it was very tight and you did not have a lot of surplus funds at that time. Now you are sitting on over \$2 million of surplus funds and it is like anything, such as your home, you do not want to live pay to pay. You want to live in a situation where you have some excess or a rainy day fund. As a Board, I can see just from the audit in these last four years that the Board has worked hard to do that for sure.

Chairman Abatta, that is why we were elected to right the ship. We answer to the taxpayers and hopefully they are happy with the direction that we are headed. My thanks to you Ms. Turnley.

Ms. Turnley, if anyone has any questions, Mr. Silka has my cell phone so feel free to get in touch me. You may have questions after you review the management letter.

ENGINEER'S REPORT

The Engineers Report dated April 13, 2015 is attached.

CAPITAL PROJECTS

Engineer Meyers, in regards to CDBG Year 41 we are awaiting further direction from the COG.

Fawnvue Drive Storm Sewer – plan drawings are complete. Public Works has completed the majority of the construction. A storm sewer was added along the roadway saving a considerable amount of money with them doing the work.

Fawnvue Drive Landslide – I am meeting with geo-tech engineer on Wednesday so he can give us an evaluation on the landslide that is part of that area.

2015 Road Program – currently working on specifications which will be complete and ready for bid in early May with a June 1 award date.

Park Manor Blvd. Drainage – meeting was held on site with Mr. Bonkowski earlier this month. Based on that meeting there was concern regarding some of the downstream piping. We are recommending getting a television camera through some of those pipings so we know exactly what pipes are there and what condition they are in so we can come back with a recommendation as to what pipes have to be done. Once we receive that price for the televising, we will send it off for approval.

Baldwin Rd. Ext. Landslide, this issue was discussed by the Solicitor.

DEVELOPMENTAL INSPECTION

The following developments are under review: ISC, Montour Elementary School, Pleasant View Condominiums, Providence Presbyterian Church, Two Marquis Plaza, Brandy Mill Woods Site Plan, The Ridge at Robinson Site Plan, Arbor Trail Subdivision, Hampton Inn, Get Go, Stafford Park Phase I, Penn Center West Building #1 Parking Lot and Grace Manor Phase II.

DEVELOPMENTAL REVIEWS

Keith (Knickerbocker) Site Plan – the applicant has withdrawn the development application at this time. Massaro Site Plan is being recommended for approval this evening. The following are under review: CRA –II Plan of Lots Subdivision, Moon Run Residential Development Plan, Bayer Heritage Drive Subdivision and the Lang Conditional Use Application.

POLICE REPORT

Lt. Krall submitted a copy of the March Report, which is attached to the minutes.

ADMINISTRATION UPDATE

Mgr. Silka, in regards to the comprehensive plan update, we are in the process of working with Environmental Planning and Design to gather all of the data needed for them to start the comprehensive plan update.

Secondly, I was able to attend the PELRAS Conference in March. That is a Pennsylvania Employment Law Conference. I was able to garnè a lot of good information. I am in the process of putting a packet together with some of the highlights of the session, especially as it refers to the Right to Know Act. That is one of the best conferences in the state and is attended by over 500 municipal officials in the state.

The Waste Management recycling containers have been delivered and we went through our first pickup this past Tuesday. We have had a lot of comments, some good and some bad. What we ask is that people give it a chance and it will actually make it a lot easier to get the recycling to the curb and back. Also, please look at the information that was submitted with the container on how to place it on the curb so the truck can come in and actually use the automatic arms. If the container is placed wrong, it will not work properly. There are also a couple of places where the truck will not go, so if it see it being manually put in, that is because there are some cul-de-sacs that the truck does not have the circumference to go around and do.

Pennsylvania Resource Council Recycling Events, has scheduled a couple of hard to recycle events on April 25th at the Galleria Pittsburgh Mills and on May 2nd at the North Park Swimming Pool Parking Lot.

League of City Insurance Mailings, this was approved two months. This was for the sewer line warranty program. Those mailings should be coming out, if they are not out already. This is for lateral insurance and runs around \$7.25 per month and this has been endorsed by the Township.

PLM District Meeting will be held on April 29th at Oakmont Country Club. This will be our first invitation to the regional meeting. This is the first year that we are members of the League of Municipalities. I would urge you all to attend. There is no charge and it is a great way to interact with other municipal officials. I have signed up to go.

Credit Card Acceptance – in discussion with our pool manager, I am looking at some different options to get credit cards accepted at the pool in both the concession stand and for registration for swim passes. Hopefully by May 1st we will have a program that we can approve. I am meeting with the bank tomorrow and I have some other ones that are not associated with banks that we can look at to see what is the most cost effective way to put credit card acceptance into the pool area.

The annual COG golf outing is on June 22nd at Fort Cherry Golf Club. In the past we have always sponsored a tee sign from the Township. It is in the budget this year and without any dissent from the Commission, I would envision doing one again this year.

New Planning Software Update – we have worked through the past couple of months to get our planning software up and running with Freedom Systems. We are up and running on it now. We are not using the old system anymore. We will be making the final payment for that product this month. It will make it a lot easier for us to issue and track permits.

Cleanup Day is April 25th from 9:00 a.m. to 12:00 p.m. We will be meeting at the Market District at Settlers Ridge. This is an annual event and we urge everyone to come out and help us clean up the Township.

Duquesne Light is in the process of swapping out meters and upgrading meters in residential areas. They will leave door hangers on the door notifying residents when they will be coming to switch out their meters. This is an authorized Duquesne Light project. I met with their representative today and it is going very smoothly throughout the Township.

I will be attending a County Hazard Mitigation Seminar tomorrow, April 14th. This is part of a five year review of their plan. It is a mandatory participation.

FINANCE REPORT

Vice-Chairman Shiwarski, at this time since we had our audit report and hopefully answered some questions. I have no further report at this time.

Finance Officer Kezmarsky had no further report.

TOWNSHIP SOLICITOR'S REPORT

Solicitor Cambest had no report.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON APRIL 13, 2015 FROM 6:00 P.M. TO 7:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS EXECUTIVE SESSION DURING THIS MEETING.

Discussion to approve the March 2, 2015 Board of Commissioners Regular Meeting Minutes as submitted.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the March 2, 2015 Board of Commissioners Regular Meeting Minutes

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to approve the March, 2015 Treasurer's Report.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to approve the March, 2015 Treasurer's Report.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to approve the March, 2015 List of Bills.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the March, 2015 List of Bills

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

NEW BUSINESS

Discussion to approve the rezoning of the Gertrude W. Baker Trust, Lot and Block 204-H-153 from an R-3 Medium Density Residential District to a C-2 Community Commercial District as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Shiwarski to approve the rezoning of the Gertrude W. Baker Trust, Lot and Block 204-H-153 from an R-3 Medium Density Residential District to a C-2 Community Commercial District as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to deny site plan approve for Penn Center West Building Nine submitted by David Heath as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to deny site plan approval for Penn Center West Building Nine submitted by David Heath as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to grant preliminary and final approval for an Amendment to Auction Direct Subdivision Plan #2 as submitted and recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to grant preliminary and final approval for an Amendment to Auction Direct Subdivision Plan #2 as submitted and recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to advertise a Public Hearing to be held on May 4, 2015 at 6:00 p.m. for the continuation of the Lang Hearing dated March 2, 2015 for the Conditional Use Amendment as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Kisow to advertise a Public Hearing to be held on May 4, 2015 at 6:00 p.m. for the continuation of the Lang Hearing dated March 2, 2015 for the Conditional Use Amendment as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to approve Campbells Run Business Center, Building Two (Massaro) Site Plan as submitted and recommended by Remington Vernick Engineers letter dated April 1, 2015 subject to the completing and signing of the Development Agreement as recommended by the Planning Commission.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the Campbells Run Business Center, Building Two (Massaro) Site Plan as submitted and recommended by Remington Vernick Engineers letter dated April 1, 2015 subject to the completing and signing of the Development Agreement as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve an Ordinance of the Township of Robinson, Allegheny County, Pennsylvania, amending Section 1 of Ordinance 7-1982 to include the Volunteer Fire Departments of the Township of Robinson; amending Section 5 – False Alarm charge to include a charge for each false alarm for the Volunteer Fire Departments of Robinson Township and providing for an increase in the amount of penalties for violation of this Ordinance from Five Hundred (\$500.00) Dollars to One Thousand (\$1,000.00) Dollars for each offense.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Barefoot to approve an Ordinance of the Township of Robinson, Allegheny County, Pennsylvania, amending Section 1 of Ordinance 7-1982 to include the Volunteer Fire Departments of the Township of Robinson; amending Section 5 – False Alarm charge to include a charge for each false alarm for the Volunteer Fire Departments of Robinson Township and providing for an increase in the amount of penalties for violation of this Ordinance from Five Hundred (\$500.00) Dollars to One Thousand (\$1,000.00) Dollars for each offense.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-13-6965 and BV-13-6768 concerning Parcel 335-S-37 for \$589,400 for tax year 2012 and \$1,220,300 for tax years 2013-2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the Tax Appeal Settlement in regard to BV-13-6965 and BV-13-6768 concerning Parcel 335-S-37 for \$589,400 for tax year 2012 and \$1,220,300 for tax years 2013-2015 as recommended by the Township Solicitor.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-14-1216 concerning Parcel 206-G-221 owned by Mark Conrad for \$295,000 for the year 2014 and \$295,000 for tax year 2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Kisow to approve the Tax Appeal Settlement in regard to BV-14-1216 concerning Parcel 206-G-221 owned by Mark Conrad for \$295,000 for the year 2014 and \$295,000 for tax year 2015 as recommended by the Township Solicitor.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-14-849 concerning Parcel 209-N-198 owned by Dwayne and Tamara Grimes for \$265,000 for tax year 2013, \$282,500 for tax year 2014 and \$300,000 for tax year 2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to approve the Tax Appeal Settlement in regard to BV-14-849 concerning Parcel 209-N-198 owned by Dwayne and Tamara Grimes for \$265,000 for tax year 2013, \$282,500 for tax year 2014 and \$300,000 for tax year 2015 as recommended by the Township Solicitor.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

Discussion to approve the Tax Appeal Settlement in regard to BV-13-8188 concerning Parcel 272-H-126 owned by Buncher Company for \$1,033,000 for tax years 2013 through 2015 as recommended by the Township Solicitor.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve the Tax Appeal Settlement in regard to BV-13-8188 concerning Parcel 272-H-126 owned by Buncher Company for \$1,033,000 for tax years 2013 through 2015 as recommended by the Township Solicitor.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to approve Bond Reduction #1 for Get Go #3047 Robinson Crossroads in the amount of \$698,492.30. This reduces the bond to \$0.00 as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to approve Bond Reduction #1 for Get Go #3047 Robinson Crossroads in the amount of \$698,492.30. This reduces the bond to \$0.00 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to approve Bond Reduction #12 for Stafford Park Phase 1 in the amount of \$8,085.00. This reduces the bond to \$106,065.30 as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION to approve Bond Reduction #12 for Stafford Park Phase 1 in the amount of \$8,085.00. This reduces the bond to \$106,065.30 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to approve Bond Reduction #1 for the Hampton Inn Settlers Ridge in the amount of \$157,045.08. This reduces the bond to \$573,956.15 as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Mapel to approve Bond Reduction #1 for the Hampton Inn Settlers Ridge in the amount of \$157,045.08. This reduces the bond to \$573,956.15 as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to approve pay applications No. 2 and No. 3 (Final payment) in the amount of \$25,260.00 to Swede Construction Corporation for the CDBG Year 40 – ADA Bathroom II as recommended by the Township Engineer.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Barefoot to approve pay applications No. 2 and No. 3 (Final Payment) in the amount of \$25,260.00 to Swede Construction Corporation for the CDBG Year 40 – ADA Bathroom II as recommended by the Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to promote Public Works employees William Bianco, James Leja and Eric Onoffrey from Laborer to Truck Driver effective April 13, 2015 at the current rate per the Collective Bargaining Agreement, per successful attainment of their CDL licenses.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Kisow to promote Public Works employees William Bianco, James Leja and Eric Onoffrey from Laborer to Truck Driver effective April 13, 2015 at the current rate per the Collective Bargaining Agreement, per successful attainment of their CDL licenses

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire William Black as the seasonal Pool Manager at a salary of \$9,500.00

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Mapel, SECOND Barefoot to hire William Black as the seasonal Pool Manager at a salary of \$9,500.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire Diane Freese as seasonal Concession Manager at a salary of \$5,000.00.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Barefoot to hire Diane Freese as seasonal Concession Manager at a salary of \$5,000.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire Kristin Boburka as seasonal Head Lifeguard at a salary of \$6,000.00.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Mapel to hire Kristin Boburka as seasonal Head Lifeguard at a salary of \$6,000.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to hire part-time seasonal lifeguards on an "as needed basis" at the Clever Park Swimming Pool contingent upon providing copies of required certifications to the Township in advance of the pool opening as recommended by the Township Manager.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Mapel to hire part-time seasonal lifeguards on an "as needed basis" at the Clever Park Swimming Pool contingent upon providing copies of required certifications to the Township in advance of the pool opening as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Chairman Abatta, I would like to read into the record, the people that are being hired: Guards: Chedel Beck, Gianna Boburka, Stefanie Boburka, Kelsey Benigni, Megan O'Brien and Josh Nolder. The Front and Concession workers are as follows: Shayna Eisel, Bailey Marasti, Sienna Mangis, Kaitlin Gray, Garrett Freese, Lindsey Crawford, Alex Sullivan, Julia DiSalle.

As is common practice, when we hire these people for part-time seasonal work at the pool, we do it in two sessions. We hire a group first to get everything up and running and then when the pool begins to open we bring in the majority of the other applicants.

Discussion to hire part-time seasonal summer concession and front desk workers on an "as needed basis" as the Clever Park Swimming Pool as recommended by the Township Manager.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to hire part-time seasonal summer concession and front desk workers on an "as needed basis" as the Clever Park Swimming Pool as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to hire part-time seasonal workers for the Public Works Department on an "as needed basis" as recommended by the Township Manager.

Chairman Abatta, I will read those names into the record prior to voting: George Svihula, John Karabinos, Cody Zukowski, Joshua Sullivan, Gregory Risinger, Shelby Onoffrey, Aaron McCutcheon, Kevin Ball, David Ball and Alexander Pravlochak.

MOTION Mapel, SECOND Barefoot to hire part-time seasonal workers for the Public Works Department on an "as needed basis" as recommended by the Township Manager.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to approve Resolution No. 4 of 2015 for Plan Revision for New Land Development for Sir Henry's Residential Land Development Plan.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Kisow, SECOND Shiwarski to approve Resolution No. 4 of 2015 for Plan Revision for New Land Development for Sir Henry's Residential Land Development Plan
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Discussion to authorize the Township Manager to execute a Preventive Maintenance Agreement with TUDI Mechanical Systems for the HVAC systems at the Township Building for a sum of \$6,492.00 per year.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Shiwarski, SECOND Barefoot to authorize the Township Manager to execute a Preventive Maintenance Agreement with TUDI Mechanical Systems for the HVAC systems at the Township Building for a sum of \$6,492.00 per year
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

ADDENDUM ITEM(S)

Discussion to execute a separation agreement with Louis Marino of Pittsburgh, PA effective April 13, 2015.

Chairman Abatta, hearing no discussion, may I have a motion?

MOTION Barefoot, SECOND Shiwarski to execute a separation agreement with Louis Marino of Pittsburgh, PA effective April 13, 2015.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

CITIZENS COMMENTS

Russ Cook (Helen Street), I have here to talk about the Arbor Trail Development in Moon Run. I am not sure if everyone is familiar with what is going on down there? That was all marsh and swamp land and it has all been filled in. They came down last week and wiped the whole valley out. I have been living there for 30 years and Mr. Mapel you know how it feels. They took all of the trees. It took me 30 years with Mr. Mosur over here to get deer and turkey to come on our property. You wiped them out in two days. They are no longer there. This last storm that we had, I was flooded out. The developer came down there, the sewer lines that they put in there that I fought for four years to get put in, it just demolished them. They smashed them and water is backing up into my driveway. I am really discouraged about what you are doing to this community and so is everybody on Helen Street and Moon Run. I have been getting phone calls on this. I don't know how many of you have ever been down there. Please come and look at the property before you let these developers come in and rip the land up. If I am not

mistaken, they are supposed to be 56 condominiums back there with 30 single family homes. Where is all this water going to go if you are wiping out the trees?

I am going to get flooded out and so is Mr. Mosur. We live on the lower part of that. I get all of the water from I-79, Aiken Rd. Extension and it travels down through my property. I fought for four years to get a culvert with pipeline coming in there so that I did not get flooded out. They crushed it in one day.

Chairman Abatta, you heard my comment earlier when I said that we always have stormwater management issues in Robinson Township. I am certain that these developers that come in have stringent guidelines that they have to follow as far as re-routed the water and getting it away from other private residences and putting it to where it should be.

Mr. Cook, I spoke with the developer on this and he wants to cover it up and this is a natural run-off waterway. There is a creek back there that comes from Route 60 behind Twin-Hi-Way drive-in that rushes down there and goes all the way to the sewage plant. It is going to be flooded out constantly. Where is all of this traffic going to go? You cannot even get on Route 60 now. I travel that to go to work every morning at 7:00 a.m. and it is bumper to bumper. If you come home at 5:30 p.m., it is bumper to bumper. Where do you expect all of these people to travel? What route? You have a detention pond coming back there. Do you know how they work? You have a pond with a pipe in the middle and once that fills up to a certain point, that water runs into that pipe and goes off of the property. Who is going to maintain this pond? We are going to have an infestation of mosquitoes back there if it is stagnant water.

Chairman Abatta, we are familiar with retention ponds and maintenance of them. I am sure that Mr. Urbano can agree with that.

Mr. Cook, they wiped out 26 acres back there when they are only building on about 10 acres. I was supposed to get a 25 foot right of way between me and where they are building and they wiped out the tree line between me and them. There are no trees left. I don't want to look at these buildings. What happened to that? At the one meeting here, you told us on Helen St. that before you made any decision, you were going to send us another letter so that we could get together. There was supposed to be a blueprint down here and a model of what they are doing and we did not see any of that. It just was slid under the carpet. We see trucks, tractors and bulldozers coming there and wiping out our land. I have been there for 30 years and it is a disgrace. I am ready to move out of this Township over this. If he would come down and make me a good offer on my property, I am out of here. You have five or six developments going on at this time in this community. Where do you expect these people to go? You did not think into the future. The roadways just cannot handle these people. Everybody from Moon Run and all the way to Helen St. and Aiken Rd. are really discouraged about

what is going on back there. You did not even give us a second opportunity to come down here and let us see what was going on. Then it was supposed to be single family homes and now we find out that you are putting 59 condominiums back there. You think I want to look at them buildings? The developer said that they were going to give me 25 ft. before they started building. Where my picnic area is, they are right on the corner. I am not changing my life for nobody. I have parties down there every Friday night and it is going to continue. I get 20 or 30 Harleys down there every Friday night and it is going to continue. If you expect me to change my life, I did not invite these people in my backyard and I am not going to change over it.

Chairman Abatta, thank you. We will see what we can do about having you talk to the people in charge there as far as their future plans are concerned. Thank you for your comments.

BUILDING INSPECTOR/ZONING OFFICER REPORT

A copy of the March, 2015 Report by Mr. Urbano is attached.

COMMISSIONER COMMENTS

Commissioner Mapel, I have no comments this evening.

Commissioner Barefoot, I have had some conversations with Pleasant View Condominiums. That property has just come out of bankruptcy and there is a new owner down there. I just want to let those people know that we are addressing any problems down on that property and hopefully you will see some action being taken.

Maybe I should not comment on this, but I am going to anyway. In regards to the change in our format on the agenda, instead of having our discussions and going back for the motions, we changed our format for this meeting. We have not decided what we are going to do moving forward. It was a very lengthy meeting and we decided to do it at this meeting.

Commissioner Kisow, I was lucky to attend a fundraiser for the K-9 dog on Friday. We had a sporting clay shoot at Nemaocolin. It was an enjoyable day and I am looking forward to next year.

Vice-Chairman Shiwarski, I am not going to go into any detail, but cleanup day starting back when Mr. Bibro came on board as the assistant manager. I hope that this year is the biggest and most involved by our residents. That is on April 25th. I would like to take this moment to remember a good friend of the area and Township. Jim Dinardo of the Surburban Gazette passed away unexpectedly last month. He was devoted to his paper and he was always there to distribute the local news and notices to

the area residents. He also donated his energies, times and opinions and the newspapers reach to any Township event or cause. For those who knew him personally, he was a very unique individual. He will be greatly missed by many in this Township and by myself personally. I will miss you my friend.

Chairman Abatta, it is uncanny. Sitting up here we always looked to the audience and we would always see Jimmy back there with his pad and taking notes. My sentiments exactly. Godspeed to him.

Chairman Abatta, I have a short Parks Report. Robinson Township newsletter will be in your mailboxes sometime next week or so. You will find an abundance of information on Park events, swimming pool registration, swim lesson dates and summer camp. Included will be a wide variety of information on all of our Township departments, including public works, police, planning, tax office, historical society, fire departments, the library and much more. Please watch for your copy of the newsletter.

Again, remember that clean-up day is Saturday, April 25th rain or shine. We will be meeting at the Giant Eagle Market District at Settlers Ridge at 9:00 a.m. on the second floor of the food court. Community service letters will be available upon request. Show your community pride and come out and help us maintain and keep our Township clean. As always, refreshments will be available prior to the cleaning of the Township.

Pool pass registration – please get your passes at the discounted rate. You can register on Saturdays in May at the Clever Rd. pool park office from 10:00 a.m. to 4:00 p.m. The first two Saturdays are for residents only. The next two Saturdays will be residents and non-residents. We also need proof of residency when you register.

Join us on June 13th for our first annual Pet Parade. Our Parks Board works very hard. We always come up with new, different and exciting activities and this happens to be one of them. Robinson Township and Settlers Ridge teamed up to present this family fun activity. Please watch for additional information on our Township Facebook or web page. You will be able to register in advance online. The donation of \$10.00 per pet and proceeds will benefit local animal shelters. Any questions on this or any other community events, you may contact Jane Tallon at jtallon@townshipofrobinson.com.

Lastly, stay informed for current announcements, like us on [facebook@townshipofrobinson.com](https://www.facebook.com/townshipofrobinson.com) or visit www.townshipofrobinson.com.

MOTION Mapel, SECOND Shiwarski to adjourn the meeting.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

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Meeting was adjourned at 8:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carol Merks". The signature is written in black ink and is positioned above the printed name.

Carol Merks
Township Secretary