

BOARD OF COMMISSIONERS REGULAR MEETING
MONDAY, JANUARY 5, 2015
7:00 P.M.

CALL TO ORDER: Chairman Sam Abatta called the meeting of January 5, 2015 to order at the Municipal Complex, 1000 Church Hill Road at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mapel-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present. Also in attendance were Solicitor Jack Cambest, Mgr. Silka, Treasurer Kezmarsky, and Mrs. Merks for the purpose of recording minutes. Planning Director Urbano was not in attendance.

TOWNSHIP ENGINEER'S REPORT (Report dated January 5, 2015 is attached)

Engineer Meyers reported as follows:

CAPITAL PROJECTS

CDBG Year 40 –in the process of scheduling a pre-construction meeting with Swede Construction. This is for the second bathroom on the second floor by the library. This will be a women's bathroom and it will be outfitted with changing stations for the people who use the library.

CDBG Year 41 – is currently being processed.

Fawnvue Dr. Storm Sewer – preliminary plan drawings have been completed for storm sewer reconstruction. They have also scheduled a survey for the eroded slope and have solicited cost estimates for geotechnical evaluation and stabilization of the hillside.

DEVELOPMENTAL INSPECTION

ISC – Developer is continuing to work on site.

MONTOUR ELEMENTARY SCHOOL – Compaction of existing loose fill material at the site is continuing along with the storm work.

HAMPTON INN SETTLERS RIDGE – The contractor is continuing storm sewer work.

PLEASANT VIEW CONDOMINIUMS – a list of bonds that need to be put in place for the work at Pleasant View Condominiums has been prepared. We worked closely with Mr. Urbano to list all of the outstanding bonds that are out and to have those put into one Developer's Agreement.

DEVELOPMENTAL REVIEWS

ARBOR TRAIL SUBDIVISION – currently awaiting the performance bond estimate from the applicant.

BRANDYMILL WOODS SITE PLAN – We have completed our review of the plans and prepared a performance bond estimate for the proposed development.

THE RIDGE AT ROBINSON SITE PLAN – Waiting for all of their outside agency approvals.

SCHMIDT PLAN LOT LINE REVISION – We have completed our review of the proposed subdivision and it should be on the January 18th Planning Commission Meeting.

POLICE REPORT

Chief Vietmeier submitted a copy of the December Report, which is attached to the minutes.

ADMINISTRATION UPDATE

Manager Silka, in regards to the comprehensive plan/zoning ordinance update, we are coming into the final stretch of this process. We will be interviewing perspective consultants and hope to have a recommendation to hire the consultant at the February meeting so that will be the last step in this process to get the entire comprehensive plan/zoning ordinance process rolling. Just as a matter of housekeeping, we did receive the contract from the state. It was executed and sent back so we are waiting for the final executed contract and then we will be able to start charging funds back to the grant.

Over the Christmas holiday we experienced a very peculiar situation with the Township phone system. There were some problems and we were down for quite a few hours. We found out that we actually have three phone providers of phone service within the Township building, Comcast, Verizon and EarthLink, which is a third party. What we are in the processing of doing is organizing our phone structure so that we have one vendor so that if there is an outage we know that it is the service provider or our equipment provider. It will make things a lot more streamlined. Through the years it has been a mix of contracts and certain numbers so we will get all of our Township numbers under one provider for the service. It should also provide a cost savings for the Township.

The National League of City Line Warranty Program Update, I did have the kick-off meeting with them. What is going to happen, in March they will probably start sending out the letters for their sewer line program. They only start one program at a time, so they will not do both at first. You will be seeing the draft of the solicitation letter in March. That program is up and running.

Over the course of the last two months, we did an upgrade on the office copiers. We were able to have our leases bought out by Ford Business Systems and upgrade our copiers at a cost savings to the Township.

I just want to address our winter maintenance. Over the last two months there has been a lot of news media on the lack of salt, salt prices, winter maintenance and some of the horror stories from last year when municipalities ran out of salt and were stuck towards the end of winter. I just want to update everybody that we do have a full salt bin. We had an additional 600 ton delivered this week. We have a contract in place for salt and our equipment is ready to go. This Township will experience no winter maintenance hiccups as we are prepared.

That is my report.

TOWNSHIP SOLICITOR'S REPORT

Solicitor Cambest had no report.

FINANCE REPORT

Finance Officer Kezmarsky gave the December 2014 Treasurer's Report. The audit season should be uneventful and we should get good numbers.

Vice-Chairman Shiwarski, I would just like to take this time to thank you for your work this year, your accuracy, and the convenience and ease you have created in working with that department. I am sure that everybody on this Board echoes that sentiment.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON JANUARY 5 2015 FROM 5:00 P.M. TO 6:00 P.M. TO DISCUSS LEGAL AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THIS EXECUTIVE SESSION DURING THIS MEETING.

Discussion to approve the December, 2014 Treasurer's Report.

Discussion to approve the December, 2014 List of Bills.

Discussion to approve the November 3, 2014 Board of Commissioners Meeting Minutes.

CITIZENS COMMENTS

No citizens were signed in to speak.

BUILDING INSPECTOR/ZONING OFFICER REPORT

A copy of the December, 2014 Report by Mr. Urbano is attached.

Commissioner Barefoot, Mr. Urbano is not present this evening. We have had a very healthy year and we look forward to continuing that progress in the new year.

MOTION Shiwarski, SECOND Barefoot to approve the December 2014 Treasurer's Report.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

MOTION Shiwarski, SECOND Barefoot to approve the December 2014 List of Bills.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

MOTION Barefoot, SECOND Shiwarski to approve the November 3, 2014 Board of Commissioners Meeting Minutes.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

APPOINTMENTS OF BOARDS AND COMMISSIONS

Appointment: Planning Commission (Four Year Term ending December 31, 2018)

There are two vacancies and three applicants.

MOTION Barefoot, SECOND Kisow to appoint Jeffrey Braidic and Michael Pendel to the Robinson Township Planning Commission for a four (4) year term ending on December 31, 2018.

Commissioner Mapel, do we have an opportunity for discussion before we vote on this?

Chairman Abatta, we can discuss it certainly. We have a motion on the floor do we not? Questions or concerns regarding Number 17 on the agenda?

Commissioner Mapel, I have one concern that I would like to share with, not only the Board, but whoever cares to hear. As you all know, one of the applicants/candidates for this position, I could not support the last time. I was not sure if that was the right decision. I felt that it was at the time and I still feel it was the right thing at the time. One of the things that I am hedging and pausing about is to make sure that we are all aware of the credentials that each applicant has for consideration on a Board. It has

come to my attention that one of the current incumbents, Mr. Pendel, has a very large outstanding balance that is unpaid as far as property taxes. That concerns me. It seems to me that we need to be prudent and we need to be responsible with respect to any appointment that we make. Knowing this, I think it is something that I needed to share with the Board.

Chairman Abatta, point taken.

ROLL CALL: Mapel-N, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 4 Yes, 1 No.

Chairman Abatta, what I did was combine both names on the same motion. I stand corrected. I put a motion to appoint Jeffrey Braidic and Michael Pendel to the Planning Commission for a four year term. I would like to have the verbiage to correct Item #18.

Solicitor Cambest, we will not have a motion for Item 18 or you can ask for a motion and if nobody approves or seconds it, it will just die.

MOTION to appoint _____ to the Robinson Township Planning Commission for a four (4) year term ending on December 31, 2018.

Appointment: Zoning Hearing Board (Three Year Term ending December 31, 2017)
There is one vacancy. We have an applicant, Larry Martrano, Jr.

MOTION Shiwarski, SECOND Barefoot to appoint Larry Martrano, Jr. to the Zoning Hearing Board for a three (3) year term ending on December 31, 2017.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Appointment: Parks and Recreation Board (Five Year Term ending December 31, 2019)
There are three vacancies and three applicants: Jane Tallon, Mary Ann Johnson and Michael Migliozi

MOTION Barefoot, SECOND Shiwarski to appoint Jane Tallon to the Parks and Recreation Board for a five (5) year term ending on December 31, 2019.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Shiwarski SECOND Kisow to appoint Mary Ann Johnson to the Parks and Recreation Board for a five (5) year term ending on December 31, 2019.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Shiwarski, SECOND Barefoot to appoint Michael Migliozi to the Parks and Recreation Board for a five (5) year term ending on December 31, 2019.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Appointment: Municipal Authority of the Township of Robinson (Five Year Term ending December 31, 2019)

There are two vacancies and two applicants: Richard Young and Kathleen Conti-Swish

MOTION Kisow, SECOND Shiwarski to appoint Richard Young to the Municipal Authority of the Township of Robinson (MATR) for a five (5) year term ending on December 31, 2019.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Kisow, SECOND Shiwarski to appoint Kathleen Conti-Swish to the Municipal Authority of the Township of Robinson (MATR) for a five (5) year term ending on December 31, 2019.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Appointment: Library Board (Two - Three Year Terms ending December 31, 2017 and one remaining term ending December 31, 2015 due to resignation of William Jakub

There are three vacancies and three applicants: Karen Evans Meyers, Christie Zagari Willy and Jennifer Minner.

MOTION Shiwarski, SECOND Barefoot to appoint Karen Evans Meyers to the Library Board for a three (3) year term ending December, 2017.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Shiwarski, SECOND Kisow to appoint Christy Zagari Willy to the Library Board for a three year term ending December 31, 2017.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Shiwarski, SECOND Barefoot to appoint Jennifer Minner to the Library Board for a two (2) year term ending December 31, 2016.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Appointment: Vacancy Board (One Year Term ending December 31, 2015)

There is one vacancy and one applicant: Paul Hopper

MOTION Shiwarski, SECOND Barefoot to appoint Paul Hopper to the Vacancy Board for a one (1) year term ending December 31, 2015.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Chairman Abatta, we have a few addendums to the agenda.

MOTION Shiwarski, SECOND Barefoot to amend the agenda to include Items 30, 31 and 32.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to appoint Mark C. Turnley as the auditor for Robinson Township for the year including and ending December 31, 2014 and optional years for 2015 and 2016.

Vice-Chairman Shiwarski, just for the public, Mark Turnley is our current auditor and has been our auditor for the last several years. According to everyone within, they have done their duties and professional services as agreed upon in prior contracts. Their contract is up now and that is why we have the motion for discussion.

MOTION Shiwarski, SECOND Kisow to appoint Mark C. Turnley as auditor for Robinson Township for the year ending December 31, 2014 and optional years for 2015 and 2016.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to continue the request for BL Restaurant Operations, LLC t/a Bar Louie for an inter-municipal transfer of a liquor license.

MOTION Barefoot, SECOND Shiwarski to continue the request for BL Restaurant Operations, LLC t/a Bar Louis for an inter-municipal transfer of a liquor license.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Discussion to approve a Resolution 1-2015 for the transfer of a Liquor License R-947 from 508 West Grant Avenue, Duquesne, PA to 6302 Robinson Centre Dr., Pgh., PA 15205.

MOTION Shiwarski to approve Resolution 1-2015 for the transfer of a Liquor License R-947 from 508 West Grant Avenue, Duquesne, PA to 6302 Robinson Centre Dr., Pgh., PA 15205.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

COMMISSIONER COMMENTS

Commissioner Mapel, no comments.

Commissioner Barefoot, up on Route 60 tentatively, Planning has met with Sheetz where Butya's Tavern is currently located. They are going to start the process probably within the next thirty days. It looks like a pretty clean operation so possibly it will go through. That may be presented to the Board at the next meeting at 6:00 p.m.

I would like to thank the people who have applied for these positions. I think it goes a lot unnoticed at times, Parks and Recreation, Library Board, etc. They put a lot of time into that and that is their time, which makes our time and decisions a lot easier up here. Thanks to those people.

Commissioner Kisow, no comments.

Vice-Chairman Shiwarski, I would like to wish all of our residents and businesses a very happy, healthy and prosperous 2015. I would also like to echo Commissioner Barefoot's sentiments on all applicants that applied for a position. That is what makes local government what it is and is truly appreciated on my part. As I mentioned about Jerry when he gave his financial report, everybody that works within the Township, I thank you for your efforts in 2014 and look for 2015 to be a continuation of the progress that the Board is making.

Chairman Abatta, I also will echo the sentiments of my fellow Commissioners. Congratulations goes out to the people who have volunteered and gave up their time to serve on various Boards. We really appreciate the time and effort that you put in serving on various Boards here. It makes our task a little bit easier when we have concerned citizens that really take an interest and want to do the best things for the Township.

A very short Parks Report to close out my comments. On February 7th, Robinson Township Parks and Recreation will sponsor a Valentine's Day Bash. This is the second year. It is an evening of fun for adults. On stage will feature the Jukebox Band. They are the tri-state area's best party band. Don't miss this fun evening with your friends and neighbors. Your admission will enter you to win great prizes. Reserve your tickets today. Admission will be \$5.00 per person in advance or \$7.00 at the door. This event will be at the Moon Run Fire Department Social Hall located on Route 60. For any of these particular events you can visit www.townshipofrobinson.com for ticket information or you may contact Jane Tallon at jtallon@townshipofrobinson.com or you may call the office at 412-788-8120, Ext. 234.

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Some future events, April 4th from 1 to 3:00 p.m. the Clever Rd. Easter Extravaganza, April 25th the Robinson Township Annual Cleanup Day. We will meet at 9:00 a.m. at the Giant Eagle Market District at Settler's Ridge in the food court area. This will be a great opportunity to acquire community service hours. Any interested parties may contact Jane Tallon.

Lastly, the Robinson Township's 13th Annual Autumn Festival will be on September 12th.

MOTION Shiwarski, SECOND Barefoot to adjourn the meeting.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Carol Merks

Township Secretary