

BOARD OF COMMISSIONERS CONTINUED MEETING
THURSDAY, JANUARY 16, 2014
7:00 P.M.

CALL TO ORDER: Chairman Samuel Abatta called the continued meeting of January 16, 2014 to order at the Municipal Complex, 1000 Church Hill Road at 7:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mapel-Present, Barefoot-Present, Kisow-Present, Shiwarski-Present, Abatta-Present.

A moment of silence was observed in honor of Donald Tidball, a long-time Township resident who passed away recently. Mr. Tidball was active with the American Legion and performed "taps" during the services and funerals of fellow veterans.

Chairman Abatta also requested a moment of silence in memory of Captain Sean Ruane. Captain Ruane was a Kennedy Township resident and died on January 7, 2014 in a helicopter crash in Norfolk, England. Captain Ruane had been on three deployments to Iraq and two to Afghanistan. He was scheduled to return to the United States this year. He leaves behind a wife and a young son.

Due to a problem with the recording device, these minutes are based on secretary's meeting notes.

Presentation to Groveton Volunteer Fire Department for Swift Water Rescue Certification by Groveton Fire Chief Ken Kisow (Commissioner Kisow)

APPOINTMENTS

Township Manager:

MOTION Shiwarski, SECOND Mapel to adopt Resolution No. 1 of 2014 confirming the entry into an Employment Agreement between the Township of Robinson and Jeffrey Silka.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Finance Officer:

MOTION Kisow, SECOND Shiwarski to adopt Resolution No. 2 of 2014 confirming the entry into an Employment Agreement between the Township of Robinson and Gerald Kezmarsky.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Township Secretary

MOTION Kisow, SECOND Barefoot to appoint Carol Merks as the Township Secretary.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Township Engineer

MOTION Mapel, SECOND Kisow to appoint Remington, Vernick & Beach as the Township Engineer.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Township Planning Director

MOTION Mapel, SECOND Barefoot to appoint Rick Urbano as the Township Planning Director.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Township Zoning Officer

MOTION Shiwarski, SECOND Barefoot to appoint Rick Urbano as the Township Zoning Officer
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Township Building Inspector

MOTION Shiwarski, SECOND Barefoot to appoint Plans Examiners Incorporated as Township Building Inspector.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Township Fire Code Official

MOTION Mapel, SECOND Barefoot to appoint Plans Examiners Incorporated as the Township Fire Code Official.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Emergency Management Coordinator

MOTION Shiwarski, SECOND Barefoot to appoint Brian Jazudek as the Emergency Management Coordinator.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Delinquent Township Wage Tax Collector

MOTION Shiwarski, SECOND Barefoot to appoint Jordan Tax Services as the Delinquent Township Wage Tax Collector
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Delinquent Real Estate Tax Collector

MOTION Shiwarski, SECOND Barefoot to appoint Jordan Tax Services as the Delinquent Real Estate Tax Collector
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Other Year's Real Estate Tax Collector

MOTION Shiwarski, SECOND Barefoot to appoint Jordan Tax Services as the "Other Year's Real Estate Tax Collector."
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Local Services Tax (LST) Collector

MOTION Mapel, SECOND Barefoot to appoint Jordan Tax Services as the Local Services Tax (LST) Collector.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Delinquent Local Services Tax Collector

MOTION Shiwarski, SECOND Barefoot to appoint Jordan Tax Services as the Delinquent Local Services Tax Collector.
ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Appointment of Official Organizations

Township Depository

MOTION Kisow, SECOND Mapel to appoint First National Bank as the Township Depository.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Official Township Newspaper

MOTION Shiwarski, SECOND Barefoot to appoint the Suburban Gazette as the Official Township Newspaper.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Secondary Township Newspaper

MOTION Barefoot, SECOND Kisow to appoint the Pittsburgh Post-Gazette as the Secondary Township Newspaper.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

Township Auditor

MOTION Mapel, SECOND Kisow to appoint Mark Turnley, CPA as the Township Auditor

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

Scheduling of Regular and Agenda Setting Meetings

Regular Meetings of Board of Commissioners

MOTION Mapel, SECOND Kisow to schedule the Board of Commissioners Meetings on the 1st Monday of each month at 7:00 p.m.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

TOWNSHIP ENGINEER'S REPORT (Report dated January 16, 2014 is attached)

POLICE REPORT (December 2013 Report is Attached)

ADMINISTRATION UPDATE

Manager Silka spoke regarding the reopening of the 2014 Budget now that the newly elected Commissioners have been sworn into office. He also spoke regarding the Zoning Consultant Review of the Billboard Ordinance. Their recommendations should be available shortly.

The Township will be receiving an Award from ACTA at their yearly meeting which will be held on Wednesday, February 6, 2014 at Chartiers Country Club.

TOWNSHIP SOLICITOR'S REPORT

Solicitor Cambest stated that legal and personnel issues were discussed in Executive Session.

FINANCE REPORT

The Finance Report was given by Vice-Chairman Shiwarski and Treasurer Kezmarsky. A copy of the Report is attached to the minutes.

THE BOARD OF COMMISSIONERS CONDUCTED AN EXECUTIVE SESSION ON JANUARY 16, 2014 FROM 6:00 P.M. TO 7:10 P.M. TO DISCUSS LEGAL MATTERS AND PERSONNEL MATTERS. THE BOARD WILL TAKE OFFICIAL ACTION, IF ANY, FROM THESE EXECUTIVE SESSIONS DURING THIS MEETING.

OLD BUSINESS

Discussion to approve the December 2, 2013 Board of Commission Meeting Minutes.

Discussion to approve the December 18, 2013 Board of Commissioners Public Hearing Minutes.

Discussion to approve the December 18, 2013 Board of Commissioners Special Meeting Minutes.

Discussion to approve the December, 2013 Treasurer's Report.

Discussion to approve the December, 2013 List of Bills.

NEW BUSINESS

Discussion to advertise the position of Robinson Township Code Enforcement Officer.

Discussion to appoint an interim Township Code Enforcement Officer.

Discussion to open the 2014 Budget as per Section 1701.1 of the First Class Township Code by February 15, 2014. Budget will be advertised and posted.

Discussion to adopt Ordinance No. 1 of 2014 Establishing the 2014 Real Estate Tax Rate for real property in the Township of Robinson at 2.60 mills.

Discussion to approve Bond Reduction Request #1 as submitted by Ron Cindrich representing Route 60 ADV, LLC in the amount of \$355,942.40 as recommended by Remington, Vernick & Beach, Township Engineer.

Discussion to approve the Young-DeVenzio Subdivision Plan located on Dendron Drive subject to the corrections required by the Township Engineer and subject to his approval of those revisions as recommended by the Planning Commission.

Discussion to table the West Peripheral Hotels Site Plan located at the cul-de-sac of Sutherland Drive contingent upon compliance with the engineer's review letter of November 20, 2013 (applicant withdrew waiver requests), the completion and execution of a Development Agreement and the approval and the signing off on the Plan by North Fayette Township as recommended by the Planning Commission.

Discussion to table approval of the Robinson Peripheral Developers Plan No. 9 Subdivision contingent upon the Plan being approved and signed by North Fayette Township as recommended by the Planning Commission.

Discussion to table the Bitar Consolidation Plan #1 Subdivision located at 6144 Steubenville Pike contingent upon the granting of the waivers requested in the HMT letter dated November 14, 2013 as recommended by the Planning Commission.

Discussion to authorize the letter of engagement of Mark C. Turnley, CPA for professional auditing services for fiscal year 2013 at a fee of \$8,750.00.

Discussion to authorize the purchase of three (3) 2014 Ford Police Interceptor vehicles at a total cost of \$74,440 from Woltz & Wind Ford per the state contract.

Discussion to exonerate John D. Perkey, Robinson Township Tax Collector from the collection of the 2013 real estate taxes and to forward all outstanding collections to Jordan Tax, Inc.

CITIZEN'S COMMENTS

No citizens were signed in to speak.

BUILDING INSPECTOR/ZONING OFFICER REPORT

A copy of the December, 2013 Report by Mr. Urbano is attached.

MOTION Mapel, SECOND Shiwarski to approve the December 2, 2013 Commissioners Meeting Minutes

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Shiwarski, SECOND Barefoot to approve the December 18, 2013 Board of Commissioners Meeting Minutes.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Mapel, SECOND Shiwarski to approve the December, 2013 Treasurer's Report.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0.

MOTION Mapel, SECOND Kisow to approve the December, 2013 List of Bills.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Kisow, SECOND Shiwarski to advertise the Code Enforcement position.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Kisow, SECOND Barefoot to appoint Rick Urbano as the interim Code Enforcement Officer

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Shiwarski, SECOND Barefoot to open the 2014 Budget as per Section 1701.1 of the First Class Township Code.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.
M/C 5-0

MOTION Mapel, SECOND Shiwarski to adopt Ordinance No. 1 of 2014 establishing the 2014 Real Estate Tax Rate for real property in the Township of Robinson at 2.60 mills.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

MOTION Kisow, SECOND Shiwarski to approve Bond Reduction Request No. 1 as submitted by Ron Cindrich representing Route 60 ADV, LLC in the amount of \$355,942.40 as recommended by Remington, Vernick & Beach Township Engineer.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

MOTION Barefoot, SECOND Kisow to approve the Young-DeVenzio Subdivision Plan located on Dendron Drive subject to the corrections required by the Township Engineer and subject to his approval of those revisions as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

MOTION Barefoot, SECOND Mapel to table the West Peripheral Hotels Site Plan located at the cul-de-sac of Sutherland Drive contingent upon compliance with the engineer's review letter of November 20, 2013 (applicant withdrew waiver requests), the completion and execution of a Development Agreement and the approval and the signing off on the Plan by North Fayette Township as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Motion Barefoot, SECOND Shiwarski to table approval of the Robinson Peripheral Developers Plan No. 9 Subdivision contingent upon the Plan being approved and signed by North Fayette Township as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Motion to table the Bitar Consolidation Plan #1 Subdivision located at 6144 Steubenville Pike contingent upon the granting of the waivers requested in the HMT letter dated November 14, 2013 as recommended by the Planning Commission.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

MOTION Shiwarski, SECOND Mapel to authorize the letter of engagement of Mark C. Turnley, CPA for professional auditing services for fiscal year 2013 at a fee of \$8,750.00.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

MOTION Barefoot, SECOND Mapel to authorize the purchase of three (3) 2014 Ford Police Interceptor vehicles at a total cost of \$74,440 from Woltz & Wind Ford per the state contract.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

MOTION Mapel, SECOND Kisow to exonerate John D. Perkey, Robinson Township Tax Collector from the collection of the 2013 real estate taxes and to forward all outstanding collections to Jordan Tax, Inc.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0

COMMISSIONER COMMENTS

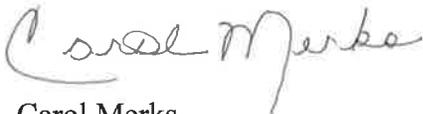
MOTION Mapel, SECOND Barefoot to adjourn the meeting.

ROLL CALL: Mapel-Y, Barefoot-Y, Kisow-Y, Shiwarski-Y, Abatta-Y.

M/C 5-0.

Meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Carol Merks
Township Secretary